BUCKS COUNTY COMMISSIONERS

June 17, 2015

The Regular Meeting of the Bucks County Board of Commissioners was held this day at 10:00 am at the Lower Bucks County Chamber of Commerce, 409 Hood Boulevard, Fairless Hills, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery recognized row officers Edward “Duke” Donnelly, Sheriff and Mary Smithson, Clerk of Courts. Mr. Loughery thanked Ms. Smithson for her work with the POW/MIA chair ceremony that was held yesterday in the Justice Center.

PROCLAMATIONS

The Commissioners proclaimed June 17, 2015 as “HABITAT FOR HUMANITY DAY,” joining community partners in thanking Habitat for Humanity for its role in providing assistance to the residents of Bucks County. Accepting the proclamation was Executive Director Florence Kawoczka, who thanked the Commissioners for their support over the years.

OLD BUSINESS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the minutes for the regular meeting of June 3, 2015 were approved.

NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 1a – Rich Harvey, Director of the Agricultural Land Preservation Program, presented information on the County’s portion of a 19.33 acre agricultural conservation easement on the Mood Farm in Milford Township. He shared some information about the farm’s soil and crops, and said it will be the 179th farm preserved to-date.

Item 2a - Human Services Director Jonathan Rubin responded to Commissioner Martin’s inquiry regarding the funds being requested. After some discussion, Chairman Loughery made a motion to table this item, pending state approval and clarification on the balance of the funds. This was seconded by Commissioner Martin and approved with a 3-0 vote.

Item 11a – In response to Commissioner Martin’s question, Chief Operating Officer Brian Hessenthaler clarified that this is a one-time contract for the Health Reimbursement Account.

Item 13c – Commissioner Martin questioned the reason for this increase, initiating extensive discussion regarding the consumer satisfaction surveys. Providing information and responding to the Commissioners’ questions were Human Services Director Jonathan Rubin and Deputy Administrator, MH Services Dawn Seader.

RESOLUTIONS

Upon motion of Commissioner Martin seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved with the exception of item 2a which was tabled.

RESOLVED, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, approve the following:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>WITH</th>
<th>PURPOSE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGRICULTURAL</td>
<td>a. Matthew T. and</td>
<td>Approve 19.33 acre agricultural conservation easement on the Mood farm</td>
<td>$183,635 + settlement</td>
</tr>
<tr>
<td>PRESERVATION</td>
<td>Thomas C. Mood</td>
<td>located on Myers Road in Milford Township. (TMP 23-002-132)</td>
<td>charges and adjustments</td>
</tr>
<tr>
<td></td>
<td>Quakertown, PA</td>
<td></td>
<td>(County 100%)</td>
</tr>
<tr>
<td>BEHAVIORAL HEALTH</td>
<td>a. Gaudenzia, Inc.</td>
<td>Approve contract increase to cover additional start-up costs.</td>
<td>$249,711** (County 0%)</td>
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<td></td>
<td>Norristown, PA</td>
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</tbody>
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TABLED
3. CHILDREN & YOUTH
   a. KidsPeace National Centers, Inc., Schnecksville, PA
      Approve contract increase for shelter, foster care and residential treatment services for children.  
      7/1/14 – 6/30/15  
      $95,000**  
      (County 15%)
   b. The Salvation Army Allentown, PA
      Approve contract increase to provide foster care services.  
      7/1/14 – 6/30/15  
      $9,000**  
      (County 20%)
4. COMMISSIONERS
   a. Washington Crossing Foundation Bristol, PA
      Approve amendment to extend Loan Display Agreement for the “Spirit of 1776” painting.  
      6/7/00 – 6/7/20
5. COURT REPORTERS
   a. Jane T. Kassem Burger Bethlehem, PA
      Approve contract to provide court reporting services on a per diem basis.  
      6/29/15 – 12/31/15  
      $36,187.20**  
      (County 100%)
6. COURTS
   a. Conflict Counsel Blake M. Jackman, Esquire
      Approve contract to add lawyer to the Public Defender’s conflict counsel list.  
      7/1/15 – 12/31/15  
      $16,904.40*  
      ($2,817.40/mo.)
7. DOMESTIC RELATIONS
      Approve Commissioners signature authorization for the Title IV-D Cooperative Agreement for reimbursement and incentive earnings.  
      10/1/15 - 9/30/20  
      $30,000,000.  
      (Revenue)
8. EMERGENCY COMMUNICATIONS Narrowbanding
   a. Crown Atlantic Company, LLC Canonsburg, PA
      Approve lease amendment for tower site in Upper Saucon Township (Flint Hill).  
   b. Harris Corporation Lynchburg, VA
      Approve purchase of four Harris radios and associated accessories.  
      $23,071.75  
      (County 100%)
9. GENERAL SERVICES
   a. Ernest Bock & Sons, Inc. Philadelphia, PA
      Approve contract increase for stone backfill material along foundations.  
      Change Order – GC #136  
      $20,000  
      (County 100%)
   b. Ernest Bock & Sons, Inc. Philadelphia, PA
      Approve contract increase to revise raised crosswalk at Union Street and provide speed table.  
      Change Order – GC #137  
      $21,922  
      (County 100%)
   c. Johnson Controls, Inc. Plymouth Meeting, PA
      Approve contract increase for additional repairs outside of the maintenance contract.  
      5/15/11 – 5/14/16  
      $5,000**  
      (County 100%)
   d. PAC Industries, Inc. Harrisburg, PA
      Approve contract to purchase two additional laundry dryers at Neshaminy Manor.  
      $27,100  
      (County 100%)
   e. Protection Services Inc. Lemoyne, PA
      Approve contract to provide implementation and maintenance of traffic detour plans for county bridges.  
      7/1/15 – 12/31/16  
      $67,300**  
      (County 100%)
   f. Security and Data Technologies, Inc. Newtown, PA
      Approve contract increase for installation of audio visual systems in meeting rooms in the Administration Building.  
      Change Order – AV #3  
      $391,719**  
      (County 100%)
   g. Uni-Select USA, Inc. Moorestown, NJ
      Approve contract increase to provide auto supplies for county fleet maintenance.  
      7/1/14 – 6/30/15  
      $5,000**  
      (County 100%)
10. HOUSING & COMMUNITY DEVELOPMENT
   a. Habitat for Humanity of Bucks County Chalfont, PA
      Approve contract to acquire land and construct 12 single family units on Gibson Road in Bensalem Township.  
      6/17/15 – 6/17/17  
      $1,020,000  
      (County 0%)
11. HUMAN RESOURCES
   a. PayFlex Systems USA, Inc.
      Omaha, NE
      Approve contract amendment to provide
      administration of a Health Reimbursement
      Account (HRA) for county employees.
      1/1/15 – 12/31/16
      $67,500* (County 100%)

12. HUMAN SERVICES
   a. Bucks County Opportunity Council, Inc.
      Doylestown, PA
      Approve designation of Bucks County
      Opportunity Council as lead agency for
      State Food Purchase Program.
      7/1/15 – 6/30/20

13. MH/DP
   a. Horsham Clinic
      Ambler, PA
      Approve contract increase for hospital
      inpatient services.
      7/1/14 – 6/30/15
      $3,400** (County 4.1%)
   b. Lenape Valley Foundation
      Doylestown, PA
      Approve contract increase to provide
      services.
      7/1/14 – 6/30/15
      $113,218** (County 4.5%)
   c. Voice & Vision, Inc.
      Warminster, PA
      Approve contract increase for consumer
      satisfaction team and peer support services.
      7/1/14 – 6/30/15
      $30,888** (County 4.1%)

14. PURCHASING
   a. Camden Bag & Paper Company
      LLC
      Mt. Laurel, NJ
      Approve contract to provide plastic utensils,
      cups and other non-food Kitchen items for
      Neshaminy Manor and the Youth Center.
      7/1/15 – 6/30/18
      $50,605.90** (County 13.9%)
   b. King of Prussia Pharmacy
      Services
      Paoli, PA
      Approve contract to provide plastic utensils,
      cups and other non-food Kitchen items for
      Neshaminy Manor and the Youth Center.
      7/1/15 – 6/30/18
      $16,443** (County 0%)
   c. Manheim Medical Supply
      Manheim, PA
      Approve contract to provide plastic utensils,
      cups and other non-food Kitchen items for
      Neshaminy Manor and the Youth Center.
      7/1/15 – 6/30/18
      $30,130.50** (County 3.8%)
   d. Penn Jersey Paper Company
      Philadelphia, PA
      Approve contract to provide plastic utensils,
      cups and other non-food Kitchen items for
      Neshaminy Manor and the Youth Center.
      7/1/15 – 6/30/18
      $10,028.97** (County 35%)
   e. DRS Group of New Jersey Inc.
      Springfield, NJ
      Approve contract to provide microfilm
      services for Clerk of Courts and Domestic
      Relations.
      8/1/15 – 7/31/18
      $201,510** (County 70.9%)

15. SHERIFF
   a. Atlantic Tactical
      New Cumberland, PA
      Approve contract amendment for uniforms
      and miscellaneous items.
      7/1/14 – 12/26/15
      $24,750** (County 100%)

16. OTHER CIVICS
   a. Garden of Reflection
      SCORE
      Approve Payment
      $2,000
      $2,800

*Unit Cost/Estimated for operational purposes only.  ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BUDGET ADJUSTMENTS

Upon motion of Commissioner Martin seconded by Commissioner Marseglia, with the vote being 3-0, the following Budget Adjustments were adopted:

2014 BUDGET ADJUSTMENTS
Agenda Description
June 17, 2015

Adjust operating budget to cover actual expenditures per 2014 CAFR

<table>
<thead>
<tr>
<th>Adjustment</th>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjustment #35</td>
<td>Planning Commission</td>
<td>35,000</td>
</tr>
<tr>
<td></td>
<td>Planning Commission (Revenue)</td>
<td>(35,000)</td>
</tr>
</tbody>
</table>
Adjustment #36  Printing & Reproduction  13,000
Adjustment #37  Guardian Ad Litem  13,500
Adjustment #38  Self Insurance  1,562,000
Adjustment #39  Community Development Admin  1,500
Community Development Admin (Revenue)  (1,500)
Total Adjustment to General Fund Balance  (1,588,500)

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

APPOINTMENTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicholas G. DiPietro</td>
<td>Seasonal Help</td>
<td>Parks Recreation Services</td>
<td>06/20/15</td>
<td>8.25 PH</td>
</tr>
<tr>
<td>J.R. #2762</td>
<td>Unit 00</td>
<td></td>
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</tr>
<tr>
<td>Ryan A. Fitzpatrick</td>
<td>Public Information Intern</td>
<td>Public Information</td>
<td>06/01/15</td>
<td>8.00 PH</td>
</tr>
<tr>
<td>J.R. #2851</td>
<td>Unit 00</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Ann K. Russo</td>
<td>Health Clerk</td>
<td>Health Department</td>
<td>06/22/15</td>
<td>20.30 PH</td>
</tr>
<tr>
<td>J.R. #2847</td>
<td>Unit 03</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emily B. Salukas</td>
<td>County Caseworker II</td>
<td>Children &amp; Youth</td>
<td>07/13/15</td>
<td>22.97 PH</td>
</tr>
<tr>
<td>J.R. #2771</td>
<td>Unit 04</td>
<td></td>
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</tr>
<tr>
<td>Carmen Sanchez</td>
<td>Nursing Assistant – PD</td>
<td>NM Nursing Assistants</td>
<td>06/29/15</td>
<td>13.89 PH</td>
</tr>
<tr>
<td>J.R. #2753</td>
<td>Unit 03</td>
<td></td>
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<tr>
<td>Deborah Selby</td>
<td>County Caseworker II</td>
<td>Children &amp; Youth</td>
<td>06/29/15</td>
<td>22.97 PH</td>
</tr>
<tr>
<td>J.R. #2770</td>
<td>Unit 04</td>
<td></td>
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</tr>
<tr>
<td>Kyle C. Steele</td>
<td>Seasonal Help</td>
<td>General Services</td>
<td>06/22/15</td>
<td>11.55 PH</td>
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<tr>
<td>J.R. #2793</td>
<td>Unit 00</td>
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PER DIEM TO PERM

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<th>DATE*</th>
<th>REMARKS</th>
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</thead>
<tbody>
<tr>
<td>Mary C. Barr</td>
<td>Switchboard Operator – PD</td>
<td>Children &amp; Youth</td>
<td>06/27/15</td>
<td>15.47 PH</td>
</tr>
<tr>
<td>J.R. #2753</td>
<td>Unit 04 To Clerk II Unit 04</td>
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POSITION CHANGE

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<tr>
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<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
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<tbody>
<tr>
<td>Jennifer J. Brozenske</td>
<td>Clerk Typist II Unit 04</td>
<td>MHPD Admin 37.5 hrs/wk</td>
<td>06/20/15</td>
<td>20.30 PH</td>
</tr>
<tr>
<td>J.R. #2773</td>
<td>To Clerical Supervisor Unit 84</td>
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<tr>
<td>Melanie Kozak</td>
<td>Clerk III Unit 04</td>
<td>Children &amp; Youth</td>
<td>06/27/15</td>
<td>24.19 PH</td>
</tr>
<tr>
<td></td>
<td>To Switchboard Operator Unit 04</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Desiree Mullen</td>
<td>County Social Worker I Unit 04</td>
<td>Children &amp; Youth</td>
<td>06/18/15</td>
<td>32.26 PH</td>
</tr>
<tr>
<td></td>
<td>To County SW Supervisor Unit 84</td>
<td></td>
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</tr>
<tr>
<td>Lynn J. Petovic</td>
<td>Clerk Typist II Unit 04</td>
<td>Children &amp; Youth</td>
<td>06/18/15</td>
<td>17.06 PH</td>
</tr>
<tr>
<td></td>
<td>To Fiscal Technician Unit 04</td>
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</tr>
<tr>
<td>Kevin M. Rousset</td>
<td>Deputy Superintendent Unit 00</td>
<td>MCCC 40.0 hrs/wk</td>
<td>06/22/15</td>
<td>83,617.88 PA</td>
</tr>
<tr>
<td>J.R. #2819</td>
<td>To Superintendent Unit 11</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robyn S. Suttmann</td>
<td>Records Administrator Unit 03</td>
<td>Main Jail 40.0 hrs/wk</td>
<td>06/22/15</td>
<td>22.19 PH</td>
</tr>
<tr>
<td></td>
<td>To Admin Assistant-Secretary Unit 00</td>
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END OUT OF CLASS/TEMP ASSIGNMENT

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<th>NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kevin M. Rousset</td>
<td>Superintendent Unit 11</td>
<td>MCCC 40.0 hrs/wk</td>
<td>06/20/15</td>
<td>87,928.77 PA</td>
</tr>
<tr>
<td></td>
<td>To Deputy Superintendent Unit 00</td>
<td></td>
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</tbody>
</table>
16. Joshua R. Smith  
   Clerical Supervisor Unit 84  
   To  
   Clerk Typist II Unit 04  
   MH DP Admin 37.5 hrs/wk  
   To  
   MH DP Admin 37.5 hrs/wk  
   06/20/15  
   21.37 PH  
   20.12 PH  

**SALARY ADJUSTMENT**

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<tr>
<th>NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
</table>
| 17. Julia Fridman | Fiscal Officer Unit 00 | To  
   Behavioral Health Services 40.0 hrs/wk | 06/18/15  
   To  
   Behavioral Health Services 40.0 hrs/wk | 30.21 PH  
   To  
   33.17 PH |
| 18. Heather McMullen | Data-Database Admin Unit 00 | To  
   Information Technology 40.0 hrs/wk | 06/20/15  
   To  
   Information Technology 40.0 hrs/wk | 36.19 PH  
   To  
   37.28 PH |

**SEPARATIONS**

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<tr>
<th>NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
</table>
| 19. Sean T. Andris | Seasonal Help | General Services | 05/26/15  
   Separation** |
| 20. Nancy E. Cain | Corrections Officer | WCCC | 07/01/15  
   Separation |
| 21. Monica G. Cooper | Nutritionist | Health Department | 06/04/15  
   Separation |
| 22. William J. Marth | Sergeant Corrections | Main Jail | 06/02/15  
   Separation |
| 23. John M. Patterson | Public Information Intern | Public Information | 01/30/15  
   Separation |
| 24. Andrew J. Rushwick | Seasonal Help | General Services | 05/18/15  
   Separation |
| 25. Chase E. Spring | Technical Specialist | Information Technology | 06/16/15  
   Separation |

*estimated date  **Never Started  ***Agreement  ****Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BOARD APPOINTMENTS**

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

**Housing Authority**

- Barbara Miller  
  Reappointment  
  term expires 6/30/20

**Human Relations Council**

- Margaret (Peggy) Dator  
  New Appointment  
  term expires 7/1/18
- Frank Schwartz  
  New Appointment  
  term expires 7/1/18

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**EXECUTIVE REPORTS**

Brian Hessenthaler, Chief Operating Officer, reported on the following:

2005 & 2007 Bond Refunding – As presented at the last commissioners’ meeting by the finance team, the pricing went to market and the actual savings came in at $2,318,000.

Lynn T. Bush, Chief Clerk, reported on the following:

Conservation and Preservation Awards – The Heritage Conservancy presented awards recently with some connections to the county:

- The Hager Family received an award for the preservation of their 195 acre farm in Durham Township, and
- Dr. Ann Rhoads, retired botanist from Morris Arboretum, received a lifetime conservation award. One of her achievements recognized was the Natural Areas Inventory, which she had conducted on behalf of the county.

Household Hazardous Waste – The next collection will be on Saturday, June 27th at Penn Ridge High School in Perkasie.

**COMMISSIONER COMMENTS**

Commissioner Martin advised that he recently attended, along with the Emergency Services, a meeting with SEPTA regarding the World Meeting of Families planned for September, as well as the Metropolitan Caucus Event. Bucks County has already started their planning and hopefully everything will go smoothly.

Chairman Loughery reported that Lynn Bush attended a press conference yesterday at City Hall with Mayor Nutter and other officials. Discussed were the issues related to the meeting in September and the anticipated impact on traffic, emergency services, costs to municipalities, and security issues. They will keep everyone apprised as the planning continues.
ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, July 1, 2015 at the Sellersville Theater in Sellersville.

ADJOURNMENT

Chairman Loughery adjourned the meeting at 10:38 a.m.

Approved: July 1, 2015

BUCKS COUNTY COMMISSIONERS

BY:

__________________________  _________________________  ____________________________
   Robert G. Loughery           Charles H. Martin    Diane M. Ellis-Marseglia
   Chairman               Commissioner           Commissioner

__________________________
Lynn T. Bush, Chief Clerk