MEMO: PRECIOUS METAL SCALES AND ENFORCEMENT


1. **License Requirement:** A dealer is required to obtain a license from the county sheriff’s department ($50.00 fee), which is valid for twelve (12) months.  
   
   *PA Title 87, 501.4*

2. **Posting of Prices:** When selling precious metals, prices must be prominently posted.  
   
   *PA Title 70, Chapter 37, 37.1*

3. **Receipts:** If an item is sold to a dealer, the dealer/buyer is required to provide a complete sales receipt with detailed information including:
   - The name and address of the dealer/buyer
   - The date of the transaction
   - The names of the precious metals purchased
   - The fineness of the precious metals purchased
   - The weight of the precious metals purchased
   - The price paid for the precious metal at the standard measure of weight
   - The name, address and signature of the seller of the precious metal

4. The dealer/buyer must keep in his or her possession the item purchased for at least five business days.

5. The dealer/buyer must keep a serialized record of each transaction for at least one year.

6. Each dealer/buyer shall keep a record of every transaction on a form approved by/obtained from the State Attorney General’s Office.

7. A copy of each record must be submitted to the District Attorney or the police department by the close of the next working day after a purchase/sale.

8. Any scales used in a transaction must be National Type Evaluation Program (NTEP) approved. *CCWML, subchapter D, Title 70, Chapter 10*

9. Scale must be positioned so that the customer has a “reasonable” view of the transaction.

10. Scale used must have appropriate scale division size. 0.1 g, 0.1 dwt,  
    *UR.1.501.10 (b)*

11. Scale must be in level position. 5.2.4

12. Scale must be on stable surface. *UR 2.1.*

13. Readouts must be functioning properly.

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