

BUCKS COUNTY COMMISSIONERS

April 1, 2015

The Regular Meeting of the Bucks County Board of Commissioners was held this day at 10:00 am, at Synergis Technologies in Quakertown, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery introduced Synergis Vice President Kristen Tomasic and thanked her for hosting the meeting. Ms. Tomasic welcomed everyone to their new facility and shared some history of the former silk mill site. Saying it was the first project completed through the Bucks2Invest program, she expressed appreciation for the help and support of this program and the commissioners’ office. Chairman Loughery added that it was exactly the type of project they wanted to do and he thanked the many partners involved. He explained that one of the strategic objectives recommended by the former Economic Development Advisory Board was to make investments in downtown areas, older industrial properties, and high tech companies.

Chairman Loughery welcomed Quakertown Borough Council President, Jim Roberts; Borough Manager, Scott McElree; and Brenda Happ from Senator Mensch’s office, as well as county row officers Mary Smithson, Clerk of Courts; David Heckler, District Attorney; and William Snyder, Treasurer.

PROCLAMATIONS

The Commissioners proclaimed April 2015 as “BUCKS COUNTY ORAL HEALTH MONTH,” saluting HealthLink and its commitment to the well-being of the community and its mission to focus solely on expanding its free adult dental clinic, allowing more residents the ability to receive free restorative and preventative dental care. Mae O’Brien, Executive Director at HealthLink Medical Center, thanked the commissioners for recognizing their mission and shared some information about their new dental care facility.

The Commissioners proclaimed April 2015, as “CHILD ABUSE AWARENESS MONTH,” underscoring their hope and belief that child abuse, infant death and brain trauma can be prevented through primary prevention efforts and public education initiatives. Leslie Slingsby, from the Children’s Advocacy Center accepted the proclamation along with Barbara Clark, from Network of Victim Assistance. She spoke about the participation of various agencies with their pinwheel gardens, as well as the collaboration of businesses, agencies and schools in recognizing National Child Abuse Recognition Month.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes for the regular meeting of March 18, 2015 were approved.

NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 1d - Commissioner Marseglia asked about the status of repairs and requested an update before the next meeting.

Item 2b - Dawn Seader from MH/DP responded to Commissioner Marseglia’s request for a better description of this training.

Item 3a - Children & Youth Director Lynne Rainey responded to Commissioner Marseglia’s request for additional information and addressed further questions from both Commissioners Marseglia and Martin. Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with a vote of 3-0, this item was tabled.

Item 3h - Lynn Rainey provided clarification on this diversion program in response to Commissioner Martin’s question. A discussion ensued with Ms. Rainey and Human Services Director Jonathan Rubin answering additional questions posed by the commissioners.

Item 8a - Chairman Loughery indicated that this should read “Assistant Project Administrator.”

Item 10b & c - Dawn Seader, from MH/DP, responded to Commissioner Marseglia's question regarding where the funds are coming from.

**RESOLUTIONS**

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Resolutions were approved with these exceptions:

- Item 3a was Tabled with a vote of 3-0
- Item 3h passed with a vote of 2-1, with Commissioner Martin opposing

**RESOLVED**, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, approve the following:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. Bristol Township Senior Citizens Inc. Bristol, PA	Approve contract renewal to provide senior center services. 7/1/14 – 6/30/15	\$69,196** (County 10%)
	b. Bucks County Association for Retired and Senior Citizens Trevoese, PA	Approve contract renewal to provide senior center services. 7/1/14 – 6/30/15	\$199,405** (County 10%)
	c. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve food credit to provide nutrition services to senior citizens. 7/1/14 – 6/30/15	\$10,000 (Revenue)
	d. Morrisville Senior Servicenter Morrisville, PA	Approve contract renewal to provide senior center services. 7/1/14 – 6/30/15	\$53,327** (County 0%)
2. BEHAVIORAL HEALTH	a. Mental Health Association of Southeastern Pennsylvania Philadelphia, PA	Approve contract to provide peer support specialist and supervisor training. 6/1/15 – 6/5/15 and 6/15/15 – 6/19/15	\$22,642** (County 0%)
	b. Mental Health Association of Southeastern Pennsylvania Philadelphia, PA	Approve contract to provide Wellness Recovery Action Plan facilitators training. 4/13/15 – 4/17/15	\$11,206** (County 0%)
3. CHILDREN & YOUTH  <i>TABLED</i>	a. Bucks County Intermediate Unit #22 Doylestown, PA	Approve contract to operate the Family Friends/Kids In Care program. 7/1/14 – 6/30/15	\$50,000** (County 20%)
	b. Bucks County Opportunity Council Doylestown, PA	Approve contract renewal to provide case management, emergency food and supportive services. 7/1/14 – 6/30/15	\$177,500** (County 20%)
	c. Bucks County Opportunity Council Doylestown, PA	Approve contract renewal to provide case management and financial assistance for families. 7/1/14 – 6/30/15	\$86,187** (County 20%)
	d. Family Service Association of Bucks County Langhorne, PA	Approve contract renewal to provide shelter operations. 7/1/14 – 6/30/15	\$253,360** (County 20%)
	e. Family Service Association of Bucks County Langhorne, PA	Approve contract renewal to provide support services. 7/1/14 – 6/30/15	\$236,500** (County 20%)
	f. Family Service Association of Bucks County Langhorne, PA	Approve contract to provide the Nurturing Parent program. 7/1/14 – 6/30/15	\$121,820** (County 5%)
	g. Info-Matrix Corporation Lemoyne, PA	Approve contract increase to provide information technology services for Automated Children and Youth System (ACYS) Database. 5/1/14 – 6/30/15	\$59,000** (County 34%)
	h. K/S Consultants, Inc. Warrington, PA	Approve contract renewal to provide truancy prevention/diversion to youth.	\$255,595** (County 4%)

		7/1/14 – 6/30/15	
	i. K/S Consultants, Inc. Warrington, PA	Approve contract renewal to provide family therapy, advocate services and education consultation. 7/1/14 – 6/30/15	\$245,000** (County 14%)
	j. K/S Consultants, Inc. Warrington, PA	Approve contract for “transition to foster care” program. 7/1/14 – 6/30/15	\$125,000** (County 20%)
	k. K/S MST, Inc. Warrington, PA	Approve contract renewal to provide multisystemic therapy services to youth and families. 7/1/14 – 6/30/15	\$71,831** (County 4%)
	l. Neighborhood First Program, Inc. Bristol, PA	Approve contract renewal to provide mentoring and monitoring for youth and juvenile offenders. 7/1/14 – 6/30/15	\$426,000** (County 20%)
	m. New Life Youth and Family Services Schwenksville, PA	Approve contract renewal to provide community residential, emergency shelter, and transitional living services for children. 7/1/14 – 6/30/15	\$600,000** (County 17%)
	n. St. Mary Medical Center Langhorne, PA	Approve contract for emergency shelter services. 7/1/14 – 6/30/15	\$105,000** (County 20%)
	o. Tabor Children’s Services Doylestown, PA	Approve contract renewal to provide life skills and transitional support to facilitate the transition out of the foster care system. 7/1/14 – 6/30/15	\$910,000** (County 14%)
	p. Tabor Children’s Services Doylestown, PA	Approve contract to provide intensive family services. 7/1/14 – 6/30/15	\$450,000** (County 1%)
	q. Valley Youth House Allentown, PA	Approve contract for emergency shelter, independent living program, and group home services for dependent and delinquent youth. 7/1/14 – 6/30/15	\$1,075,000** (County 12%)
	r. Valley Youth House Allentown, PA	Approve contract to provide supportive housing. 10/1/14 – 9/30/15	\$61,855** (County 4%)
	s. VisionQuest National, Ltd. Downingtown, PA	Approve contract renewal to provide residential treatment programs. 7/1/14 – 6/30/15	\$340,000** (County 20%)
4. COMMISSIONERS	a. Sellersville Borough	Approve acceptance of request from Sellersville Borough to participate in a five year Local Economic Revitalization Tax Assistance (LERTA) program.	
5. DISTRICT ATTORNEY	a. Pennsylvania Commission on Crime and Delinquency – Rights and Services Act Grant Harrisburg, PA	Approve grant application and award documents to support crime victim services. 1/1/15 – 12/31/16	\$132,885 (Revenue)
	b. Thomas A. Brettell, Ph.D. Hamilton, NJ	Approve contract renewal for consulting services. 1/1/15 – 12/31/15	\$55,400** (County 100%)
6. FINANCE	a. Fidelity & Deposit of Maryland Baltimore, MD	Approve insurance premium for Employee Dishonesty policy. 4/7/15 – 4/7/16	\$9,122 (County 100%)
7. GENERAL SERVICES	a. Corporate Facilities, Inc. Philadelphia, PA	Approve contract increase for Justice Center furniture.	\$6,748** (County 100%)
	b. Craftsource, Inc. Chalfont, PA	Approve contract decrease for Phase 1 at Churchville Nature Center.	(\$9,082.50) Credit

Change Order - GC #3

8.	HEALTH	a.	Commonwealth of PA, Department of Health, Division of WIC Harrisburg, PA	Approve supplemental grant funding to provide WIC (Women, Infant & Children) program. 10/1/14 – 9/30/15	\$6,174 (Revenue)
9.	HOUSING & COMMUNITY DEVELOPMENT	a.		Approve out-of-county travel expenses for an Assistant Project Administrator to attend the Housing Development Finance Professional Certification Series.	\$3,120* (County 50%)
		b.	A Woman’s Place Doylestown, PA	Approve contract for 2014 Emergency Solutions Grant Program for shelter operations. 7/23/14 – 7/22/16	\$5,000 (County 0%)
		c.	Bucks County Housing Group Wrightstown, PA	Approve contract for the 2014 Emergency Solutions Grant Program for shelter operations. 7/23/14 – 7/22/16	\$25,000 (County 0%)
		d.	Bucks County Opportunity Council Doylestown, PA	Approve contract for the 2014 Emergency Solutions Grant Program to provide emergency housing assistance and comprehensive case management. 7/23/14 – 7/22/16	\$33,158 (County 0%)
		e.	Family Service Association of Bucks County Langhorne, PA	Approve contract for the 2014 Emergency Solutions Grant for shelter operations. 7/23/14 – 7/22/16	\$70,000 (County 0%)
10.	MH/DP	a.	Access Services, Inc. Fort Washington, PA	Approve contract increase to provide additional intensive case management and peer support services. 7/1/14 – 6/30/15	\$73,998** (County 0%)
		b.	BARC Developmental Services, Inc. Holicong, PA	Approve contract increase to provide home based coaching. 7/1/14 – 6/30/15	\$7,634** (County 9%)
		c.	Tuscarora Intermediate Unit 11 McVeytown, PA	Approve grant to provide home based coaching for parents. 9/1/14 – 6/30/15	\$9,000 (Revenue)
11.	PARKS & RECREATION	a.	Creative Concepts Jackson, NJ	Approve contract to install netting between the Oxford Valley Golf Course and the Falls Township Senior Center parking lot.	\$31,419.22 (County 100%)
12.	PURCHASING	a.	Manheim Medical Supply, Inc. Manheim, PA	Approve contract increase to purchase nitrile gloves. 6/1/15 – 5/31/16	\$144,583** (County 23.5%)
		b.	Manheim Medical Supply, Inc. Manheim, PA	Approve contract increase to purchase nitrile gloves. 6/1/13 – 5/31/15	\$29,000** (County 4.7%)
13.	YOUTH CENTER	a.	Honeywell Building Solutions Fort Washington, PA	Approve camera upgrade and expansion of electronic security system.	\$113,953 (County 50%)
14.	OTHER CIVICS	a.	Bowman Hill Wildflower Preserve	Approve Payment	\$2,400

\*Unit Cost/Estimated for operational purposes only.      \*\* Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:

**APPOINTMENTS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
1.	Mary C. Barr	Switchboard Operator – PD	Children & Youth	04/06/15	15.47 PH

	J.R. #2720	Unit 04	20.0 hrs/wk		
2.	Dawn M. Smith J.R. #2694	Accounts Receivable Mgr Unit 00	NM Business Office 40.0 hrs/wk	04/06/15	55,000.00 PA
3.	Rachel E. Wieder J.R. #2719	Admin Asst-Scheduling – PD Unit 00	NM Social Work Ser 25.0 hrs/wk	04/07/15	18.32 PH
4.	Dominika Zielinska J.R. #2716	Activities Assistant – PD Unit 03	NM Activities 12.0 hrs/wk	04/07/15	13.26 PH

**POSITION CHANGE**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
5.	Dawn R. Clark	Office Manager – PD Unit 00 To Administrative Assistant – PD Unit 00	Purchasing 19.0 hrs/wk To Purchasing 19.0 hrs/wk	03/21/15	14.85 PH To 14.85 PH
6.	Jeannette R. Collins	Recruitment Coordinator Unit 00 To HR Generalist Unit 00	Human Resources 40.0 hrs/wk To Human Resources 40.0 hrs/wk	03/21/15	22.58 PH To 22.58 PH
7.	Lindsay Cooper J.R. #2608	County Social Worker I Unit 04 To County Casework Spvr Unit 84	Children & Youth 37.5 hrs/wk To Children & Youth 37.5 hrs/wk	04/04/15	32.26 PH To 32.88 PH
8.	Cynthia Grezeszak	Deputy Administrative Director Unit 00 To Director of Behavioral Health Unit 11	Behavioral Health Services 40.0 hrs/wk To Behavioral Health Services 40.0 hrs/wk	04/04/15	86,760.18 PA To 93,000.00 PA
9.	Frank J. Kurnat	Voice Support Specialist Unit 00 To Voice Support Specialist I Unit 00	Information Technology 40.0 hrs/wk To Information Technology 40.0 hrs/wk	03/21/15	23.87 PH To 23.87 PH
10.	Nancy A. B. McCann	Project Leader Unit 11 To ERP Manager Unit 11	ERP 40.0 hrs/wk To ERP 40.0 hrs/wk	04/04/15	79,188.63 PA To 83,148.06 PA
11.	Christine McMonagle	GAL Attorney Unit 00 To GAL Deputy Attorney Unit 00	Guardian Ad Litem 40.0 hrs/wk To Guardian Ad Litem 40.0 hrs/wk	04/02/15	80,583.03 PA To 83,575.00 PA
12.	Adam J. Santiago	Desktop Support Coord Unit 00 To Desktop Support Manager Unit 00	Information Technology 40.0 hrs/wk To Information Technology 40.0 hrs/wk	04/04/15	29.09 PH To 64,823.63 PA
13.	Sara E. Peranteau	Project Analyst Unit 00 To ERP Analyst Unit 00	ERP 40.0 hrs/wk To ERP 40.0 hrs/wk	03/21/15	29.39 PH To 29.39 PH
14.	Rosemary K. Roehner	Human Resources Admin Unit 00 To Senior HR Generalist Unit 00	Human Resources 40.0 hrs/wk To Human Resources 40.0 hrs/wk	03/21/15	23.79 PH To 23.79 PH
15.	Kathleen T. Saul	Legal Secretary Unit 00 To Paralegal Unit 00	Solicitor 40.0 hrs/wk To Solicitor 40.0 hrs/wk	03/21/15	24.63 PH To 24.63 PH
16.	Janet D. Simon	Legal Secretary Unit 00 To Paralegal Unit 00	Solicitor 40.0 hrs/wk To Solicitor 40.0 hrs/wk	03/21/15	27.06 PH To 27.06 PH
17.	Timothy C. Smith	Network Support Coordinator Unit 00 To Network Support Manager Unit 00	Information Technology 40.0 hrs/wk To Information Technology 40.0 hrs/wk	03/21/15	38.49 PH To 80,078.13 PA
18.	Bernard J. Tomczak Jr.	Enterprise Coordinator Unit 00 To Enterprise Manager Unit 00	Information Technology 40.0 hrs/wk To Information Technology 40.0 hrs/wk	04/04/15	38.65 PH To 85,999.99 PA

**OUT OF CLASS/TEMP ASSIGNMENT**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
19.	Kevin M. Rousset	Deputy Superintendent Unit 00 To Superintendent Unit 11	MCCC 40.0 hrs/wk To MCCC 40.0 hrs/wk	04/03/15	83,617.88 PA To 87,928.77 PA

**END ADDITIONAL POSITION**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
20.	Klazina P. Stanwick	Seasonal Help Unit 96 To	Adult Probation & Parole	03/18/15	12.04 PH

J.R. #2589	Activities Assistant – PD Unit 03	28.0 hrs/wk To NM Activities 12.0 hrs/wk	To 13.52 PH
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**SALARY ADJUSTMENT**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
21.	Richard L. Dittman Jr.	Librarian Unit 00 To Librarian Unit 00	Main Jail 40.0 hrs/wk To Main Jail 40.0 hrs/wk	04/02/15	23.49 PH To 25.00 PH
22.	Nancy B. Frith	Office Manager Unit 00 To Office Manager Unit 00	Guardian Ad Litem 40.0 hrs/wk To Guardian Ad Litem 40.0 hrs/wk	04/02/15	22.92 PH To 24.64 PH
23.	Lisa A. Horne	GAL Senior Attorney Unit 11 To GAL Senior Attorney Unit 11	Guardian Ad Litem 40.0 hrs/wk To Guardian Ad Litem 40.0 hrs/wk	04/02/15	85,737.73 PA To 95,737.73 PA

**SEPARATIONS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
24.	William F. Amerman	Corrections Officer	MCCC	04/03/15	Separation
25.	Eleanor R. Cataldo	Health Clerk	Health Department	07/06/15	Separation
26.	Cheryl A. Friedman	Corrections Officer	MCCC	04/08/15	Separation
27.	Gail B. Friedman	Planner	Planning Administrative	04/06/15	Separation
28.	Charles R. Graham	Business Analyst	Information Technology	03/03/15	Separation
29.	Brett W. Schapley	Business Analyst	Information Technology	03/06/15	Separation
30.	John R. Vogel	Seasonal Help	Parks Recreation Services	02/20/15	Separation
31.	Bridget M. Warlea	Nursing Assistant	NM Nursing Assistants	04/07/15	Separation
32.	Beverly R. Wisloski	County SW Supervisor	Children & Youth	06/01/15	Separation

\*estimated date    \*\*Never Started    \*\*\*Agreement    \*\*\*\*Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BOARD APPOINTMENTS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following appointments were approved:

DVRPC (Public Participation Taskforce)

Kathleen Caucci                      New Appointment                      term expires 4/1/17

Emergency Health Council

Mark Nessel (Hosp. Admin)              Reappointment                      term expires 4/1/18  
 Deb Myatt                                      Reappointment                      term expires 4/1/18

MH/DP Programs Advisory Board

Jessica Pritchard, Esquire                      Reappointment                      term expires 4/1/18

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

Agricultural Land Preservation

Bartley E. Millett                                      Reappointment                      term expires 4/1/18

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

MISCELLANEOUS

**Brian Hessenthaler, Chief Operating Officer, reported on the following:**

Congratulations to the Medical Reserve Corp. on celebrating their 10<sup>th</sup> anniversary. Hundreds of people attended the open house last Saturday at Oxford Valley Mall.

The next Prescription Drug Take Back Day is Saturday, April 25<sup>th</sup>.

**Lynn T. Bush, Chief Clerk, reported on the following:**

Household Hazardous Waste – The first county collection will be on May 9<sup>th</sup> at Harry Truman High School. The county successfully partnered with FDR Middle School last Saturday for an electronics only collection; however, there will be no electronics accepted at the county collections this year due to changes in the law. See the county website [www.buckscounty.org](http://www.buckscounty.org) for the complete collection schedule.

COMMISSIONER COMMENTS

Commissioner Marseglia advised that she stopped by the Medical Reserve Corp. event and reported that there were a lot of people there, they had great giveaways, and it was great to see so many volunteers.

Commissioner Martin mentioned, for the record, that he participated in the electronics collection last Saturday, and commented that it was well done. County staff, the recycling company and students from FDR School in Bristol Township all did a fantastic job and collected a lot of old television sets.

Chairman Loughery thanked Synergis for hosting the meeting and spoke about the investment with the Bucks County Industrial Development Authority at the Keystone Industrial Port Complex that was recently announced, as well as the LERTA for Sellersville that was just approved. Acknowledging the hard work of many, including Mary Smithson and the BCIDA, Sellersville Borough, Quakertown Borough, Falls Township, and Margie McKeivitt from the Planning Commission, the Commissioner said these were precisely what they had in mind for the Bucks to Invest initiative; investing in the older communities, abandoned industrial sites, and vacant underutilized high tech companies.

PUBLIC COMMENT

Tom Marino, Richland Township resident and Board Member of Richland Township Park & Recreation, thanked the commissioners for their recently announced plans for the Upper Bucks rail trail, as well as John Brunner and the Appalachian Mountain Club who, he said, were instrumental in making the project come together.

Steve Biddle, past Chairman of the Quakertown Borough Planning Commission and Quakertown Area Planning Committee, also commented on the Upper Bucks rail trail and inquired as to the time table for restoring passenger rail service from Lansdale to Pennridge. Planning Commission Executive Director Lynn Bush provided some information on the long term project and advised that their goal is to elevate this to the same level as some of the other SEPTA expansion programs; they continue to work on it at a steady pace.

In light of this being Child Abuse Prevention Month, Lynne Rainey shared some information about the Bucks County Children's Advocacy Center. She advised that they received accreditation within one and a half years of inception and she thanked Director Leslie Slingsby and Children & Youth Manager Nancy Morgan for their dedication and hard work. She also noted the recent change in the child abuse laws and the resulting increase in investigations, as well as some upcoming personnel changes and transitions.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, April 15, 2015 at Bucks County Community College, Lower Bucks Campus in Bristol.

ADJOURNMENT

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the meeting was adjourned.

Approved: April 15, 2015

BUCKS COUNTY COMMISSIONERS

BY:

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Robert G. Loughery  
*Chairman*

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Charles H. Martin  
*Commissioner*

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Diane M. Ellis-Marseglia  
*Commissioner*

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Lynn T. Bush, *Chief Clerk*