BUCKS COUNTY COMMISSIONERS

March 18, 2020

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and Kevin Spencer, Director of General Services, led the Pledge of Allegiance.

INTRODUCTIONS

Commissioner Marseglia invited those county row officers who were present to introduce themselves. They were: Neale Dougherty, Controller; and Meredith Buck, Coroner;

PROCLAMATIONS

The Commissioners proclaimed March 2020 as “Intellectual and Developmental Disabilities Month” to support, encourage, and recognize the many accomplishments of county citizens with developmental disabilities.

PRESENTATION

Commissioner Marseglia advised that there would be no scheduled presentations due to the virus issues, but she requested an update on yesterday’s election. Tom Freitag, Director of Board of Elections & Voter Registration, reported on the special election in Bensalem to fill Commissioner DiGirolamo’s former seat. Mr. Freitag noted that this was the first election using the new voting machines and, considering the current COVID-19 virus situation, the estimated twenty percent turnout was higher than expected. Mr. Freitag responded to Commissioner Marseglia’s questions regarding the paper ballots, resident’s reactions, and mail-in ballots. Commissioner DiGirolamo reported that he voted yesterday, and had no problems nor did he hear any complaints. Commissioner Harvie and Mr. Freitag complimented Kelly Gale, Assistant Director of Board of Elections & Voter Registration, on the tremendous job she did with staffing the polls under the current circumstances. Commissioner Marseglia thanked the Information Technology staff for their work and long hours. In response to Commissioner DiGirolamo’s question, Mr. Freitag advised unofficial results indicate that K.C. Tomlinson won the election.

PUBLIC COMMENT – Agenda Items

None

CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, the following Resolutions from the consent agenda were approved by the Bucks County Board of Commissioners by a vote of 3-0, and with the exception of items 5c & d, which were tabled:

A. Old Business
   - Approve minutes from the March 4, 2020 regular meeting

B. Resolutions

1. CHILDREN & YOUTH
   a. Bethany Christian Services of Central Pennsylvania
      Lancaster, PA
      Approve contract to provide foster care and in-home therapy services.
      7/1/19 – 6/30/20
      $225,000**
      (County 20%)

2. COMMISSIONERS
   a. Bucks County Industrial Development Authority
      Doylestown, PA
      Approve resolution authorizing a Certificate of Approval for an issuance of bonds not to exceed $110,000,000 pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, for Ann’s Choice, Inc. in Warminster Township.
3. COURTS
a. Administrative Office of Pennsylvania Courts, Court Access Coordinator Harrisburg, PA
   Approve application for reimbursement of court interpretation costs.
   1/1/19 – 12/31/19
   $340,151.33 (Revenue)

b. Director of Judicial Programs Philadelphia, PA
   Approve application for Senior Judge reimbursable costs.
   1/1/19 – 12/31/19
   $66,466 (Revenue)

4. FINANCE
a. Curtin & Heefner LLP Yardley, PA
   Approve contract to act as bond counsel for the Series of 2020 bond issue.
   $27,500 + expenses (County 100%)

b. Obermayer Rebmann Maxwell & Hippel LLP West Conshohocken, PA
   Approve contract to act as underwriter’s counsel for the Series of 2020 bond issue.
   $25,000 + expenses (County 100%)

c. Munn Roofing Corp. Hatfield, PA
   Approve contract increase for additional work needed to replace metal roof and translucent wall at the Doylestown branch of the Bucks County Free Library.
   $3,990 (County 50%)

5. GENERAL SERVICES
a. Bucks County Association of Retired & Senior Citizens Doylestown, PA
   Approve lease amendment to authorize Meals on Wheels to operate out of the Central Bucks Senior Center and to update insurance.
   1/1/00 – 12/31/24

b. C&C Ford Sales Inc. d/b/a Chapman Ford of Horsham Horsham, PA
   Approve purchase of two 2020 Ford Non-Hybrid Police Interceptor Utility Vehicles for the Park Rangers.
   $69,324** (County 100%)

c. Fred Beans Inc. d/b/a Fred Beans Chevrolet Doylestown, PA
   Approve purchase of 2020 Chevrolet vehicles for Juvenile Probation (1) and the Youth Center (1).
   $55,556** (County 60%)

d. Fred Beans Inc. d/b/a Fred Beans Ford/Lincoln Doylestown, PA
   Approve purchase of a 2020 Ford Explorer for Juvenile Probation.
   $32,853** (County 100%)

e. Hertrich Fleet Services, Inc. Milford, DE
   Approve purchase of 2020 Ford Hybrid Police Interceptor Utility Vehicles for the Park Rangers (1) and Security (1).
   $75,444** (County 100%)

f. Whitmoyer Buick-Chevrolet, Inc. Mount Joy, PA
   Approve purchase of a 2020 Chevrolet Silverado Work Truck for the Fire Marshal’s Office.
   $29,875** (County 100%)

6. HOUSING SERVICES
a. Bucks County Opportunity Council Doylestown, PA
   Approve contract for 2019 Emergency Solutions Grant funding for Rapid Re-Housing services.
   9/26/19 – 3/26/21
   $96,250 (County 0%)

b. YWCA Bucks County Trevose, PA
   Approve contract for 2019 Emergency Solutions Grant funding for Rapid Re-Housing services.
   9/26/19 – 3/26/21
   $81,828 (County 0%)

c. Penndel Mental Health Center Langhorne, PA
   Approve contract extension for 2019 Pennsylvania Housing Affordability and Rehabilitation Enhancement Grant funding for Prepared Renters Curriculum Incentives training classes.
   1/4/20 – 12/31/20

d. Pennsylvania Department of Community and Economic Development Harrisburg, PA
   Approve application and acceptance of 2020 Emergency Solutions Grant to fund Housing Locator activities, rental and financial assistance, and housing stability case management services.
   11/30/20 – 5/30/22
   $234,567 (Revenue)

e. Pennsylvania Housing Finance Agency Harrisburg, PA
   Approve contract for Home4Good funding for Housing Continuum of Care Administration.
   1/1/20 – 12/31/20
   $2,500 (Revenue)
7. INFORMATION TECHNOLOGY
   a. Advent Communication Inc.
      Washington, PA
      Approve contract to provide maintenance and support for county telephone system.
      3/18/20 – 9/17/21
      $98,514**
      (County 100%)
   b. Kronos Incorporated
      Lowell, MA
      Approve contract to provide hardware maintenance and support.
      4/24/20 – 4/23/21
      $25,309.83
      (County 100%)

8. MH/DP
   a. The Peace Center
      Langhorne, PA
      Approve contract increase to provide life skills and mental health awareness program to high school students.
      7/1/19 – 6/30/20
      $8,583**
      (County 3.9%)

9. MILITARY AFFAIRS
   a. Pennsylvania Department of Military and Veterans Affairs
      Annville, PA
      Approve contract to provide advertising and printing for Veteran’s Expo, and for Veteran’s Diversion Program.
      6/1/20 – 11/30/21
      $14,812
      (Revenue)

10. PLANNING COMMISSION
    a. Borough of Sellersville
        Approve contract to provide planning services.
        $4,730
        (Revenue)

11. POLICE TRAINING
    a. Pennsylvania Department of Transportation
       Harrisburg, PA
       Approve authorization for Commissioner Chair to sign documents on behalf of Bucks County relating to the Police Traffic Services Grant.

12. PROTHONOTARY
    a. Paperless Solutions, Inc.
       Bensalem, PA
       Approve contract increase to add Entry of Appearance enhancement to Master Agreement.
       10/1/19 – 9/30/22
       $7,100**
       (County 0%)

13. YOUTH CENTER
    a. County of Berks
       Reading, PA
       Approve contract to provide temporary housing for detention of out-of-county juveniles.
       7/1/20 – 6/30/24
       $350/day/resident
       (Revenue)
    b. County of Monroe
       Stroudsburg, PA
       Approve contract to provide temporary housing for detention of out-of-county juveniles.
       7/1/19 – 6/30/20
       $350/day/resident
       (Revenue)

   *Unit Cost/Estimated for operational purposes only.  ** Unit Cost/Not to Exceed

REGULAR AGENDA

14. COMMISSIONERS
    a. Approve Resolution ratifying and extending Declaration of Disaster Emergency relative to a pandemic outbreak.

    b. Approve Resolution affirming the commitment of the County of Bucks to responsible strategies for addressing the opioid epidemic.

Commissioner Marseglia presented the regular agenda, providing clarification and addressing questions and comments.

Item 14a – Solicitor Joe Khan explained this resolution to ratify, confirm, approve, and extend until April 2, 2020, the Declaration of Disaster Emergency of Friday, March 13th.

Item 14b – Mr. Khan presented information regarding this resolution affirming the commitment of the County to responsible strategies for addressing the opioid epidemic.

Commissioner DiGirolamo motioned to approve item 14a, which was seconded by Commissioner Harvie. Commissioner Harvie motioned to approve item 14b, which was seconded by Commissioner DiGirolamo. Both of these items from the regular agenda were approved with a vote of 3-0.

BUDGET ADJUSTMENTS

None
PERSONNEL

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-1, the following Personnel Actions were approved:

COMMISSIONERS' LIST
March 18, 2020

APPOINTMENTS

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>HOURS</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4511</td>
<td>Comer, R. Adam</td>
<td>Dispensary I</td>
<td>NM Medical Services</td>
<td>56,416.00 PA</td>
<td>21.69 PH</td>
<td>7/23/2020</td>
<td>34.25 PH</td>
</tr>
<tr>
<td>4512</td>
<td>Gomez, A. Daniel</td>
<td>Dispensary II</td>
<td>NM Medical Services</td>
<td>56,416.00 PA</td>
<td>21.69 PH</td>
<td>7/23/2020</td>
<td>34.25 PH</td>
</tr>
<tr>
<td>4513</td>
<td>Andrade, Maria</td>
<td>Laborer</td>
<td>Transportation</td>
<td>48,638.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
<tr>
<td>4514</td>
<td>Zickel, A. Joseph</td>
<td>Road Foreman</td>
<td>Road Maintenance</td>
<td>60,188.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
<tr>
<td>4515</td>
<td>Matthews, N. Diane</td>
<td>Caseworker</td>
<td>Children and Youth</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
<tr>
<td>4516</td>
<td>VanZandt, Beth</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
</tbody>
</table>

TRANSFER

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>HOURS</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4517</td>
<td>Day, M. Agatha</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
<tr>
<td>4518</td>
<td>Zuckert, A. Matthew</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
</tbody>
</table>

REQUISITION # | NAME | POSITION TITLE | DEPARTMENT | UNION CODE | HOURS | EFFECTIVE DATE | COMPENSATION |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4519</td>
<td>Clark, S. Thomas</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
<tr>
<td>4520</td>
<td>Hite, J. Matthew</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
</tbody>
</table>

SALARY INCREASE

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>HOURS</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4521</td>
<td>Clark, S. Thomas</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
</tbody>
</table>

START OUT OF CLASS/TEMP ASSIGNMENT

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>HOURS</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4522</td>
<td>Clark, S. Thomas</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
</tbody>
</table>

END OUT OF CLASS/TEMP ASSIGNMENT

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>HOURS</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4523</td>
<td>Clark, S. Thomas</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
</tbody>
</table>

CLASS CHANGE

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>HOURS</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4524</td>
<td>Clark, S. Thomas</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
</tbody>
</table>

TITLE CHANGE

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>UNION CODE</th>
<th>HOURS</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4525</td>
<td>Clark, S. Thomas</td>
<td>Social Worker</td>
<td>Social Work Services</td>
<td>53,789.00 PA</td>
<td>28.19 PH</td>
<td>7/23/2020</td>
<td>40.00 PH</td>
</tr>
</tbody>
</table>

SEPARATION

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION TITLE</th>
<th>DEPARTMENT</th>
<th>EFFECTIVE DATE</th>
<th>COMPENSATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4526</td>
<td>Abigail C. Brook</td>
<td>Caseworker</td>
<td>4/15/2020</td>
<td>26.45 PH</td>
</tr>
</tbody>
</table>

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.
BOARD APPOINTMENTS

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

<table>
<thead>
<tr>
<th>Children &amp; Youth</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>William T. Ritter</td>
<td>New Appointment</td>
</tr>
<tr>
<td>(to finish term of Dean Logan)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Workforce Development Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brian Shields</td>
</tr>
</tbody>
</table>

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

OTHER CIVICS

Upon motion of Commissioner Marseglia, seconded by Commissioner Harvie, with the vote being 3-0, the following Other Civics contributions were approved:

- Heritage Society, Inc. $500
- Run the Gates $1,200
- Women’s Habitat for Humanity $1,500

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contribution was approved:

- Washington Crossing Council, BSA $4,000

CHIEF OPERATING OFFICER REPORT

Margie McKevitt, Chief Operating Officer, thanked all departments for their hard work and response to the COVID-19 pandemic.

SOLICITOR COMMENTS

Solicitor Joe Khan thanked Ms. McKevitt for her leadership during this disaster emergency.

Mr. Khan spoke about price gouging and the law that is in place to protect consumers from unfairly inflated prices during a disaster emergency. He advised that Mike Bannon and the Consumer Protection Department are busy investigating complaints and addressing violations. Mr. Khan urged anyone with concerns to call the consumer protection hotline at 1(800)942-2669 or email consumerprotection@buckscounty.org.

COMMISSIONER COMMENTS

Commissioner Harvie congratulated Margie McKevitt on officially becoming the Chief Operating Officer of the County of Bucks, and he expressed his appreciation for everything she has been doing.

Commissioner DiGirolamo welcomed Ms. McKevitt as the COO and said he is thrilled to have her.

Commissioner DiGirolamo also thanked all those employees who have been working to handle this virus situation, working through the nights and weekends, and exchanging texts and emails.

With regard to the coronavirus, Commissioner Marseglia advised that things are changing by the minute and the County will continue to disperse information to the public as quickly as they can. While the County is still open for business, the Commissioner urged people not to come without calling ahead and/or having an appointment. The Commissioner also encouraged everyone to maintain social distancing, and cautioned them to shop in limited amounts – stay home and stay safe.

ADJOURNMENT

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, April 1, 2020, at 10:00 a.m. in the Bucks County Commissioners’ Meeting Room.
Approved: April 1, 2020

BUCKS COUNTY COMMISSIONERS

BY:

Diane M. Ellis-Marseglia
Commissioner, Chair

Robert J. Harvie, Jr.
Commissioner, Vice-Chair

Gene DiGirolamo
Commissioner

ATTEST:

Gail Humphrey, Chief Clerk