



County of Bucks

Tax Claim Bureau

Administration Building, 5th Floor
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www.buckscounty.org

County Commissioners

ROBERT G. LOUGHERY, *Chairman*
CHARLES H. MARTIN, *Vice-Chairman*
DIANE M. ELLIS-MARSEGLIA, LCSW

BARBARA DINOIA
Director
JOHN A. TORRENTE
Solicitor

AGREEMENT TO STAY SALE

The Agreement is a legal contract between the property owner(s) of record and the Bucks County Tax Claim Bureau, It breaks the total due to the Bureau into (4) quarterly payments over the course of 12 months. A minimum of 25% of the total due is required to enter the Agreement, with the remaining 3 payment amounts and corresponding due dates specified.

The Agreement option is available for owner-occupied properties or commercial properties owing \$16,000 in delinquent real estate taxes. An executed Agreement in good standing removes the property from upcoming tax sales. A \$30 administration fee is applied to the account for each Agreement printed. Agreements are valid for entry during the month printed.

Failure to make payments by the specified due dates will result in Default Status and preclude the property owner from any other Agreement with the Tax Claim Bureau for 3 consecutive years. If a parcel defaults on a payment plan a \$250.00 Default fee will be added.

- Read the Agreement then sign and print your name, address and phone number.
- Return Agreement **with payment** by the last business day of the month of the Agreement to activate the contract. All agreement payments must be made in certified funds (cash, cashier's check or money order). A receipt will be issued/mailed as well as a copy of the Agreement.
- All payments are minimums and are due & payable by date stipulated. Partial payments cannot be accepted.
- The final payment is approximate and is based on the timeliness of preceding payments. Please call our office for an exact balance after the 1st of the month of final payment.
- Failure to make timely payment will result in your account being put into Default Status which will jeopardize your property to tax sale and/or disqualify your property for future Agreements with the Tax Claim Bureau. If a parcel defaults on a payment plan a \$250.00 Default fee will be added.