

BUCKS COUNTY COMMISSIONERS

December 18, 2019

The Regular Meeting of the Bucks County Board of Commissioners was held today, at 10:00 a.m. at the Bucks County Visitor Center in Bensalem, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery introduced Paul Bencivengo, Vice President of Visit Bucks County, who welcomed everyone and said a few words about tourism in the County. Mr. Bencivengo offered a 15% discount today at the gift shop for anyone mentioning the code word “commissioner.” He also recognized former Commissioner Sandy Miller and Bill Haas, both of whom are on the board.

Chairman Loughery recognized elected officials for whom this is their last meeting, thanking them for their years of service. They were Mary Smithson, Clerk of Courts; Dr. Joseph Campbell, Coroner; Donald Petrille, Jr., Register of Wills; and Thomas Panzer, Treasurer.

PROCLAMATIONS

None

PUBLIC COMMENT – Agenda Items

Andy Warren, former Commissioner from Middletown Township, had questions on agenda item 7b and the budget adjustment.

Warrington resident Scott Vogin, had a question about the personnel list.

OLD BUSINESS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the minutes for the regular meeting of December 4, 2019 were approved.

Upon motion of Commissioner Loughery, seconded by Commissioner Martin, with the vote being 3-0, item 7a from the December 4, 2019 meeting was untabled (and added to this agenda as item 19a).

NEW BUSINESS

Chairman Loughery summarized the agenda, providing clarification and addressing questions and comments.

Items 1a & 1b – Rich Harvey, Director of the Agricultural Land Preservation Program, presented information on two agricultural conservation easements: one on the Blue Rock Farm in Bedminster Township, and one on the Lykon Farm in Buckingham Township. These represent the 229th and 230th farms preserved in the program to date, bringing the total acreage to 18,060.

RESOLUTIONS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, the following Resolutions were approved by the Bucks County Board of Commissioners with the vote being 3-0:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AGRICULTURAL PRESERVATION	a. Blue Rock Investment Corp. c/o the Rocco family Lansdale, PA	Approve county’s portion (39.71%) of a 90.169 acre agricultural conservation easement on the Blue Rock farm located at the intersection of 313 and 113 in Bedminster Township. (TMP 01-010-001)	\$541,014 + settlement charges and adjustments (County 100%)
	b. Nicholas Lykon and Robin McGinnis-Lykon Perkasié, PA	Approve county’s portion (44.73%) of a 70.7 acre agricultural conservation easement on the Lykon farm located on Lower Mountain Road in Buckingham Township. (TMP 06-018-159)	\$424,200 + settlement charges and adjustments (County 100%)
2. BEHAVIORAL HEALTH	a. Allan Collaut Associates, Inc. Broomall, PA	Approve contract to provide consulting services for the HealthChoices Program. 1/1/20 – 12/31/20	\$96,074.74** (County 0%)

	b.	Magellan Behavioral Health of Pennsylvania, Inc. Newtown, PA	Approve contract amendment for HealthChoices Behavioral Health Agreement. 1/1/20 – 12/31/24	
	c.	The Panto Group, LLC Catasauqua, PA	Approve contract to provide data analysis and project management services. 1/1/20 – 12/31/20	\$20,000** (County 0%)
3. BOARD OF ASSESSMENT	a.	Tyler Technologies, Inc. Moraine, OH	Approve contract to provide software maintenance for iasWorld. 1/1/20 – 12/31/20	\$274,495 (County 100%)
4. CHILDREN & YOUTH	a.	Concern Professional Services for Children, Youth, and Families Fleetwood, PA	Approve contract increase and amendment. 7/1/17 – 6/30/19	\$3,668** (County 19%)
	b.	Diakon Child, Family, and Community Ministries Topton, PA	Approve contract amendment to correct per diem rate. 7/1/18 – 6/30/20	
	c.	Neighborhood First Program, Inc. Bristol, PA	Approve contract to provide mentoring and monitoring for juvenile offenders. 7/1/19 – 6/30/21	\$1,155,000** (County 14%)
	d.	Turning Points for Children Philadelphia, PA	Approve contract to provide foster care services. 7/1/19 – 6/30/20	\$28,000** (County 20%)
5. COMMISSIONERS	a.	Delaware Canal 21 Point Pleasant, PA and Northampton County Easton, PA	Approve revision and replacement of Exhibit B of the Memorandum of Understanding.	
	b.	James A. Michener Art Museum Doylestown, PA	Approve Resolution to appropriate funds to the James A. Michener Art Museum.	\$125,000 (County 100%)
	c.	Morrisville Borough	Approve Resolution for amendment to the Morrisville Town Center Redevelopment Area Plan to include TMPs 24-009-274-001; 24-009-277; 24-009-277-001; 24-009-277-002; and 24-009-277-003.	
6. COMMUNITY & ECONOMIC DEVELOPMENT	a.	Bucks County Industrial Development Authority Doylestown, PA	Approve contract for 2019 CDBG funding for the administration of the Revolving Loan Fund and implementation of Bucks2Invest. 1/1/20 – 2/1/21	\$100,000** (County 0%)
	b.	Co-Mans Inc. Penn del, PA	Approve contract increase for 2018 CDBG funding to renovate a single family home into two units for a supportive living program. 8/1/18 - 1/31/20	\$26,200** (County 0%)
	c.	National Giving Alliance Warminster, PA	Approve contract increase for 2019 CDBG funding for HVAC improvements. 10/1/19 – 9/30/20	\$10,000** (County 0%)
	d.	Nockamixon Township	Approve contract for 2019 CDBG funding to support Eastern Upper Bucks Senior Center. 3/1/20 – 2/28/21	\$18,000** (County 0%)
7. GENERAL SERVICES	a.	Buckingham Retail Properties, LLC c/o The Verrichia Company, Thomas Verrichia Doylestown, PA	Approve letter of intent to sell 2.24 acres in Bristol Township for commercial real estate development project.	\$500,000 (Revenue)
	b.	Doylestown Township	Approve building permit fee for Women’s Correctional Facility expansion project.	\$138,877.50 (County 100%)

	c.	Doylestown Township	Approve consolidation of three existing leases of county-owned acreage at Turk Park. 1/1/20 – 12/31/45	\$25 (Revenue)
	d.	Franc Environmental, Inc. Horsham, PA	Approve contract increase for services at the waste water treatment plant. 9/1/19 – 8/31/20	\$9,743.50** (County 100%)
	e.	Grace Industries Bath, PA	Approve contract to provide construction services for replacement of Bucks County Bridge #21 on Rickert Road over Morris Run in Hilltown Township and authorization for General Services Director of Operations to electronically sign all documents related to Project Specific Agreement L00389. 12/18/19 – Completion	\$1,661,090.73** (County 5%)
	f.	Huseyin and Fatima Gunaydin Bristol, PA	Approve sale of county property located at Bristol Pike (US Route 13) and Bath Street in Bristol Borough.	\$70,000 less settlement costs (Revenue)
	g.	NextGen Security, LLC Exton, PA	Approve purchase of card access system for the Adult Probation and Parole office in Levittown.	\$17,894.50** (County 100%)
	h.	NextGen Security, LLC Exton, PA	Approve purchase of security camera system for the Adult Probation and Parole office in Levittown.	\$17,970 (County 100%)
8.		HAZARDOUS MATERIALS		
	a.	Pennsylvania Emergency Management Agency Harrisburg, PA	Approve recertification of Bucks County Hazardous Incident Response Team as the primary state certified team for Bucks County.	
9.		HOUSING SERVICES		
	a.	A Woman's Place Doylestown, PA	Approve contract for 2019 Emergency Solutions Grant funding for shelter operations. 7/2/19 – 6/30/21	\$5,000 (County 0%)
	b.	Bucks County Housing Group Warminster, PA	Approve contract for 2019 Emergency Solutions Grant funding for shelter operations. 7/2/19 – 6/30/21	\$29,473 (County 0%)
	c.	Family Service Association of Bucks County Langhorne, PA	Approve contract for 2019 Emergency Solutions Grant funding for personnel costs associated with shelter services. 7/2/19 – 6/30/21	\$70,000 (County 0%)
	d.	YWCA Bucks County Trevose, PA	Approve contract for 2019 Emergency Solutions Grant funding for Rapid Re-Housing services. 7/2/19 – 6/30/21	\$57,715 (County 0%)
	e.	Interfaith Housing Visions Bristol, PA	Approve release of county mortgages on properties that have met the affordability period.	
10.		HUMAN RESOURCES		
	a.	Independence Blue Cross Philadelphia, PA	Approve contract to provide administrative services for county prescription plan. 1/1/20 – 12/31/22	\$9,542,127* (County 100%)
	b.	Independence Blue Cross Philadelphia, PA	Approve contract to provide administrative services and claims processing for county medical and vision plans. 1/1/20 – 12/31/22	\$4,351,488* (County 100%)
	c.	Symetra Bellevue, WA	Approve contract to provide notice to applicable county employees regarding their life insurance continuation options. 1/1/20 – 12/31/22	

11. INFORMATION TECHNOLOGY	a.	DVL Group, Inc. Bristol, PA	Approve contract increase for maintenance & repairs for datacenter HVAC system at Neshaminy Manor. 6/19/19 – 6/18/20	\$4,129** (County 100%)
	b.	The Jasper Group International, Inc. Delray Beach, FL	Approve contract increase and extension to provide data storage and support for Courthouse and Neshaminy Manor datacenter locations. 2/15/19 – 2/14/21	\$22,268.74 (County 100%)
12. JUVENILE PROBATION	a.	Amy Blank Wilson, Ph.D. Chapel Hill, NC	Approve contract to provide consultation and technical support for development and maintenance of data analysis program. 1/1/20 – 12/31/22	\$24,000** (County 100%)
	b.	Karen J. Ishler, Ph.D. Seven Hills, OH	Approve contract to provide consultation and technical support for development and maintenance of data analysis program. 1/1/20 – 12/31/22	\$24,000** (County 100%)
13. NESHAMINY MANOR	a.	McKesson Medical-Surgical Minnesota Supply Inc. f/k/a First Choice Medical Supply Dallas, TX	Approve vendor name change on contract to purchase mattresses. 9/1/17 – 8/31/20	
	b.	McKesson Medical-Surgical Minnesota Supply Inc. f/k/a First Choice Medical Supply Dallas, TX	Approve vendor name change on contract to purchase pressure-relieving mattresses. 1/15/18 – 1/14/21	
	c.	McKesson Medical-Surgical Minnesota Supply Inc. f/k/a First Choice Medical Supply Dallas, TX	Approve vendor name change on contract to purchase electric beds for residents. 2/1/17 – 1/31/20	
14. PLANNING COMMISSION	a.	Boucher & James, Inc. Doylestown, PA	Approve contract increase for work performed outside of the existing scope of work for the Neshaminy Greenway Trail. 5/17/17 – 5/17/20	\$34,750 (County 0%)
15. PUBLIC INFORMATION	a.	Perfexion, Inc. Plymouth Meeting, PA	Approve contract for hosting, maintenance, licensing, and enhancements to County website. 1/1/20 – 12/31/20	\$36,434** (County 100%)
16. PURCHASING	a.	Rasix Computer Center, Inc. d/b/a Academic Supplier Chula Vista, CA	Approve contract for county's portion of the Southeastern PA Counties Cooperative Purchasing Board's bid for toner cartridges. 1/1/20 – 12/31/20	\$148,295.54* (County 100%)
	b.	Syron Co. Bensalem, PA	Approve contract increase for snow removal services. 11/20/19 – 5/31/21	\$5,428.13* (County 100%)
	c.	WB Mason Newark, DE	Approve contract increase and extension to provide paper products. 1/1/20 – 12/31/20	\$10,000* (County 100%)
17. RECORDS IMPROVEMENT COMMITTEE	a.		Approve 2020 budget for Records Improvement Fund.	
18. SOLICITOR	a.	Joshua Lynch and William R. Salmon, Jr., Esquire c/o Salmon Law Offices Bristol, PA	Approve payment in the matter of <u>Joshua Lynch v. Bucks County et.al.</u> for settlement of litigation and general release of claims.	\$3,000 (County 100%)
	b.	Robert Umberger and Kevin M. Blake, Esquire c/o Smith Mirabella Blake Philadelphia, PA	Approve payment in the matter of <u>Robert Umberger v. Bucks County Prison et.al.</u> for settlement of litigation and general release of claims.	\$5,000 (County 100%)

	c.	RLI Corporation Peoria, IL	Approve reimbursement of partial settlement funds advanced in the matter of <i>Eric Pardo v. County of Bucks</i> .	\$1,000 (County 100%)
	d.	Robert Deems c/o Stanshine and Sigal Philadelphia, PA	Approve payment in the matter of <i>Deems v. Phillips et.al.</i> for settlement of litigation and general release of claims.	\$25,000 (County 100%)
	e.	Toll Brothers Horsham, PA	Approve contract amendment to extend the outside settlement date to December 31, 2020.	
19. ERP	a.	Questica, Ltd. Huntington Beach, CA	Approve contract to provide budget software solution and implementation. 12/4/19 – 12/3/24	\$787,413 (County 100%)
20. OTHER CIVICS***	a.	Pennridge School District (field trip program)	Approve Payment	\$870
		BC Historical Commission (Mercer Museum)		\$20,000
		African American Museum of Bucks County		\$20,000
		Pearl Buck Foundation		\$15,000
		Friends of Washington Crossing Park		\$15,000
		Bristol Riverside Theater		\$15,000
		BC Children's Museum		\$15,000
		Craven Hall Historical Society		\$5,000

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

*** Other Civics contributions paid from the Tourist Commission money.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BUDGET ADJUSTMENTS

Upon motion of Commissioner Marseglia, seconded by Commissioner Loughery, with the vote being 3-0, the following Budget Adjustment was adopted:

2019 BUDGET ADJUSTMENTS

Agenda Description

December 18, 2019

BUDGET ADJUSTMENTS - Adjust Operating Budget to cover additional expenditures

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #19	Sheriff	100,000
Total Adjustment to General Fund Balance		100,000

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

ADOPTION OF COUNTY BUDGET

Commissioner Loughery provided information regarding the budget process this year. He thanked everyone involved, including Finance, administration, courts, row offices, and department heads and said how difficult it was this year. He advised that the 2020 budget includes total expenditures of \$452,624,500. This will require drawing \$7,599,300 from the general fund and a 1 mil tax increase. Finance Director Dave Boscola also thanked those who worked closely with the finance staff over the past four months and indicated that they will continue to work on the budget through 2020 in order to limit the draw on the general fund. In response to Commissioner Marseglia's question, Mr. Boscola advised that the tax increase equates to \$36.50 per year for the average taxpayer. Chief Operating Officer Brian Hessenthaler added his thanks to everyone involved and said that it gets more challenging each year. Commissioner Marseglia commented on the tax increase and said she is thrilled with the Children & Youth budget.

Upon motion of Commissioner Loughery, seconded by Commissioner Marseglia, and with a vote of 2-1, the following was approved:

- Adopt the 2020 County Budget as recommended by the Director of Finance and Administration.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

ADOPTION OF COUNTY TAX LEVY

Upon motion of Commissioner Marseglia, seconded by Commissioner Loughery, and with a vote of 2-1, the following was approved:

- Adopt the 2020 County Tax Levies, Millage Rate and user fee schedules as recommended by the Director of Finance and Administration. (Health Department, Neshaminy Manor, Parks & Recreation, and Weights & Measures)

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

ADOPTION OF APPROPRIATIONS

Upon motion of Commissioner Loughery, seconded by Commissioner Marseglia, and with a vote of 3-0, the following was approved:

- Approve the 2020 Appropriations to County agencies and authorities as recommended by the Director of Finance and Administration.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST December 18, 2019								
As recommended by the Department of Human Resources Item numbers 1 through 32								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	4078	Selvete Aliu	Food Service Attendant - PD	NM Dietary Services	03	12.0	12/21/2019	13.27 PH
2	N/A	Gene DiGirolamo	Commissioner	Commissioner	77	40.0	1/6/2020	95,955.00 PA
3	N/A	Robert Harvie	Commissioner	Commissioner	77	40.0	1/6/2020	95,955.00 PA
4	4252	Julia E. Martin	Caseworker	Children and Youth	04	37.5	12/30/2019	24.86 PH
5	4252	Nicole A. Mclean	Caseworker	Children and Youth	04	37.5	12/23/2019	24.86 PH
6	4230	Marney E. Paul	Drug & Alcohol Training Program Specialist	Main Jail	46	40.0	1/6/2020	26.42 PH
7	4252	Meagan G. Riefner	Caseworker	Children and Youth	04	37.5	12/30/2019	24.86 PH
8	4078	Brandi L. Taylor	Food Service Attendant - PD	NM Dietary Services	03	24.0	12/21/2019	13.27 PH
9	4270	Ataya T. Vinhar	Registrar	Board of Voter Registration	03	35.0	12/31/2019	21.97 PH
PER DIEM TO PERMANENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
10	4271	Theresa M. Barlow	Registrar - PD TO Election Specialist	Board of Voter Registration	03	28.0 TO 37.5	12/19/2019	11.50 PH TO 23.55 PH
11	4075	Yves Besson	Nursing Assistant - PD TO Nursing Assistant	NM Nursing Assistants	03	24.0 TO 40.0	12/21/2019	20.37 PH
12	4275	Malcolm H. Jefferson	Food Service Attendant - PD TO Food Service Attendant	NM Dietary Services	03	24.0 TO 40.0	12/21/2019	13.27 PH TO 18.80 PH
POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
13	N/A	Andrew C. Amoroso	Corrections Officer TO Records Officer	Main Jail	01	40.0	12/19/2019	25.38 PH TO 27.15 PH
TRANSFER								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
14	4268	Amy Megan Crosson	Deputy Treasurer TO Human Services Development Fundamental Coordinator	Treasurer TO Human Services	00	40.0	1/6/2020	91,816.00 PA TO 30.07 PH
15	4280	Natalie M. Litcho	1st Deputy Clerk of Courts TO Administrative Staff Specialist	Clerk of Courts TO Main Jail	00	40.0	1/6/2020	86,120.00 PA TO 69,870.00 PA
16	N/A	David A. Yudt	Technical Specialist TO Corrections Information Technology Manager	Information Technology TO Main Jail	00	40.0	12/23/2019	34.33 PH TO 79,000.00 PA
CLASS CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
17	N/A	Susan E. Laphen	Administrative Assistant/Bookkeeper	Planning Administrative	03	40.0	1/29/2020	25.36 PH TO 26.39 PH
SALARY ADJUSTMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
18	N/A	Eric J. Reinbott Jr	Director of Finance and Administration	Main Jail	00	40.0	12/19/2019	68,000.00 PA TO 75,000.00 PA
SEPARATION								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	REMARKS	
19	Cheryl V. Corcino	LP N - Pool	NM Nursing Pool			11/29/2019	Separation	
20	Yolette Dieudonne	LP N	NM Licensed Practical Nurses			12/26/2019	Separation	
21	Peggy A. Ernst	Security Screener - PD	Security			11/26/2019	Separation	
22	Clarke B. Fulton	Deputy Director of Corrections	Main Jail			12/19/2019	Separation	
23	Karly M. Limburg	Nursing Assistant - Pool	NM Nursing Pool			12/10/2019	Separation	
24	Robert G. Loughery	Commissioners	Commissioners			1/6/2020	Separation	
25	Charles H. Martin	Commissioners	Commissioners			1/6/2020	Separation	
26	Jaime E. McLaughlin	Dispatcher I	911 Emergency Response			12/11/2019	Separation	
27	Robert J. Miller	Dispatcher I	911 Emergency Response			12/29/2019	Separation	
28	Cheryl A. Scheidler	Nursing Assistant - PD	NM Nursing Assistants			12/5/2019	Separation	
29	Jennifer L. Sommers	Administrative Assistant	Public Information			1/3/2020	Separation	
30	Annette M. Swartz	LP N - Pool	NM Nursing Pool			11/26/2019	Separation	
31	Lisa R. Washington	LP N - Pool	NM Nursing Pool			12/9/2019	Separation	
*Estimated Date **Never Started ***Agreement ****Reinstatement								
CORRECTION								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
32	N/A	Thomas A. Freitag	Director Board of Election/Voter Registration	Board of Voter Registration	99 TO 11	40.0	12/5/2019	71,614.00 PA

ADJOURNMENT

Upon motion of Commissioner Loughery, seconded by Commissioner Marseglia, the meeting was adjourned.

Approved: January 8, 2020

BUCKS COUNTY COMMISSIONERS

BY:

Diane M. Ellis-Marseglia
Commissioner, Chair

Robert J. Harvie, Jr.
Commissioner, Vice-Chair

Gene DiGirolamo
Commissioner

Gail Humphrey, *Chief Clerk*