

BUCKS COUNTY COMMISSIONERS

June 17, 2015

The Regular Meeting of the Bucks County Board of Commissioners was held this day at 10:00 am at the Lower Bucks County Chamber of Commerce, 409 Hood Boulevard, Fairless Hills, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery recognized row officers Edward “Duke” Donnelly, Sheriff and Mary Smithson, Clerk of Courts. Mr. Loughery thanked Ms. Smithson for her work with the POW/MIA chair ceremony that was held yesterday in the Justice Center.

PROCLAMATIONS

The Commissioners proclaimed June 17, 2015 as “HABITAT FOR HUMANITY DAY,” joining community partners in thanking Habitat for Humanity for its role in providing assistance to the residents of Bucks County. Accepting the proclamation was Executive Director Florence Kawoczka, who thanked the Commissioners for their support over the years.

OLD BUSINESS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the minutes for the regular meeting of June 3, 2015 were approved.

NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 1a – Rich Harvey, Director of the Agricultural Land Preservation Program, presented information on the County’s portion of a 19.33 acre agricultural conservation easement on the Mood Farm in Milford Township. He shared some information about the farm’s soil and crops, and said it will be the 179<sup>th</sup> farm preserved to-date.

Item 2a - Human Services Director Jonathan Rubin responded to Commissioner Martin’s inquiry regarding the funds being requested. After some discussion, Chairman Loughery made a motion to table this item, pending state approval and clarification on the balance of the funds. This was seconded by Commissioner Martin and approved with a 3-0 vote.

Item 11a – In response to Commissioner Martin’s question, Chief Operating Officer Brian Hessesenthaler clarified that this is a one-time contract for the Health Reimbursement Account.

Item 13c – Commissioner Martin questioned the reason for this increase, initiating extensive discussion regarding the consumer satisfaction surveys. Providing information and responding to the Commissioners’ questions were Human Services Director Jonathan Rubin and Deputy Administrator, MH Services Dawn Seader.

RESOLUTIONS

Upon motion of Commissioner Martin seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved with the exception of item 2a which was tabled.

**RESOLVED**, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, approve the following:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AGRICULTURAL PRESERVATION	a. Matthew T. and Thomas C. Mood Quakertown, PA	Approve 19.33 acre agricultural conservation easement on the Mood farm located on Myers Road in Milford Township. (TMP 23-002-132)	\$183,635 + settlement charges and adjustments (County 100%)
2. BEHAVIORAL HEALTH	a. Gaudenzia, Inc. Norristown, PA	Approve contract increase to cover additional start-up costs. 7/1/13 – 6/30/15	\$249,711** (County 0%)

**TABLED**

3. CHILDREN & YOUTH	a.	KidsPeace National Centers, Inc. Schnecksville, PA	Approve contract increase for shelter, foster care and residential treatment services for children. 7/1/14 – 6/30/15	\$95,000** (County 15%)
	b.	The Salvation Army Allentown, PA	Approve contract increase to provide foster care services. 7/1/14 – 6/30/15	\$9,000** (County 20%)
4. COMMISSIONERS	a.	Washington Crossing Foundation Bristol, PA	Approve amendment to extend Loan Display Agreement for the “Spirit of 1776” painting. 6/7/00 – 6/7/20	
5. COURT REPORTERS	a.	Jane T. Kaspem Burger Bethlehem, PA	Approve contract to provide court reporting services on a per diem basis. 6/29/15 – 12/31/15	\$36,187.20** (County 100%)
6. COURTS	a.	Conflict Counsel Blake M. Jackman, Esquire	Approve contract to add lawyer to the Public Defender’s conflict counsel list. 7/1/15 – 12/31/15	\$16,904.40* (\$2,817.40/mo.)
7. DOMESTIC RELATIONS	a.	Pa. Department of Human Services, Bureau of Child Support Enforcement Harrisburg, PA	Approve Commissioners signature authorization for the Title IV-D Cooperative Agreement for reimbursement and incentive earnings. 10/1/15 - 9/30/20	\$30,000,000. (Revenue)
8. EMERGENCY COMMUNICATIONS Narrowbanding	a.	Crown Atlantic Company, LLC Canonsburg, PA	Approve lease amendment for tower site in Upper Saucon Township (Flint Hill).	
	b.	Harris Corporation Lynchburg, VA	Approve purchase of four Harris radios and associated accessories.	\$23,071.75 (County 100%)
9. GENERAL SERVICES	a.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for stone backfill material along foundations. Change Order – GC #136	\$20,000 (County 100%)
	b.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase to revise raised crosswalk at Union Street and provide speed table. Change Order – GC #137	\$21,922 (County 100%)
	c.	Johnson Controls, Inc. Plymouth Meeting, PA	Approve contract increase for additional repairs outside of the maintenance contract. 5/15/11 – 5/14/16	\$5,000** (County 100%)
	d.	PAC Industries, Inc. Harrisburg, PA	Approve contract to purchase two additional laundry dryers at Neshaminy Manor.	\$27,100 (County 100%)
	e.	Protection Services Inc. Lemoyne, PA	Approve contract to provide implementation and maintenance of traffic detour plans for county bridges. 7/1/15 – 12/31/16	\$67,300** (County 100%)
	f.	Security and Data Technologies, Inc. Newtown, PA	Approve contract increase for installation of audio visual systems in meeting rooms in the Administration Building. Change Order – AV #3	\$391,719** (County 100%)
	g.	Uni-Select USA, Inc. Moorestown, NJ	Approve contract increase to provide auto supplies for county fleet maintenance. 7/1/14 – 6/30/15	\$5,000** (County 100%)
10. HOUSING & COMMUNITY DEVELOPMENT	a.	Habitat for Humanity of Bucks County Chalfont, PA	Approve contract to acquire land and construct 12 single family units on Gibson Road in Bensalem Township. 6/17/15 – 6/17/17	\$1,020,000 (County 0%)

11. HUMAN RESOURCES	a. PayFlex Systems USA, Inc. Omaha, NE	Approve contract amendment to provide administration of a Health Reimbursement Account (HRA) for county employees. 1/1/15 – 12/31/16	\$67,500* (County 100%)
12. HUMAN SERVICES	a. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve designation of Bucks County Opportunity Council as lead agency for State Food Purchase Program. 7/1/15 – 6/30/20	
13. MH/DP	a. Horsham Clinic Ambler, PA	Approve contract increase for hospital inpatient services. 7/1/14 – 6/30/15	\$3,400** (County 4.1%)
	b. Lenape Valley Foundation Doylestown, PA	Approve contract increase to provide services. 7/1/14 – 6/30/15	\$113,218** (County 4.5%)
	c. Voice & Vision, Inc. Warminster, PA	Approve contract increase for consumer satisfaction team and peer support services. 7/1/14 – 6/30/15	\$30,888** (County 4.1%)
14. PURCHASING	a. Camden Bag & Paper Company LLC Mt. Laurel, NJ	Approve contract to provide plastic utensils, cups and other non-food Kitchen items for Neshaminy Manor and the Youth Center. 7/1/15 – 6/30/18	\$50,605.90** (County 13.9%)
	b. King of Prussia Pharmacy Services Paoli, PA	Approve contract to provide plastic utensils, cups and other non-food Kitchen items for Neshaminy Manor and the Youth Center. 7/1/15 – 6/30/18	\$16,443** (County 0%)
	c. Manheim Medical Supply Manheim, PA	Approve contract to provide plastic utensils, cups and other non-food Kitchen items for Neshaminy Manor and the Youth Center. 7/1/15 – 6/30/18	\$30,130.50** (County 3.8%)
	d. Penn Jersey Paper Company Philadelphia, PA	Approve contract to provide plastic utensils, cups and other non-food Kitchen items for Neshaminy Manor and the Youth Center. 7/1/15 – 6/30/18	\$10,028.97** (County 35%)
	e. DRS Group of New Jersey Inc. Springfield, NJ	Approve contract to provide microfilm services for Clerk of Courts and Domestic Relations. 8/1/15 – 7/31/18	\$201,510** (County 70.9%)
15. SHERIFF	a. Atlantic Tactical New Cumberland, PA	Approve contract amendment for uniforms and miscellaneous items. 7/1/14 – 12/26/15	\$24,750** (County 100%)
16. OTHER CIVICS	a. Garden of Reflection SCORE	Approve Payment	\$2,000 \$2,800

\*Unit Cost/Estimated for operational purposes only.      \*\* Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BUDGET ADJUSTMENTS**

Upon motion of Commissioner Martin seconded by Commissioner Marseglia, with the vote being 3-0, the following Budget Adjustments were adopted:

**2014 BUDGET ADJUSTMENTS  
Agenda Description  
June 17, 2015**

**Adjust operating budget to cover actual expenditures per 2014 CAFR**

<b>Adjustment</b>	<b>Department</b>	<b>Amount</b>
Adjustment #35	Planning Commission	35,000
	Planning Commission (Revenue)	(35,000)

Adjustment #36	Printing & Reproduction	13,000
Adjustment #37	Guardian Ad Litem	13,500
Adjustment #38	Self Insurance	1,562,000
Adjustment #39	Community Development Admin	1,500
	Community Development Admin (Revenue)	(1,500)
Total Adjustment to General Fund Balance		(1,588,500)

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

**APPOINTMENTS**

	<i>NAME</i>	<i>TITLE</i>	<i>DEPARTMENT</i>	<i>DATE*</i>	<i>REMARKS</i>
1.	Nicholas G. DiPietro J.R. #2762	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	06/20/15	8.25 PH
2.	Ryan A. Fitzpatrick J.R. #2851	Public Information Intern Unit 00	Public Information 28.0 hrs/wk	06/01/15	8.00 PH
3.	Ann K. Russo J.R. #2847	Health Clerk Unit 03	Health Department 40.0 hrs/wk	06/22/15	20.30 PH
4.	Emily B. Salukas J.R. #2771	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	07/13/15	22.97 PH
5.	Carmen Sanchez J.R. #2753	Nursing Assistant – PD Unit 03	NM Nursing Assistants 40.0 hrs/wk	06/29/15	13.89 PH
6.	Deborah Selby J.R. #2770	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	06/29/15	22.97 PH
7.	Kyle C. Steele J.R. #2793	Seasonal Help Unit 00	General Services 40.0 hrs/wk	06/22/15	11.55 PH

**PER DIEM TO PERM**

	<i>NAME</i>	<i>TITLE</i>	<i>DEPARTMENT</i>	<i>DATE*</i>	<i>REMARKS</i>
8.	Mary C. Barr	Switchboard Operator – PD Unit 04 To Clerk II Unit 04	Children & Youth 20.0 hrs/wk To Children & Youth 37.5 hrs/wk	06/27/15	15.47 PH To 16.49 PH

**POSITION CHANGE**

	<i>NAME</i>	<i>TITLE</i>	<i>DEPARTMENT</i>	<i>DATE*</i>	<i>REMARKS</i>
9.	Jennifer J. Brozenske J.R. #2773	Clerk Typist II Unit 04 To Clerical Supervisor Unit 84	MHDP Admin 37.5 hrs/wk To MHDP Admin 37.5 hrs/wk	06/20/15	20.30 PH To 21.37 PH
10.	Melanie Kozak	Clerk III Unit 04 To Switchboard Operator Unit 04	Children & Youth 37.5 hrs/wk To Children & Youth 37.5 hrs/wk	06/27/15	24.19 PH To 20.12 PH
11.	Desiree Mullen	County Social Worker I Unit 04 To County SW Supervisor Unit 84	Children & Youth 37.5 hrs/wk To Children & Youth 37.5 hrs/wk	06/18/15	32.26 PH To 33.43 PH
12.	Lynn J. Petovic	Clerk Typist II Unit 04 To Fiscal Technician Unit 04	Children & Youth 37.5 hrs/wk To Children & Youth 37.5 hrs/wk	06/18/15	17.06 PH To 21.06 PH
13.	Kevin M. Rousset J.R. #2819	Deputy Superintendent Unit 00 To Superintendent Unit 11	MCCC 40.0 hrs/wk To MCCC 40.0 hrs/wk	06/22/15	83,617.88 PA To 92,239.67 PA
14.	Robyn S. Suttman	Records Administrator Unit 03 To Admin Assistant-Secretary Unit 00	Main Jail 40.0 hrs/wk To Main Jail 40.0 hrs/wk	06/22/15	22.19 PH To 23.22 PH

**END OUT OF CLASS/TEMP ASSIGNMENT**

	<i>NAME</i>	<i>TITLE</i>	<i>DEPARTMENT</i>	<i>DATE*</i>	<i>REMARKS</i>
15.	Kevin M. Rousset	Superintendent Unit 11 To Deputy Superintendent Unit 00	MCCC 40.0 hrs/wk To MCCC 40.0 hrs/wk	06/20/15	87,928.77 PA To 83,617.88 PA



ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, July 1, 2015 at the Sellersville Theater in Sellersville.

ADJOURNMENT

Chairman Loughery adjourned the meeting at 10:38 a.m.

Approved: July 1, 2015

BUCKS COUNTY COMMISSIONERS

BY:

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Robert G. Loughery  
*Chairman*

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Charles H. Martin  
*Commissioner*

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Diane M. Ellis-Marseglia  
*Commissioner*

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Lynn T. Bush, *Chief Clerk*