BUCKS COUNTY COMMISSIONERS

February 1, 2017

The Regular Meeting of the Bucks County Board of Commissioners was held this day at 10:00 am, at the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Charles H. Martin, Chairman; Commissioner Robert G. Loughery, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Commissioner Martin opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

PROCLAMATIONS

The Commissioners proclaimed February 1, 2017, as “HISTORIC BRISTOL BOROUGH SMALL BUSINESS REVOLUTION GRANT SUPPORT DAY,” offering support to Historic Bristol Borough in its effort to win Small Business Revolution acclaim. They encourage all Bucks Countians and those in the region to vote for Bristol Borough in the event that balloting comes to pass. Bill Pezza, Chair of Raising the Bar of Bristol Borough, accepted the Proclamation. Mr. Pezza thanked the Commissioners for their support of numerous projects and said that all of Bucks County will benefit if they win. Commissioner Martin discussed permitting county employees access to vote from work and requested that Public Information Director Chris Edwards publicize the contest so people can also vote from their personal devices.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner Loughery, seconded by Commissioner Martin, with the vote being 2-0-1, the minutes for the regular meeting of January 18, 2017 were approved.

NEW BUSINESS

Chairman Martin read through the agenda, providing clarification and addressing questions and comments.

Items 2a & c - Human Services Director Jon Rubin responded to Commissioner Marseglia’s question about the need for multiple drug testing companies. Children and Youth Fiscal Officer Michelle Fronheiser advised that turnaround time and the associated costs vary with the different companies and these factor into their decisions about which to use. Additional discussion followed regarding the possibility of consolidating companies, the needs of various departments, and the services provided by the different companies. Also contributing to the conversation were Commissioner Loughery, Chief Clerk Lynn Bush, and District Attorney Matt Weintraub.

Item 6a - Mr. Weintraub provided additional information regarding the Bucks County Network Against Domestic Abuse Grant, which he advised will allow the District Attorney’s Office to continue their successful pre-trial investigations of domestic abuse offenders.

Item 7e - General Services Director Kevin Spencer provided additional information on this contract. He advised that he had a successful meeting recently at Schindler’s corporate headquarters and all issues have been addressed. In response to a question from Commissioner Martin, Mr. Spencer confirmed that it was the recommendation of the elevator consultant to move forward with this and the recommended changes have been incorporated into the contract. He noted that County Solicitor Michael Klimpl is working on a few final details.

Item 8a - Health Department Director Dr. David Damsker advised that the 2017 grant includes controlling mosquitos which may carry the Zika virus.

RESOLUTIONS

Upon motion of Commissioner Loughery seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>WITH</th>
<th>PURPOSE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. CHILDREN &amp; YOUTH</td>
<td>a. Big Brothers/Big Sisters of Bucks County Jamison, PA</td>
<td>Approve contract renewal to provide counseling and Options case management services. 7/1/14 – 6/30/15</td>
<td>$462,704** (County 20%)</td>
</tr>
<tr>
<td>2. ADULT PROBATION</td>
<td>a. Pennsylvania Commission on Crime &amp; Delinquency Harrisburg, PA</td>
<td>Approve and authorize acceptance of grant to implement risk/needs assessment tool. 12/1/16 – 6/30/17</td>
<td>$129,450 (Revenue)</td>
</tr>
<tr>
<td>2. CHILDREN &amp; YOUTH</td>
<td>b.</td>
<td>University of Cincinnati Research Institute, Cincinnati, OH</td>
<td>Approve contract to provide training in use of risk/needs assessment tool.</td>
</tr>
<tr>
<td></td>
<td>a.</td>
<td>Atlantic Diagnostic Laboratories, Bensalem, PA</td>
<td>Approve contract increase for drug testing services.</td>
</tr>
<tr>
<td></td>
<td>b.</td>
<td>Linda Pasqua-Blaisse, M.Ed, Kintnerville, PA</td>
<td>Approve contract to provide foster parent evaluations and screening services.</td>
</tr>
<tr>
<td></td>
<td>c.</td>
<td>Redwood Biotech Inc., Santa Rosa, CA</td>
<td>Approve contract for drug testing services.</td>
</tr>
<tr>
<td>3. COMMISSIONERS</td>
<td>a.</td>
<td>Family Services Association of Bucks County, Langhorne, PA</td>
<td>Approve resolution to appropriate funds for housing &amp; emergency shelter services.</td>
</tr>
<tr>
<td>4. CORRECTIONS</td>
<td>a.</td>
<td>VITA Education Services, Doylestown, PA</td>
<td>Approve contract to provide various workshops and programs at the correctional facilities.</td>
</tr>
<tr>
<td>5. COURTS</td>
<td>a.</td>
<td>Span Associates LLC, f/k/a MGMMark Inc. d/b/a Span Corporation, Ann Arbor, MI</td>
<td>Approve contract amendment to reflect corporate name change.</td>
</tr>
<tr>
<td>6. DISTRICT ATTORNEY</td>
<td>a.</td>
<td>Department of Justice, Office of Violence Against Women, Washington, DC</td>
<td>Approve application for the Bucks County Network Against Domestic Abuse Grant.</td>
</tr>
<tr>
<td>7. GENERAL SERVICES</td>
<td>a.</td>
<td>Doylestown Electric, Doylestown, PA</td>
<td>Approve contract to provide repair and maintenance supplies for county buildings and properties.</td>
</tr>
<tr>
<td></td>
<td>b.</td>
<td>Lafferty Chevrolet, Warminster, PA</td>
<td>Approve contract to provide repair parts for county vehicles.</td>
</tr>
<tr>
<td></td>
<td>c.</td>
<td>Lowe’s Companies, Inc., Warrington, PA</td>
<td>Approve contract to provide repair and maintenance supplies for county buildings and bridges.</td>
</tr>
<tr>
<td></td>
<td>d.</td>
<td>Kevin B. Fitzgerald, M.D., c/o J. Carroll Molloy, Realtor, Doylestown, PA</td>
<td>Approve change of closing date for sale of 89 E. Court Street in Doylestown to April 3, 2017.</td>
</tr>
<tr>
<td></td>
<td>e.</td>
<td>Schindler Elevator Corporation, Downingtown, PA</td>
<td>Approve contract for preventive maintenance and service for elevators in the Justice Center. (Subject to final approval by County Solicitor.)</td>
</tr>
<tr>
<td>8. HEALTH</td>
<td>a.</td>
<td>Pennsylvania Department of Environmental Protection, Harrisburg, PA</td>
<td>Approve Mosquito-Borne Disease Control Grant to provide continuation of mosquito control activities.</td>
</tr>
<tr>
<td>9. HOUSING &amp; COMMUNITY DEVELOPMENT</td>
<td>a.</td>
<td>Brandon L. Strouse, Perkasie, PA</td>
<td>Approve Mortgage Satisfaction of the County’s second mortgage for property on W. Chestnut Street.</td>
</tr>
<tr>
<td>10. NESHAMINY MANOR</td>
<td>a.</td>
<td>BelMed Ambulance Inc., Warrington, PA</td>
<td>Approve contract to provide transportation services for residents.</td>
</tr>
<tr>
<td>11. PARKS &amp; RECREATION</td>
<td>a.</td>
<td>Old School Aviation / George Taylor, Ottsville, PA</td>
<td>Approve Airport Use Agreement for Van Sant Airport.</td>
</tr>
</tbody>
</table>
12. PLANNING COMMISSION
   a. Clean Harbors Environmental Services LLC
      Bridgeport, NJ
      Approve contract to provide collection of household hazardous waste materials.
      1/1/17 – 12/31/17
      $195,000* (County 0%)
   b. Montgomery County
      Norristown, PA
      Approve contract to split design and engineering costs for County Line Road crossing portion of the Newtown Trail Project.
      7/20/16 – completion
      $12,413.35 (Revenue)

13. PURCHASING
   a. W.B. Mason Co. Inc.
      York, PA
      Approve purchase of office supplies for various departments.
      3/1/17 – 2/28/18
      $59,299.94* (County 100%)

14. SOLICITOR
   a. Andrew B. and Diane A. Cooney,
      and David W. and Cynthia S. Kern
      Approve settlement in the matter of Cooney et al v Dunner et al.
      $7,500 (Revenue)

15. TREASURER
   a. McGovern Consulting, LLC
      Doylestown, PA
      Approve contract renewal for licensing and cash management system.
      1/30/17 – 1/29/18
      $6,461 (County 100%)

16. OTHER CIVICS
   a. American Red Cross
      Bucks County Special Equestrians
      Bristol Riverside Theater
      Rolling Harvest Food Rescue
      Approve payment
      $1,000
      $2,400
      $30,000
      $2,500

*Unit Cost/Estimated for operational purposes only.  ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

OTHER CIVICS

Chairman Martin noted that today’s contribution to the Bristol Riverside Theater will be paid from Tourist Commission money.

BUDGET ADJUSTMENTS

David Boscola, Finance Director, provided additional clarification on the following budget adjustments:

2016 BUDGET ADJUSTMENTS
February 1, 2017

BUDGET ADJUSTMENTS - Adjust operating budget to cover additional expenditures

<table>
<thead>
<tr>
<th>Adjustment</th>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjustment #67</td>
<td>Administration</td>
<td>(335,000)</td>
</tr>
<tr>
<td></td>
<td>Commissioners</td>
<td>6,000</td>
</tr>
<tr>
<td></td>
<td>Solicitor</td>
<td>7,000</td>
</tr>
<tr>
<td></td>
<td>ERP</td>
<td>2,000</td>
</tr>
<tr>
<td></td>
<td>Mail Room</td>
<td>4,000</td>
</tr>
<tr>
<td></td>
<td>Coroner</td>
<td>10,000</td>
</tr>
<tr>
<td></td>
<td>Clerk of Courts</td>
<td>17,000</td>
</tr>
<tr>
<td></td>
<td>Guardian Ad Litem</td>
<td>4,000</td>
</tr>
<tr>
<td></td>
<td>District Attorney</td>
<td>60,000</td>
</tr>
<tr>
<td></td>
<td>Health</td>
<td>25,000</td>
</tr>
<tr>
<td></td>
<td>General Services</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Neshaminy Manor</td>
<td>200,000</td>
</tr>
<tr>
<td>Adjustment #68</td>
<td>Domestic Relations</td>
<td>68,500</td>
</tr>
<tr>
<td></td>
<td>Main Courts</td>
<td>(153,500)</td>
</tr>
<tr>
<td></td>
<td>Court Stenographers</td>
<td>18,000</td>
</tr>
<tr>
<td></td>
<td>Adult Probation</td>
<td>67,000</td>
</tr>
<tr>
<td></td>
<td>Juvenile Probation</td>
<td>40,000</td>
</tr>
<tr>
<td></td>
<td>Youth Center</td>
<td>80,000</td>
</tr>
</tbody>
</table>
Juvenile Placements (120,000)

Adjustment #69
Corrections Admin (65,000)
WCCC (10,000)
BCCF 250,000
MCCC (175,000)

Total Adjustment to General Fund Balance -

2017 BUDGET ADJUSTMENTS
February 1, 2017

BUDGET ADJUSTMENTS - Adjust Budget for New PCCD Grant

<table>
<thead>
<tr>
<th>Adjustment</th>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjustment #1</td>
<td>Adult Probation</td>
<td>129,500</td>
</tr>
<tr>
<td></td>
<td>Adult Probation (Revenue)</td>
<td>(129,500)</td>
</tr>
</tbody>
</table>

Total Adjustment to General Fund Balance -

Mr. Boscola responded to Commissioner Loughery’s questions regarding the adjustments for the correctional facilities.

Upon motion of Commissioner Marseglia, seconded by Commissioner Loughery, with the vote being 3-0, these budget adjustments were approved.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Loughery, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:

<table>
<thead>
<tr>
<th>APPOINTMENTS NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tahshaye Connor J.R. #3382</td>
<td>Nursing Assistant – Pool Unit 30</td>
<td>NM Nursing Pool 14.0 hrs/wk</td>
<td>02/06/17</td>
<td>21.00 PH</td>
</tr>
<tr>
<td>Robert Curran J.R. #3307</td>
<td>Caseworker Unit 04</td>
<td>Children &amp; Youth 37.5 hrs/wk</td>
<td>02/21/17</td>
<td>24.47 PH</td>
</tr>
<tr>
<td>Natalie A. Goff J.R. #3347</td>
<td>Nursing Assistant – Pool Unit 30</td>
<td>NM Nursing Pool 14.0 hrs/wk</td>
<td>02/06/17</td>
<td>21.00 PH</td>
</tr>
<tr>
<td>Joseph Raphael J.R. #3345</td>
<td>LPN – Pool Unit 31</td>
<td>NM Nursing Pool 14.0 hrs/wk</td>
<td>02/06/17</td>
<td>29.13 PH</td>
</tr>
<tr>
<td>Jacquelyn R. Wiest J.R. #3394</td>
<td>Human Resources Intern Unit 00</td>
<td>Human Resources 28.0 hrs/wk</td>
<td>02/02/17</td>
<td>9.00 PH</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>POSITION CHANGE NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holly J. Tuttle</td>
<td>Aging Care Manager Unit 04</td>
<td>Area Agency on Aging 37.5 hrs/wk</td>
<td>02/04/17</td>
<td>32.78 PH</td>
</tr>
<tr>
<td></td>
<td>To Information Specialist Unit 84</td>
<td>To Area Agency on Aging 37.5 hrs/wk</td>
<td></td>
<td>33.34 PH</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFER NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph C. Bockin III J.R. #3332</td>
<td>Corrections Officer Unit 01</td>
<td>MCCC 40.0 hrs/wk</td>
<td>02/04/17</td>
<td>24.21 PH</td>
</tr>
<tr>
<td></td>
<td>To Corrections Officer Unit 01</td>
<td>To Main Jail 40.0 hrs/wk</td>
<td></td>
<td>24.21 PH</td>
</tr>
<tr>
<td>Juan Quiles J.R. #3332</td>
<td>Corrections Officer Unit 01</td>
<td>MCCC 40.0 hrs/wk</td>
<td>02/04/17</td>
<td>27.14 PH</td>
</tr>
<tr>
<td></td>
<td>To Corrections Officer Unit 01</td>
<td>To Main Jail 40.0 hrs/wk</td>
<td></td>
<td>27.14 PH</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OUT OF CLASS/TEMP ASSIGNMENT NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>DATE*</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clifton S. Mitchell</td>
<td>Warden Unit 11</td>
<td>Main Jail 40.0 hrs/wk</td>
<td>01/01/17</td>
<td>104,074.00 PA</td>
</tr>
<tr>
<td></td>
<td>To Warden Unit 11</td>
<td>To Main Jail 40.0 hrs/wk</td>
<td></td>
<td>106,155.00 PA</td>
</tr>
</tbody>
</table>
10. Lauren M. Smith  
Asst Human Resources Director  
Unit 00  
To  
Asst Human Resources Director  
Unit 00  
END OUT OF CLASS/TEMP ASSIGNMENT  
NAME  
TITLE  
DEPARTMENT  
DATE*  
REMARKS  
11. Clifton S. Mitchell  
Warden Unit 11  
To  
Deputy Warden Security Unit 00  
Main Jail 40.0 hrs/wk  
To  
Main Jail 40.0 hrs/wk  
02/05/17  
106,155.00 PA  
94,582.00 PA  
SALARY ADJUSTMENT  
NAME  
TITLE  
DEPARTMENT  
DATE*  
REMARKS  
12. Ara Jay Kimbrough  
Hearing Officer Unit 00  
To  
Hearing Officer Unit 00  
Corrections Administration  
40.0 hrs/wk  
To  
Corrections Administration  
40.0 hrs/wk  
02/04/17  
65,795.00 PA  
70,795.00 PA  
SEPARATIONS  
NAME  
TITLE  
DEPARTMENT  
DATE*  
REMARKS  
13. Melanie L. Bush  
LPN  
NM Licensed Practical Nurses  
01/25/17  
Separation  
14. Shirley M. Butler  
Manager App Systems Development  
Information Technology  
01/13/17  
Separation  
15. Susan Lee Conrad  
Business Manager  
Information Technology  
01/13/17  
Separation  
16. Anikka D. Grange  
Registered Nurse  
NM Registered Nurses  
01/31/17  
Separation  
17. Norman W. Hottensen  
Custodian Leadman – NMH  
General Services  
01/16/17  
Separation  
18. Deirdre C. Hottinger  
Nursing Assistant – Pool  
NM Nursing Pool  
12/27/16  
Separation**  
19. Latsappa J. Williams  
LPN – Pool  
NM Nursing Pool  
01/25/17  
Separation  
Correction:  
20. Caitlin M. Hiller  
New Hire  
Nursing Assistant – Pool to NM Nursing Pool  
10/18/16  
16.65 PH to 21.00 PH  
*estimated date  **Never Started  ***Agreement  ****Reinstatement  
AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.  
BOARD APPOINTMENTS  
Chief Clerk Lynn Bush responded to the Commissioners’ inquiries about the Bicycle Advisory Task Force.  
Upon motion of Commissioner Marseglia, seconded by Commissioner Loughery, with the vote being 3-0, the following appointments were approved:  
Children & Youth Advisory Board  
James Beerer  
New Appointment  
Brian Doyle  
New Appointment  
Nancy LaPlace  
New Appointment  
Rebecca Van Dine  
New Appointment  
Katherine Schweiker  
New Appointment  
Steven Rasul Mobley  
Reappointment  
Beth Montanari  
Reappointment  
John Toller  
Reappointment  
Upon motion of Chairman Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:  
Mental Health/Developmental Programs Advisory (MH/DP)  
Charles Bechtel  
Reappointment  
Richard Garcia  
Reappointment  
Emergency Health Council  
Jacqueline Howenstein  
New Appointment  
AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.  
EXECUTIVE REPORTS  
Lynn T. Bush, Chief Clerk, reported on the following:  
Planning and Economic Development – The County has recently been recognized by CCAP for its efforts to integrate planning and development, and Ms. Bush advised that she will be giving a presentation to her colleagues in State College on Friday. Ms. Bush also noted that Bristol Borough was one of the County’s first economic development initiatives, and Raising the Bar President Bill Pezza has recently indicated that he was grateful for the help the County had provided.
COMMISSIONER COMMENTS

Commissioner Loughery spoke about the recent death of his college football coach, Ed Sweeney, and the impact he had on so many lives.

Chairman Martin advised that the move to 30 E. Court Street went very well last weekend and he thanked the employees from General Services and Information Technology that worked hard to make it happen.

As an example of the types of emails the Commissioners receive from all over the world, Chairman Martin advised that in the last week he had received in excess of fifty emails regarding South Korea’s dog meat industry.

Chairman Martin referenced a recent newspaper article that quoted Health Department Director Dr. Damsker, and said they are in the process of crafting a letter to federal officials suggesting an appropriate approach to address the legitimate concerns of people regarding the water problems. Dr. Damsker elaborated on the issues with the water and provided his professional opinion on the next steps that should be taken.

PUBLIC COMMENT

Karen Carr spoke on behalf of her son, an inmate in the Bucks County jail with mental health issues, and said she was an advocate for people with mental health issues in the jail and prison system. She presented information on this issue and requested assistance in getting her son out of jail and into a treatment facility. Chairman Martin commended Ms. Carr for coming to the meeting and suggested she direct any specific questions regarding her son to Bill Plantier, Director of Corrections. Commissioner Marseglia encouraged Ms. Carr to continue her efforts and advised that the Commissioners had sent letters to the state and federal government supporting the Helping Families in Mental Health Crisis Act.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, February 15, 2017, at 10:00 a.m. in the Bucks County Commissioners’ Meeting Room.

ADJOURNMENT

Upon motion of Commissioner Loughery, with the vote being 3-0, the meeting was adjourned.

Approved: February 15, 2017

BUCKS COUNTY COMMISSIONERS

BY:

Charles H. Martin
Chairman

Robert G. Loughery
Vice Chairman

Diane M. Ellis-Marseglia
Commissioner

Lynn T. Bush, Chief Clerk