BUCKS COUNTY COMMISSIONERS

September 5, 2018

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery recognized county row officers who were present: Mary Smithson, Clerk of Courts; Neale Dougherty, Controller; Matthew Weintraub, District Attorney; Judi Reiss, Prothonotary; Donald Pettril, Jr., Register of Wills; and Thomas Panzer, Treasurer.

COMMENDATIONS and PROCLAMATIONS

The Commissioners presented Letters of Commendation to two National Special Olympians from Bucks County who brought home medals from the USA Special Olympics in Seattle: Andrew Yeske competed in swimming and won a gold and two silver medals, and Cameron Dittmar won four silver medals in power lifting. The Commissioners applauded their accomplishments and wished them continued success and happiness.

The Commissioners proclaimed September 2018 as “BUCKS COUNTY ORAL HEALTH MONTH,” saluting HealthLink and its mission to expand its free adult clinic. Accepting the proclamation from HealthLink was Raquel Braemer, who thanked the Commissioners and advised that they are a non-profit, supported entirely by contributions. She said that this year marked the 25,000th free dental appointment for underserved individuals in the community.

The Commissioners proclaimed September 2018 as “NATIONAL RECOVERY MONTH,” offering support to the council of Southeast Pennsylvania and PRO-ACT for honoring Recovery Month through Recovery Walks 2018! And Recovery Works! Jim Kowalski, Volunteer Coordinator for ProAct, thanked the Commissioners and invited everyone to their upcoming events: the Phillies game on September 16th and the Recovery Walk on September 22nd.

OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes for the regular meeting of August 15, 2018 were approved.

NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 7a – In response to Commissioner Martin’s request for clarification, Human Services Director Jon Rubin provided additional information on this re-allocation of funds. Extensive discussion followed.

Item 10c – In response to a question from Commissioner Martin, General Services Director Kevin Spencer provided more detail regarding the property damage and insurance.

Items 13a-e – Rich Harvey, Director of the Agricultural Land Preservation Program, presented information on five Municipal Open Space Program grants, including four improvements and one acquisition. In response to Commissioner Martin’s question regarding the project in Bristol, he advised they have two years to complete it. Commissioner Loughery commented on the program, noting that this has nothing to do with the Agricultural and Farmland Preservation Program. He thanked Mr. Harvey and the Open Space Task Force Board for working diligently on these projects for many years. In response to Commissioner Martin’s question, Mr. Harvey advised that there are four more Open Space projects and one more Natural Areas project planned. Commissioner Loughery noted that final verification and documentation for these funding sources still need to be put into place.

RESOLUTIONS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>WITH</th>
<th>PURPOSE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADULT PROBATION</td>
<td>a. Pennsylvania Commission on Crime &amp; Delinquency</td>
<td>Approve acceptance of grant to develop a County Offender Re-entry Plan.</td>
<td>$14,927 (Revenue)</td>
</tr>
<tr>
<td></td>
<td>Harrisburg, PA</td>
<td>7/1/18 – 6/30/19</td>
<td></td>
</tr>
</tbody>
</table>
2. AREA AGENCY ON AGING

a. Bucks County Association for Retired and Senior Citizens
   Trevose, PA
   Approve contract increase and extension to support senior center services.
   7/1/18 – 6/30/19
   $204,288**
   (County 2%)

b. Council Rock Senior Citizens Association
   Richboro, PA
   Approve contract increase and extension to support senior center services.
   7/1/18 – 6/30/19
   $18,476**
   (County 2%)

c. Bucks County Opportunity Council, Inc.
   Doylestown, PA
   Approve contract renewal to provide nutrition services to senior citizens.
   7/1/18 – 6/30/19
   $10,709
   (Revenue)

d. PSI Personnel, LLC
   Doylestown, PA
   Approve contract increase to provide temporary clerical support staff for Board of Elections.
   4/1/17 – 6/30/19
   $22,300**
   (County 100%)

3. BEHAVIORAL HEALTH

a. Buchanan Ingersoll & Rooney, PC
   Harrisburg, PA
   Approve contract increase to provide legal services for managed care.
   1/1/18 – Ongoing
   $25,000**/yr
   (County 0%)

4. BOARD OF ASSESSMENT

a. Approve required Certified Pennsylvania Evaluator (CPE) classes to become a licensed certified appraiser.
   9/9/18 – 10/5/18
   $7,000*
   (County 100%)

5. CHILDREN & YOUTH

a. K/S Consultants, Inc.
   Warrington, PA
   Approve contract increase to provide family therapy, advocate services and education consultation.
   7/1/17 – 6/30/18
   $7,800**
   (County 8%)

6. COMMISSIONERS

a. Trustees of Fonthill
   Approve termination of lease and amendments relating to the grounds at Fonthill Park.

7. COMMUNITY & ECONOMIC DEVELOPMENT

a. Bucks County Opportunity Council, Inc.
   Doylestown, PA
   Approve contract for 2018 CDBG funding for operational support of the Bucks County Housing Link Assessment program.
   7/1/18 – 6/30/19
   $84,333
   (County 0%)

8. COURTS

a. U.S. Department of Health and Human Services, Office of Substance Abuse and Mental Health Services, Center for Substance Abuse Treatment
   Rockville, MD
   Approve and authorize acceptance of the Bucks County Drug Court Expansion Grant.
   9/30/18 – 9/29/23
   $1,998,675
   (Revenue)

9. DISTRICT ATTORNEY

a. National Medical Services, Inc. d/b/a NMS Labs
   Willow Grove, PA
   Approve contract to provide syringe and DNA testing.
   1/1/18 – 12/31/18
   $40,000**
   (County 100%)

10. GENERAL SERVICES

a. Franc Environmental, Inc.
    Horsham, PA
    Approve contract increase for services at the waste water treatment plant.
    9/1/16 – 8/31/19
    $6,762.50**
    (County 100%)

b. Home Depot, Inc.
   Phoenix, AZ
   Approve contract increase to purchase supplies.
   1/1/18 – 12/31/18
   $21,500**
   (County 100%)

c. Jack Hirschmann Carpentry
   Telford, PA
   Approve contract to repair storm damage at county rental property.
   $30,800
   (County 81.2%)

d. J.P.S. Construction Company, Inc.
   Glenside, PA
   Approve contract decrease for repairs to Bridge #152, located on Valley Park Road over North Branch of Neshaminy Creek in Plumstead Township and Bridge #306 on Woodhill Road over Branch of the Jericho Creek in Upper Makefield Township.
   ($36,923.14)

e. PAC Industries Inc.
   Harrisburg, PA
   Rescind contract to provide inspection, maintenance, and repair of laundry equipment at Neshaminy Manor.
   ($40,200)
11. HUMAN RESOURCES
   a. CareWorks USA, Ltd. d/b/a CareWorks Absence Management Dublin, OH
      Approve contract to provide FMLA administration. 9/5/18 – 12/31/20
      $148,078.40*  (County 100%)

12. HUMAN SERVICES
   a. The Salvation Army – Operating Unit in Bucks County Levittown, PA
      Approve contract renewal to provide service planning and case management services.
      7/1/18 – 6/30/19
      $5,500** (County 3.9%)

13. OPEN SPACE
   a. Bristol Township
      Approve Municipal Open Space Program grant for improvements to Bristol Township Municipal Complex. County share represents 75% of the estimated project costs. (TMPs 05-029-094, 05-029-095, 05-029-096, 05-029-097, 05-029-098, & 05-029-099)
      $840,000 (County 100%)
   b. Doylestown Borough
      Approve Municipal Open Space Program grant for construction of the Broad Street Gateway Park. County share represents 12% of the estimated project costs. (TMP 08-005-005)
      $326,756 (County 100%)
   c. Hulmeville Borough
      Approve Municipal Open Space Program grant for construction of a pavilion on the community playground. County share represents 75% of the estimated project costs. (TMP 16-003-052)
      $19,875 (County 100%)
   d. Trumbaurersville Borough
      Approve Municipal Open Space Program grant for acquisition of 8.5 acres of the Boyle property. County share represents 39% of purchase price. (TMPs 45-003-075 & 45-003-076)
      $155,440 (County 100%)
   e. Upper Makefield Township
      Approve Municipal Open Space Program grant for improvements to Lookout Park. County share represents 75% of the estimated project costs. (TMP 47-007-021-044)
      $103,207.50 (County 100%)

14. PURCHASING
   a. Manheim Medical Supply, Inc. Manheim, PA
      Approve contract increase to provide wipes. 8/1/18 – 7/31/20
      $18,960* (County 1%)
   b. Maven Medical, LLC. Lester, PA
      Approve contract decrease to remove wipes. 8/1/18 – 7/31/20
      ($1,176)

15. REGISTER OF WILLS
   a. Kofile Technologies Dallas, TX
      Approve contract increase to provide data migration, configuration, and integration to comply with AOPC mandate.
      $5,000** (County 0%)

16. OTHER CIVICS
   a. BC Audubon Society
      Approve payment
      $2,000
      $6,000
      $500
      $3,000
      $500
      $4,000
      $2,500
      $2,500

*Unit Cost/Estimated for operational purposes only.  ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

Prothonotary Judi Reiss spoke about the Garden of Reflection 503(c)(3) funds. Questioning which Garden of Reflection the Commissioners were proposing for an other-civics contribution, she pointed out that one of the funds have not donated anything to the township for maintenance or repairs in several years. The Commissioners thanked her for making them aware of this.

BUDGET ADJUSTMENTS

None
Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:

### PERSONNEL

<table>
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<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>EFFECTIVE DATE</th>
<th>HOURS</th>
<th>COMPENSATION</th>
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<tr>
<td>1</td>
<td>Tanya L. Dobbins</td>
<td>Nursing Assistant - Host TD</td>
<td>087</td>
<td>087</td>
<td>0 cases</td>
<td>40.0</td>
<td>32,790.00 PA</td>
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<td>2</td>
<td>Eron L. Freeing</td>
<td>Correctional Case Manager</td>
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<td>3</td>
<td>Melissa S. Williams</td>
<td>Correctional Nurse</td>
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<td>32.0</td>
<td>26,180.00 PA</td>
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<td>4</td>
<td>Karen M. Milkula</td>
<td>Director Board of Voter Registration</td>
<td>101</td>
<td>101</td>
<td>0 cases</td>
<td>40.0</td>
<td>72,200.00 PA</td>
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<tr>
<td>5</td>
<td>Suzy S. Andr</td>
<td>Deputy Public Defender</td>
<td>00</td>
<td>00</td>
<td>0 cases</td>
<td>40.0</td>
<td>72,200.00 PA</td>
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<td>6</td>
<td>Michael D. Barone</td>
<td>Chief Sealer</td>
<td>11</td>
<td>74</td>
<td>74,305.00 PA</td>
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<tr>
<td>7</td>
<td>Catherine A. Barton</td>
<td>Administrative Assistant-Public Works - County Property Direct</td>
<td>11</td>
<td>74</td>
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<td>8</td>
<td>Kathy M. Bennett</td>
<td>AAA Administrator</td>
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<td>9</td>
<td>Glade S. Blackwell</td>
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<td>10</td>
<td>David P. Boscola</td>
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<tr>
<td>11</td>
<td>Bonita M. Buckley</td>
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<td>Michael E. Gallagher</td>
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<tr>
<td>13</td>
<td>Dennis M. Blau</td>
<td>Chief Information Officer</td>
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<tr>
<td>14</td>
<td>Todd P. Brandi</td>
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<tr>
<td>15</td>
<td>Brian J. Black</td>
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<td>00</td>
<td>00</td>
<td>0 cases</td>
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<tr>
<td>16</td>
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<td>Assistant to COO</td>
<td>00</td>
<td>00</td>
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<td>40.0</td>
<td>89,000.00 PA</td>
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<tr>
<td>17</td>
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<td>00</td>
<td>00</td>
<td>0 cases</td>
<td>40.0</td>
<td>89,000.00 PA</td>
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<tr>
<td>18</td>
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<td>00</td>
<td>00</td>
<td>0 cases</td>
<td>40.0</td>
<td>89,000.00 PA</td>
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<tr>
<td>19</td>
<td>Joseph L. Blatt</td>
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<td>00</td>
<td>00</td>
<td>0 cases</td>
<td>40.0</td>
<td>89,000.00 PA</td>
</tr>
</tbody>
</table>

### COMMISSIONERS LIST

September 5, 2018

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:
Upon motion of Commissioner Martin, seconded by Chairman Loughery, with the vote being 3-0, the following appointments were approved:

**Parks and Recreation Board**
William Wert    Reappointment

**Human Relations Council**
Peggy Dator    Reappointment
Alvora Varin-Hommen    Reappointment

Upon motion of Commissioner Martin, seconded by Chairman Loughery, with the vote being 2-1, the following appointment was approved:

**Redevelopment Authority**
Keith Froggatt    New Appointment

Upon motion of Commissioner Martin, seconded by Chairman Marseglia, with the vote being 3-0, the following appointment was approved:

**Industrial Development Authority**
Barry Fleck    New Appointment

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**CHIEF OPERATING OFFICER REPORT**

Brian Hessenthaler, Chief Operating Officer, reported on the following:

August Storms – Regarding the severe damages suffered by Milford, Durham, and Springfield Townships, Mr. Hessenthaler spoke about efforts being undertaken to obtain state and federal assistance.

2019 Budget – The first round of information has been sent in and meetings will be held over the next month or so with departments and offices. They will hopefully have a budget to present for approval in late December.

**COMMISSIONER COMMENTS**

Commissioner Martin said the courthouse courtyard looked wonderful last year and this year it looks absolutely great – in spite of the weather. He expressed appreciation to the General Services staff for the work they do and for making everything look so attractive.

**PUBLIC COMMENT**

None
ANNOUNCEMENTS

The 9/11 Remembrance Ceremony will take place in the courtyard on Tuesday morning at 8:30. All are welcome to attend.

There will not be a Commissioners’ meeting on September 19th, as it is Yom Kippur. All county offices will be open and business will be conducted. The Retirement Board meeting will still be held at 9:30 am.

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, October 3, 2018 in the Administration Building of Holy Family University in Newtown.

The meeting scheduled for October 17th will be held at the Lower Bucks campus of Bucks County Community College.

ADJOURNMENT

Chairman Loughery adjourned the meeting at 11:09 a.m.

Approved: October 3, 2018

BUCKS COUNTY COMMISSIONERS

BY:

__________________________  _________________________          ____________________________
Robert G. Loughery              Charles H. Martin                           Diane M. Ellis-Marseglia
Chairman               Vice Chairman           Commissioner

ATTEST:

__________________________
Deanna M. Giorno
Chief Clerk