BUCKS COUNTY COMMISSIONERS

January 22, 2020

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and Commissioner DiGirolamo led everyone in the Pledge of Allegiance.

INTRODUCTIONS

Commissioner Marseglia invited those county row officers who were present to introduce themselves. They were: Neale Dougherty, Controller; Meredith Buck, Coroner; Robin Robinson, Recorder of Deeds; and Linda Bobrin, Register of Wills.

PRESENTATIONS

Health Department Director Dr. David Damsker gave a power point presentation on winter illnesses.

Solicitor Joe Khan said a few words of thanks and appreciation for his predecessor, Don Williams, who will be retiring from county service after 19 years.

Mr. Khan welcomed the Honorable Brian T. McGuffin and provided a brief background on the three new assistant solicitors: Virginia Hardwick, Keith Bidlingmaier, and Stuart Wilder. Judge McGuffin then administered the Oath of Office to each of them.

Mr. Khan presented the Solicitor’s Report, the first of an ongoing series of reports to keep the public updated about the work of the Solicitor’s Office. Some highlights include the reason assistant solicitors were chosen with strong litigation backgrounds; the resolutions on today’s agenda designating solicitors and setting maximum rates; and reporting on an October 17th executive session that addressed the injunction against Executive Order 13888 and the subsequent letter that Commissioners Marseglia, Harvie and DiGirolamo sent to the U.S. Department of State.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the minutes for the organizational meeting of January 6, 2020 were approved.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the minutes for the regular meeting of January 22, 2020 were approved.

NEW BUSINESS

Commissioner Marseglia presented the agenda, providing clarification and addressing questions and comments.

Item 3d & e – Behavioral Health Director Cindy Grezeszak offered additional clarification on this project with the halfway house and the role of the attorney in relation to the HealthChoices program.

Item 3e – Solicitor Joe Khan responded to Commissioner DiGirolamo’s question regarding the hourly rate.

Item 4a – Tom Freitag, Director of Board of Elections & Voter Registration, responded to Commissioner Marseglia’s question regarding this contract relative to campaign finance.

Item 6a – Commissioner Marseglia responded to a question from Mr. Phil Tolbert regarding the substance of this policy.

Item 16b – In response to Commissioner DiGirolamo’s question, Commissioner Marseglia clarified the change in contract amount from the prior solicitor for the Planning Commission.

Item 17a – Solicitor Joe Khan noted that these are “do not exceed” rates and some will be lower than indicated.

Item 17b – Mr. Khan responded to an inquiry from Commissioner DiGirolamo regarding these rates as compared to prior years. He explained the intended process going forward should result in consistency with rates and will avoid having to go before The Board for approval each engagement. Commissioner Harvie provided additional input on this two-part process of approving law firms and establishing rates.
RESOLUTIONS

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, the following Resolutions were approved by the Bucks County Board of Commissioners with the vote being 3-0:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>WITH</th>
<th>PURPOSE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. AGRICULTURAL PRESERVATION</td>
<td>a. Pennsylvania Department of Agriculture, Bureau of Farmland Preservation Harrisburg, PA</td>
<td>Approve annual allocation for matching funds for farmland preservation. 1/1/20 – 12/31/21</td>
<td>$1,500,000 (County 100%)</td>
</tr>
<tr>
<td>2. AREA AGENCY ON AGING</td>
<td>a. Law Office of Karen M. Quinn Bristol, PA</td>
<td>Approve contract to provide legal services. 1/6/20 – 6/30/20</td>
<td>$20,000** (County 0%)</td>
</tr>
<tr>
<td>3. BEHAVIORAL HEALTH</td>
<td>a. Bucks County Opportunity Council Doylestown, PA</td>
<td>Approve contract extension to allow for additional housing placement. 1/1/20 – 12/31/20</td>
<td>$200,000** (County 0%)</td>
</tr>
<tr>
<td></td>
<td>b. Bucks County Opportunity Council Doylestown, PA</td>
<td>Approve contract to provide mental health housing. 1/1/20 – 12/31/20</td>
<td>$200,000** (County 0%)</td>
</tr>
<tr>
<td></td>
<td>c. Gaudenzia, Inc. Norristown, PA</td>
<td>Approve contract to provide drug and alcohol rehabilitation treatment services. 1/1/20 – 12/31/20</td>
<td>$200,000** (County 0%)</td>
</tr>
<tr>
<td></td>
<td>d. Resources for Human Development, Inc. Philadelphia, PA</td>
<td>Approve contract extension to complete additional work for reinvestment project. 1/1/20 – 12/31/20</td>
<td></td>
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<td></td>
<td>e. Semanoff, Ormsby, Greenberg &amp; Torchia Huntington Valley, PA</td>
<td>Approve appointment of solicitor for Behavioral Health Department. (Subject to final approval by County Solicitor) 1/1/20 – Open</td>
<td>$575/hour** (County 0%)</td>
</tr>
<tr>
<td>4. BOARD OF ELECTIONS</td>
<td>a. ElectionIQ LLC Stow, OH</td>
<td>Approve contract to provide back end suite for election night reporting, campaign finance, asset management, and poll worker management. 1/22/20 – 1/21/21</td>
<td>$95,400 (County 100%)</td>
</tr>
<tr>
<td>5. CHILDREN &amp; YOUTH</td>
<td>a. Child &amp; Family Focus Audubon, PA</td>
<td>Approve contract to provide High Fidelity Wrap Around services. 7/1/19 – 6/30/20</td>
<td>$520,000** (County 5%)</td>
</tr>
<tr>
<td></td>
<td>b. Family Unity Center Bristol, PA</td>
<td>Approve contract to provide after school services. 7/1/19 – 6/30/20</td>
<td>$7,500** (County 20%)</td>
</tr>
<tr>
<td></td>
<td>c. Pradera Corporation Philadelphia, PA</td>
<td>Approve contract to provide foster care services. 7/1/19 – 6/30/20</td>
<td>$30,000** (County 20%)</td>
</tr>
<tr>
<td></td>
<td>d. The Bair Foundation of Pennsylvania New Wilmington, PA</td>
<td>Approve contract to provide foster care services. 7/1/19 – 6/30/20</td>
<td>$50,000** (County 20%)</td>
</tr>
<tr>
<td>6. COMMISSIONERS</td>
<td>a.</td>
<td>Approve adoption of New Employee Orientation Policy 1/22/20 – Open</td>
<td></td>
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<tr>
<td></td>
<td>b. Bucks County Opportunity Council Doylestown, PA</td>
<td>Approve increase to annual appropriation. 1/1/20 – 12/31/20</td>
<td>$25,000 (County 100%)</td>
</tr>
<tr>
<td></td>
<td>c. Redevelopment Authority of the County of Bucks Bristol, PA</td>
<td>Approve gaming grant resolution, subrecipient agreements, and other required documents on behalf of the Lower Bucks Public Safety Training Center. 1/1/20 – 12/31/20</td>
<td>$600,000 (Revenue)</td>
</tr>
<tr>
<td><strong>CORRECTIONS</strong></td>
<td><strong>COURTS</strong></td>
<td><strong>DISTRICT ATTORNEY</strong></td>
<td><strong>FINANCE</strong></td>
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<tr>
<td>a. Bucks County Drug &amp; Alcohol Commission, Inc., Doylestown, PA</td>
<td>Approve contract to provide recovery program.</td>
<td>Approve contract increase to provide DNA and drug analysis.</td>
<td>Approve contract for the following insurance policies.</td>
</tr>
<tr>
<td>b. Bucks County Drug &amp; Alcohol Commission, Inc., Doylestown, PA</td>
<td>Approve contract to provide Pre-Trial Program.</td>
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</tr>
<tr>
<td>c. PrimeCare Medical, Inc., Harrisburg, PA</td>
<td>Approve contract to provide and administer Vivitrol as part of the Medication Assisted Treatment Program.</td>
<td>Approve contract to provide translation services.</td>
<td></td>
</tr>
<tr>
<td>d. PrimeCare Medical, Inc., Harrisburg, PA</td>
<td>Approve contract to provide and administer Buprenorphine as part of the Medication Assisted Treatment Program.</td>
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<td></td>
</tr>
<tr>
<td>7. CORRECTIONS</td>
<td>Approve gaming grant resolution, subrecipient agreements, and other required documents on behalf of Bucks County Police Chiefs Association for the Records Management System.</td>
<td>Approve contract to represent individual defendants in cases when there is a conflict of interest with the Bucks County Public Defender’s Office.</td>
<td>Approve contract for the following insurance policies.</td>
</tr>
<tr>
<td>7. CORRECTIONS</td>
<td>1/1/20 – 12/31/20</td>
<td>1/31/20 – 12/31/20</td>
<td>2/1/20 – 2/1/21</td>
</tr>
<tr>
<td>a. Bucks County Drug &amp; Alcohol Commission, Inc., Doylestown, PA</td>
<td>$295,000** (County 100%)</td>
<td></td>
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<tr>
<td>b. Bucks County Drug &amp; Alcohol Commission, Inc., Doylestown, PA</td>
<td>$97,000 (County 100%)</td>
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<td>c. PrimeCare Medical, Inc., Harrisburg, PA</td>
<td>$298,348** (County 0%)</td>
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<tr>
<td>d. PrimeCare Medical, Inc., Harrisburg, PA</td>
<td>$65,580** (County 0%)</td>
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<tr>
<td>8. COURTS</td>
<td>Approve contract to represent individual defendants in cases when there is a conflict of interest with the Bucks County Public Defender’s Office.</td>
<td>Approve purchase of furniture.</td>
<td>Approve contract to provide translation services.</td>
</tr>
<tr>
<td>8. COURTS</td>
<td>1/1/20 – 12/31/20</td>
<td>1/31/20 – 12/31/20</td>
<td></td>
</tr>
<tr>
<td>a. Eastburn and Gray, P.C., Doylestown, PA</td>
<td>$34,901.13* (County 100%)</td>
<td>$29,711.84 (County 100%)</td>
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<td>b. Jasper Seating Company, Inc. d/b/a JSI, a Jasper Group Brand Jasper, IN</td>
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<tr>
<td>9. DISTRICT ATTORNEY</td>
<td>Approve contract increase to provide DNA and drug analysis.</td>
<td>Approve contract to provide translation services.</td>
<td>Approve contract for the following insurance policies.</td>
</tr>
<tr>
<td>9. DISTRICT ATTORNEY</td>
<td>1/1/19 – 12/31/19</td>
<td>1/1/19 – 12/31/19</td>
<td>2/1/20 – 2/1/21</td>
</tr>
<tr>
<td>a. National Medical Services, Inc. d/b/a NMS Labs Willow Grove, PA</td>
<td>$10,000** (County 100%)</td>
<td></td>
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<tr>
<td>b. Para-Plus Translations, Inc. Cherry Hill, NJ</td>
<td>$21,189** (County 100%)</td>
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</tr>
<tr>
<td>10. FINANCE</td>
<td>Approve contract for the following insurance policies.</td>
<td>Approve contract increase to provide DNA and drug analysis.</td>
<td>Approve contract for the following insurance policies.</td>
</tr>
<tr>
<td>10. FINANCE</td>
<td>1/1/20 – 12/31/20</td>
<td>1/1/19 – 12/31/19</td>
<td>2/1/20 – 2/1/21</td>
</tr>
<tr>
<td>a. KMRD Partners, Inc., Warrington, PA</td>
<td>$1,488,386 (County 100%)</td>
<td></td>
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<td>b. PMA Management Corporation Blue Bell, PA</td>
<td>$84,105* (County 100%)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. GENERAL SERVICES</td>
<td>Approve engineering firm to provide services upon request.</td>
<td>Approve engineering firm to provide services upon request.</td>
<td>Approve contract for the following insurance policies.</td>
</tr>
<tr>
<td>11. GENERAL SERVICES</td>
<td>1/22/20 – Open</td>
<td>1/22/20 – Open</td>
<td>2/1/20 – 2/1/21</td>
</tr>
<tr>
<td>a. Jones Engineering Associates Fairless Hills, PA</td>
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<tr>
<td>b. RL Showalter &amp; Associates Chalfont, PA</td>
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</tr>
<tr>
<td>12. HUMAN SERVICES</td>
<td>Approve contract to provide consulting services.</td>
<td>Approve contract to provide administrative services for workers compensation, general and auto liability claims.</td>
<td>Approve contract to provide administrative services for workers compensation, general and auto liability claims.</td>
</tr>
<tr>
<td>12. HUMAN SERVICES</td>
<td>1/22/20 – 12/31/20</td>
<td>1/1/20 – 12/31/20</td>
<td>1/1/20 – 12/31/20</td>
</tr>
</tbody>
</table>
13. INFORMATION TECHNOLOGY
a. DVL Group, Inc.
Bristol, PA
Approve contract increase for maintenance & repairs of datacenter HVAC systems.
6/19/19 – 6/18/20
$7,352**
(County 100%)

14. MH/DP
a. Association for Habilitation and Employment of the Developmentally Disabled, Inc.
Camp Hill, PA
Approve contract to provide supported employment and transportation services.
7/1/19 – 6/30/20
$92,048**
(County 3.9%)

15. NESHAMINY MANOR
a. Accelerated Care Plus Leasing, Inc.
Reno, NV
Approve contract increase and adjust contract dates to provide new therapy equipment.
6/1/20 – 6/21/20
$703**
(County 0%)

b. Richard D. Magee, Jr.
Jamison, PA
Approve contract to provide legal representation for an incapacitated resident.
1/7/20 – 7/6/20
$3,000 retainer + $600 expert fees +$275/hr
(County 0%)

c. Singer Equipment Company
Elverson, PA
Approve contract to purchase and install dishwasher.
$70,913.33
(County 0%)

16. PLANNING COMMISSION
a. Delaware Valley Regional Planning Commission
Philadelphia, PA
Approve contract to provide annual funding for transportation and regional planning programs.
7/1/19 – 6/30/20
$146,403
(County 100%)

b. FisherBroyles LLP
Yardley, PA
Approve appointment of solicitor for Planning Commission. (Subject to final approval by County Solicitor)
1/22/20 – 1/21/21
$15,000**
(County 100%)

17. SOLICITOR
a. Approve designation of department solicitors as follows:
Law Offices of Karen Quinn
Newtown, PA
Area Agency on Aging
$150/hour**
(County 100%)

Parlow & Lang
Bensalem, PA
Children and Youth

Repko Law, LLC
Doylestown, PA
Health Department

Curtin & Heefner
Yardley, PA
Mental Health /Developmental Programs

Brennan Law Offices
Doylestown, PA
Workers Compensation

b. Approve maximum hourly rates for outside counsel for the following matters:
1/1/20 – Open
Children & Youth, Workers Compensation, Municipal/County Law & Governance, and Contract & Application Review.
$150/hour**
(County 100%)

Arbitration, Mediation, Collective Bargaining and Environmental Matters
$250/hour**
(County 100%)

HIPAA and CHRIA issues and Employment Counseling
$300/hour**
(County 100%)

Litigation
$350/hour**
(County 100%)

18. VOTING MACHINES
a. Matheson Transfer Company
Forty Fort, PA
Approve contract increase and extension to provide hauling of voting machines for 2020 elections. (Special, Primary & General Elections)
1/1/20 – 12/31/20
$50,164.20*
(County 100%)
b. Pennsylvania Department of State, Harrisburg, PA
   Approve application for allocated Help America Vote Act (HAVA) funds. $749,928.68 (Revenue)

c. Pennsylvania Department of State, HAVA Accessibility, Harrisburg, PA
   Approve removal and disposal of HAVA purchased Electec voting equipment.

19. OTHER CIVICS

a. BC Audubon Society
   Approve Payment $2,500

*Unit Cost/Estimated for operational purposes only.  ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

Commissioner Marseglia noted that the Other Civics contribution to the Bucks County Audubon Society is going to help with their meadow program. General Services Director Kevin Spencer provided some background on this program and the municipal workshop being held on February 20th.

BUDGET ADJUSTMENTS

None

PERSONNEL

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>HOURS</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4261</td>
<td>Natalie E. Ciafrei</td>
<td>Dispatcher Trainee - PD 911 Emergency Response</td>
<td>00</td>
<td>30.0</td>
<td>1/27/2020</td>
<td>13.52 PH</td>
</tr>
<tr>
<td>2</td>
<td>4080</td>
<td>Marie F. Coriolan</td>
<td>Registered Nurse - Pool NM Nursing Pool</td>
<td>60</td>
<td>14.0</td>
<td>2/3/2020</td>
<td>37.74 PH</td>
</tr>
<tr>
<td>3</td>
<td>4261</td>
<td>Raymond M. Frattone</td>
<td>Dispatcher Trainee - PD 911 Emergency Response</td>
<td>00</td>
<td>30.0</td>
<td>1/27/2020</td>
<td>13.52 PH</td>
</tr>
<tr>
<td>4</td>
<td>4261</td>
<td>Steven M. Krajewski Jr</td>
<td>Dispatcher Trainee - PD 911 Emergency Response</td>
<td>00</td>
<td>30.0</td>
<td>1/27/2020</td>
<td>13.52 PH</td>
</tr>
<tr>
<td>5</td>
<td>4261</td>
<td>Kyle D. Schneider</td>
<td>Dispatcher Trainee - PD 911 Emergency Response</td>
<td>00</td>
<td>30.0</td>
<td>1/27/2020</td>
<td>13.52 PH</td>
</tr>
<tr>
<td>6</td>
<td>4261</td>
<td>Callie J. Sippel</td>
<td>Dispatcher Trainee - PD 911 Emergency Response</td>
<td>00</td>
<td>30.0</td>
<td>1/27/2020</td>
<td>13.52 PH</td>
</tr>
<tr>
<td>7</td>
<td>4261</td>
<td>Erin E. Smeltzer</td>
<td>Dispatcher Trainee - PD 911 Emergency Response</td>
<td>00</td>
<td>30.0</td>
<td>1/27/2020</td>
<td>13.52 PH</td>
</tr>
<tr>
<td>8</td>
<td>4261</td>
<td>Susan E. Weiss</td>
<td>Dispatcher Trainee - PD 911 Emergency Response</td>
<td>00</td>
<td>30.0</td>
<td>1/27/2020</td>
<td>13.52 PH</td>
</tr>
</tbody>
</table>

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BOARD APPOINTMENTS

Upon motion of Commissioner Harvie, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

Agricultural Land Preservation Board
Jonathan Snipes  New Appointment

Airport Authority
Ed Jasiewicz  New Appointment
Area Agency on Aging Advisory Council
Maggie Boyer        Reappointment
Nancy Spears        Reappointment
John Rafa          Reappointment
Richard Newman    Reappointment
Karen Hirschman       Reappointment

Conservation District
Jeffrey Vey        Reappointment
David Wolfinger   Reappointment

Community College Authority
Tom Jennings         New Appointment

Drug & Alcohol Commission
Detective Dale Keddie   New Appointment

Housing Development Corporation
Dawn Burke          New Appointment

Human Relations Council
Helen Tai            New Appointment

Juvenile Detention Center
Elizabeth Kulick  Reappointment

Local Emergency Planning
David Harris       Reappointment
Robert Kay         Reappointment
Scott Forster     Reappointment
Beth Ann Jones    Reappointment
Joseph Seberowski Reappointment
Robert Woodruff   Reappointment
Kasey Kollar      Reappointment
Rory LaRosa       Reappointment
Shelly Kerney     Reappointment
George Hubbard    Reappointment

Opportunity Council
Shane Fitzgerald   Reappointment

MH/DP
Kyle Esposito    New Appointment
Nick Emeigh       New Appointment

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointment was approved:

Local Emergency Planning
Robert J. Harvie, Jr.  New Appointment

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

CHIEF OPERATING OFFICER REPORT

Brian Hessenthaler, Chief Operating Officer, reported on the following:

Board of Elections
– Voter outreach has begun regarding the new voting machines. The first training session for poll workers is scheduled for February 8th at Bucks County Community College, Upper Bucks Campus, from 11 am to 1 pm. The first electorate meeting for training will be held on February 24th at Bucks County Technical High School from 5 to 8 pm. There will be demonstrations of the new machines after the Commissioners’ meetings, beginning on February 19th. Please see the website for a complete list of training dates.
– Thanks to Board of Elections staff and everyone involved for working to get so much done in such a short period of time.
– The Board of Elections office is moving this weekend to the old Recorder of Deeds office.
Parking Garage Construction – The Administration Building parking garage is projected to open in mid-February.

Point In Time Count – The annual count of sheltered and unsheltered homeless persons will be held next Wednesday, January 29th.

CDBG, HOME and ESG funding – 2020 grant applications have been posted to the department website and are due back by mid-March.

COMMISSIONER COMMENTS

Commissioner Harvie provided a brief update on the behind-the-scenes preparation that takes place before each Commissioners’ meeting, including review of the resolutions and agenda by the Commissioners and discussions with department heads and division leaders. He thanked those involved for their work. Mr. Harvie also complimented Neshaminy Manor Finance Director Laureen Gallagher for the thorough information she provided in support of her resolution request for this meeting.

Commissioner Harvie thanked Dr. Damsker for his presentation today. He added that the Commissioners would like to have similar presentations in the future by other division leaders and department heads. The Commissioner advised that they also plan to have the Commissioners’ meetings videotaped so they are available to those unable to attend in person. He thanked Chief Clerk Gail Humphrey for her work on this project.

Commissioner Marseglia advised that they are working hard to fill the positions of Director and Deputy Director of Human Services, recently vacated by Jon Rubin and Chris Finello. The Commissioner said that she appreciates everyone’s patience during this difficult time.

PUBLIC COMMENT

Former Commissioner Andy Warren had a question regarding the personnel list.

ADJOURNMENT

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, February 5, 2020, at 10:00 a.m. in the Bucks County Commissioners’ Meeting Room.

Approved: February 5, 2020

BUCKS COUNTY COMMISSIONERS

BY:

Diane M. Ellis-Marseglia
Commissioner, Chair

Robert J. Harvie, Jr.
Commissioner, Vice-Chair

Gene DiGirolamo
Commissioner

ATTEST:

Gail Humphrey, Chief Clerk