The Regular Meeting of the Bucks County Board of Commissioners was held on this day at 10:00 am, at the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery recognized county row officers who were present: Mary Smithson, Clerk of Courts; Michael Gallagher, Controller; Matthew Weintraub, District Attorney; Donald Petrille, Jr., Register of Wills; and Thomas Panzer, Treasurer.

PROCLAMATIONS

The Commissioners proclaimed January 4, 2017, as “BUCKS COUNTY HUMAN TRAFFICKING AWARENESS DAY”, offering support to the Bucks County Coalition Against Human Trafficking (BCAT) and its mission to eradicate human trafficking within our communities. Deirdre Blackburn, Human Trafficking Coordinator at NOVA, accepted the proclamation and thanked the Commissioners for their support. District Attorney Matt Weintraub thanked NOVA for their efforts and spoke briefly about human trafficking in the county.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

None

NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 3a – Chairman Loughery noted that this item also involves the Purchasing and Controllers offices, and he thanked them for working together to get electronic bidding in place.

Item 4a – In response to Commissioner Martin’s question, District Attorney Matt Weintraub explained that the purpose of this position is to make sure they are in compliance with the forfeiture requirements. He noted that she is being paid from forfeiture funds.

Item 7a – In response to Commissioner Martin’s question, the District Attorney provided more detail about this internet based program, explaining that it will allow them to interact more efficiently with the public and other law enforcement agencies.

Items 8a & c – Chairman Loughery explained that these items are related to resolving issues with the elevators in the Justice Center. He advised, for the record, that these funds had been set aside in escrow.

Items 12a, b & c – Open Space Coordinator Dave Johnson presented information on several Municipal Open Space grants, including one in New Hope Borough for improvements to enhance access to the Delaware Canal; one in Newtown Township for construction of a multi-use trail along Wrights Road; and one in Nockamixon Township for a conservation easement on the Diamond property. Mr. Johnson responded to questions from Commissioners Loughery and Marseglia regarding the remaining applications.

RESOLUTIONS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved by the Bucks County Board of Commissioners:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>WITH</th>
<th>PURPOSE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>AREA AGENCY ON AGING</td>
<td>a. Elizabeth Doan</td>
<td>Approve contract increase to provide professional services as the Regional Coordinator for the LINK/Aging and Disability Resource Center.</td>
<td>$1,500**</td>
</tr>
<tr>
<td></td>
<td>West Chester, PA</td>
<td>7/1/16 – 6/30/17</td>
<td>(County 0%)</td>
</tr>
</tbody>
</table>
2. **BEHAVIORAL HEALTH**  
  Madison, WI  
  Approve contract to provide medical consulting services.  
  1/1/17 – 12/31/19  
  $30,000**  
  (County 0%)

3. **COMMISSIONERS**  
a. PennBid  
  Morgantown, PA  
  Approve contract to provide website services for electronic bidding.

4. **DISTRICT ATTORNEY**  
a. Ashley L. Pitcher  
  Levittown, PA  
  Approve contract renewal to provide financial support services.  
  1/1/17 – 12/31/17  
  $7,280**  
  (County 0%)

5. **EMERGENCY COMMUNICATIONS**  
a. Aviat U.S. Inc.  
  Milpitas, CA  
  Approve contract to install a dedicated microwave connection to support the new 911 telephone system.  
  1/5/17 – 1/4/20  
  $146,906**  
  (County 100%)

6. **EMERGENCY HEALTH SERVICES**  
a. Image Trend, Inc.  
  Lakeville, MN  
  Approve contract renewal to provide technical support and upgrades of the patient data collection system.  
  5/1/17 – 4/30/18  
  $42,436*  
  (County 0%)

7. **EMERGENCY MANAGEMENT**  
  Carlisle, PA  
  Approve contract to provide police intelligence network.  
  1/1/17 – 12/31/17  
  $66,500  
  (County 0%)

8. **GENERAL SERVICES**  
a. Lerch Bates Inc.  
  Lansdale, PA  
  Approve contract to provide elevator consulting services. (Subject to final approval by County Solicitor.)  
  $14,300*  
  (County 0%)

b. Pinnacle Electrical Construction, LLC  
  Warminster, PA  
  Approve contract increase to provide UPS system upgrade for 55 East Court Street renovation project.  
  $63,345.45  
  (County 100%)

c. Schindler Elevator Corporation  
  Downingtown, PA  
  Approve contract to provide replacement of brake on service elevator.  
  $17,984  
  (County 0%)

d. Tri-County Collision Center  
  Southampton, PA  
  Approve contract increase and extension for vehicle body shop services.  
  12/18/16 - 12/16/17  
  $25,000**  
  (County 100%)

9. **HOUSING & COMMUNITY DEVELOPMENT**  
a. Warminster Heights Development Corporation  
  Warminster, PA  
  Approve contract for 2016 CDBG funding for replacement of roofs, gutters and downspouts for 40 housing units.  
  11/1/16 – 10/31/17  
  $170,000  
  (County 0%)

10. **HUMAN SERVICES**  
a. St. Mary Medical Center  
  Langhorne, PA  
  Approve contract renewal to provide case management services.  
  7/1/16 – 6/30/17  
  $6,500**  
  (County 4.1%)

b. Volunteers for Homeless, Inc.  
  Bristol, PA  
  Approve contract renewal to provide case management, food and clothing, and referral information.  
  7/1/16 – 6/30/17  
  $2,000**  
  (County 4.1%)

c. Neshaminy Manor  
  a. First Choice Medical Supply  
  Richland, MS  
  Approve contract to purchase electric beds for residents.  
  2/1/17 – 1/31/20  
  $198,854.91*  
  (County 0%)

12. **OPEN SPACE**  
a. New Hope Borough  
  Approve Municipal Open Space grant for improvements to enhance access to the Delaware Canal.  
  $240,728  
  (County 100%)

b. Newtown Township  
  Approve Municipal Open Space grant for construction of a multi-use trail along Wrights Road.  
  $395,368  
  (County 100%)

c. Nockamixon Township  
  Approve Municipal Open Space grant for a conservation easement on 37.8 acre portion of the Diamond property. Amount represents 52.8% of appraised value. (TMPs 30-015-006, 30-015-006-001 & 44-005-002)  
  $165,031  
  (County 100%)
13. POLICE TRAINING  
   a. Kelcy Pitts  
      Hatboro, PA  
      Approve contract to provide Assistant Coordinator services for Traffic Services grant.  
      1/1/17 – 12/31/17  
      $12,500**  
      (County 0%)

14. PUBLIC INFORMATION  
   a. Perfexion, Inc.  
      Plymouth Meeting, PA  
      Approve contract increase for enhancements to County website.  
      1/1/16 – 12/31/16  
      $1,899**  
      (County 100%)

   b. Perfexion, Inc.  
      Plymouth Meeting, PA  
      Approve contract renewal to provide hosting, maintenance, licensing, and enhancements to County website.  
      1/1/17 – 12/31/17  
      $30,619**  
      (County 100%)

15. PURCHASING  
   a. Vision Business Products  
      Carnegie, PA  
      Approve contract for county’s portion of the Southeastern PA Counties Cooperative Purchasing Board’s bid for toner cartridges.  
      1/1/17 – 12/31/17  
      $195,286*  
      (County 100%)

16. RECORDER OF DEEDS  
   a. Info Quick Solutions Inc.  
      Liverpool, NY  
      Approve contract increase and extension to perform verification processes for recorded documents.  
      3/1/17 – 2/28/18  
      $60,000*  
      (County 0%)

17. RECORDS IMPROVEMENT COMMITTEE  
   a. Paperless Solutions, Inc.  
      Bensalem, PA  
      Approve contract renewal for consulting services for projects.  
      1/1/17 – 12/31/17  
      $50,000**  
      (County 0%)

18. TREASURER  
   a. ePaymentNow.com LLC  
      Winfield, PA  
      Approve contract increase to add modules/services to existing licensing system, plus maintenance fees.  
      3/1/15 – 12/31/19  
      $9,999  
      (County 0%)

19. VOTING MACHINES  
   a. Electec, Inc.  
      Mt. Holly, NJ  
      Approve contract for extended warranty for 765 voting machines.  
      12/1/16 – 8/16/17  
      $69,901.88  
      (County 100%)

   b. Electec, Inc.  
      Mt. Holly, NJ  
      Approve contract for software license and support fees for 765 voting machines.  
      7/1/16 – 6/30/17  
      $72,675  
      (County 100%)

*Unit Cost/Estimated for operational purposes only.  ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BUDGET ADJUSTMENTS

None

PERSONNEL

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

<table>
<thead>
<tr>
<th>APPOINTMENTS NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tammy L. Cranage</td>
<td>Registered Nurse - Pool</td>
<td>NM Nursing Pool Unit 60</td>
<td>01/09/17</td>
<td>14.0 hrs/wk 37.00 PH</td>
</tr>
<tr>
<td>Wendy Eklund</td>
<td>LPN - Pool</td>
<td>Unit 31</td>
<td>01/09/17</td>
<td>14.0 hrs/wk 29.13 PH</td>
</tr>
<tr>
<td>Wesline Fleunimond</td>
<td>Nursing Assistant - PT</td>
<td>Unit 03</td>
<td>01/09/17</td>
<td>24.0 hrs/wk 14.46 PH</td>
</tr>
<tr>
<td>Eboni J. Ivey</td>
<td>LPN - Pool</td>
<td>Unit 31</td>
<td>01/09/17</td>
<td>14.0 hrs/wk 29.13 PH</td>
</tr>
<tr>
<td>Connie Lynch</td>
<td>Human Services IT Manager</td>
<td>Unit 00</td>
<td>01/09/17</td>
<td>40.0 hrs/wk 75,000 PA</td>
</tr>
<tr>
<td>Kelly A. May</td>
<td>Nursing Assistant - PT</td>
<td>Unit 03</td>
<td>01/09/17</td>
<td>24.0 hrs/wk 14.46 PH</td>
</tr>
</tbody>
</table>
7. Nicholas M. Palladino  
   J.R. #3519  
   Cook  
   Unit 03  
   NM Dietary Services  
   01/09/17  
   40.0 hrs/wk  
   20.70 PH

8. Jessica Seith  
   J.R. #3237  
   Clerk Typist II  
   Unit 04  
   Children & Youth  
   01/23/17  
   37.5 hrs/wk  
   17.40 PH

9. Juliet M. Womack  
   J.R. #3313  
   Nursing Assistant - PT  
   Unit 03  
   NM Nursing Assistants  
   01/09/17  
   24.0 hrs/wk  
   14.46 PH

**POSITION CHANGE**

**NAME** | **TITLE** | **DEPARTMENT** | **DATE*** | **REMARKS**
---|---|---|---|---
10. Ronald G. Keaser  
   J.R. #3334  
   Business Analyst Unit 00  
   To  
   Project Manager Unit 00  
   Information Technology  
   01/07/17  
   31.25 PH  
   To  
   Information Technology  
   80,000 PA

11. J Thomas Spicer  
   J.R. #3346  
   Dispatcher I Unit 03  
   To  
   GEO File Coordinator Unit 03  
   911 Emergency Response  
   01/07/17  
   25.69 PH  
   To  
   911 Emergency Response  
   24.37 PH

12. Scott J. Wilson  
   Network Support Specialist Unit 46  
   To  
   Network Support Manager Unit 00  
   Information Technology  
   01/07/17  
   37.38 PH  
   To  
   Information Technology  
   88,000 PA

**SALARY ADJUSTMENT**

13. 2% cost of living increase for non-union employees effective 01/01/2017 with the exception of Exhibit A [to the Personnel List]

**SEPARATIONS**

**NAME** | **TITLE** | **DEPARTMENT** | **DATE*** | **REMARKS**
---|---|---|---|---
14. Patrick F. Casey  
   Food Service Attendant - PT  
   NM Dietary Services  
   12/22/16  
   Separation

15. Marianne A. Dubresson  
   Recreation Supervisor-CUL/LARTS  
   Parks Recreation Services  
   01/03/17  
   Separation

16. Natacha S. Fradet  
   LPN - Pool  
   NM Nursing Pool  
   12/12/16  
   Separation*

17. Richard R. Furst  
   Engineer I  
   General Services  
   01/06/17  
   Separation

18. Malcolm H. Jefferson  
   Cook  
   NM Dietary Services  
   11/14/16  
   Separation*

19. Timothy A. Koehler  
   Director Planning Services  
   Planning Administrative  
   01/06/17  
   Separation

20. Eric C. Mellon  
   Custodian  
   General Services  
   12/20/16  
   Separation

21. Adriana C. Miletto  
   Registered Nurse - Pool  
   NM Nursing Pool  
   12/15/16  
   Separation

22. Stacy Lyn Wilson  
   Social Service Aide II  
   Children & Youth  
   01/06/17  
   Separation

**CORRECTION:**

23. Marybeth Gentile  
   Transfer  
   Registered Nurse to RN Supervisor  
   Effective 12/10/16

*estimated date  **Never Started  ***Agreement  ****Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BOARD APPOINTMENTS**

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

- **Airport Authority**
  - Michael Posey  
    Reappointment

- **Area Agency on Aging Advisory Council**
  - Lynette Killen  
    Reappointment
  - James Kiel  
    Reappointment
  - Maggie Boyer  
    New Appointment
  - Nancy Spears  
    New Appointment
  - Richard Newman  
    New Appointment

- **Board of Health**
  - Dr. Robert Laws  
    Reappointment
  - Patricia Stover  
    New Appointment

- **Conservation District**
  - Farmer Dwight Ely  
    Reappointment
  - Commissioner Robert Loughery  
    Reappointment

Upon motion of Commissioner Martin, seconded by Chairman Loughery, with the vote being 3-0, the following appointments were approved:

- **Delaware Valley Regional Planning Commission**
  - James Hopkins  
    New Appointment
Planning Commission
Ed Kisselback    Reappointment
Evan Stone    Reappointment
Tyler Tomlinson    Reappointment

Local Emergency Planning Committee
George Wilson    New Appointment
Jeff Gouldey    New Appointment
Chris Edwards    New Appointment

Drug & Alcohol Commission
Matt Weintraub    Reappointment

Housing Authority
Ronald Matlack    Reappointment

Pennsylvania Convention Center Authority
Joseph Cullen    Reappointment

Saint Mary’s Hospital Authority
James McCaffrey    Reappointment

Emergency Health Council
Harry Crohe    Reappointment
Michael Dydak    Reappointment
Sgt. Robert Race    Reappointment
Kathleen Fox    Reappointment
Scott Bahner    Reappointment
Richard Goldsmith    Reappointment

Mental Health
Diane Haar    New Appointment
Maun Flanagan    New Appointment

Upon motion of Chairman Loughery, seconded by Commissioner Martin, with the vote being 2-1 with Commissioner Marseglia opposing,* the following appointments were approved:

Delaware Valley Regional Finance Authority
Pat Poprik    New Appointment

*Prior to the vote, Commissioner Marseglia clarified that this is a paid position and expressed her opposition of this appointment.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BOARD ORGANIZATION

Upon motion of Commissioner Loughery, seconded by Commissioner Marseglia, with the vote being 3-0, Charles Martin was appointed Chairman of the Board of Commissioners for 2017.

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, Robert Loughery was appointed Vice Chairman of the Board of Commissioners for 2017.

Upon motion of Commissioner Loughery, seconded by Commissioner Martin, with the vote being 3-0, Diane Marseglia was appointed Chairman of the Board of Elections for 2017.

EXECUTIVE REPORTS

Brian Hessenthaler, Chief Operating Officer, reported on the following:

Code Blue – Due to the weather forecast for this weekend, a Code Blue has been declared from 9:00 pm Friday through 10:00 am Tuesday.

Lynn T. Bush, Chief Clerk, reported on the following:

Tim Koehler’s Retirement – Tim has worked at the Planning Commission for more than thirty-five years, holding almost every position. He is a hard worker, has the best institutional knowledge, and will be greatly missed.
Wealthiest Communities – Several of the top twenty-five wealthiest zip codes in the tri-state area, as cited by the Philadelphia Business Journal, are in Bucks County: At #4 is Washington Crossing, #5 is Mechanicsville, #7 is Lumberville, and #24 is New Hope.

COMMISSIONER COMMENTS

Commissioner Martin said he was looking forward to working with everyone this year and highlighted some of the issues he would like to focus on in 2017.

PUBLIC COMMENT

Marty Schively, from Bristol Township, presented information on a tract of land adjacent to Silver Lake Nature Center that has been recognized as the “best remaining example of coastal plains woodlands in the State of Pennsylvania,” and requested the Commissioners’ assistance in preserving it. After some discussion, General Services Director Kevin Spencer indicated that he would follow up on this with Parks Director, Bill Mitchell.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, January 18, 2017, at 10:00 a.m. in the Bucks County Commissioners’ Meeting Room.

ADJOURNMENT

Commissioner Martin adjourned the meeting at 10:55 a.m.

Approved: January 18, 2017

BUCKS COUNTY COMMISSIONERS

BY:

__________________________  _________________________          ____________________________
Robert G. Loughery           Charles H. Martin    Diane M. Ellis-Marseglia
Chairman                 Vice Chairman                Commissioner

__________________________
Lynn T. Bush, Chief Clerk