

## BUCKS COUNTY COMMISSIONERS

April 16, 2014

The Regular Meeting of the Bucks County Board of Commissioners was held on Wednesday, April 16, 2014, at 10:00 a.m., at ITT Technical Institute, 311 Veterans Highway, Levittown, Pennsylvania. In attendance were Chairman Robert G. Loughery, Commissioner Charles H. Martin, and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence followed by the Pledge of Allegiance.

### INTRODUCTIONS

Chairman Loughery introduced Director Charles Bowman, from ITT Technical Institute, who welcomed everyone and thanked the Commissioners for their support of the school. Chairman Loughery welcomed Garney Morris, from the Bucks County College Board of Trustees, and recognized county row officers Mary Smithson, Clerk of Courts; Ray McHugh, Controller; and William Snyder, Treasurer.

### COMMENDATIONS

The Commissioners presented Letters of Commendation to Deputy Sheriffs Justin Sturkey and Dale Walton, in recognition of their bravery and service to the Bucks County Sheriff's office, their heroism in the line of duty, and their dedication to protect the peace of the county and the safety of its residents.

### PROCLAMATIONS

The Commissioners proclaimed April 2014, as "CHILD ABUSE AWARENESS MONTH", underscoring their hope and belief that child abuse, infant death and brain trauma can be prevented through primary prevention efforts and public education initiatives. Leslie Slingsby, from the Children's Advocacy Center accepted the proclamation along with Barbara Clark, from Network of Victim Assistance.

The Commissioners proclaimed April 16, 2014 as "KEVIN GROW APPRECIATION DAY", and congratulated Kevin and the members of the Bensalem basketball team for their spirit of sportsmanship, camaraderie, and devotion to the sport. They wished Kevin continued success, offering their appreciation for his remarkable story of courage. The Commissioners presented Kevin with a t-shirt from the NCAA Finals, a special tile from the Moravian Pottery and Tile Works, and a check on his behalf in the amount of \$2,000 for the Special Olympics of Bucks County.

### PUBLIC COMMENT – Agenda Items

Madeline Rawley, from Doylestown Township, had a question on agenda item 6a.

Andy Warren, former commissioner from Middletown Township, had questions on agenda item 3a.

### OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes of the regular meeting of April 2, 2014 were approved.

### NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 3a – In response to Mr. Warren's earlier question, Project Manager Kevin Spencer explained the phases of the original contract with Dewberry, and clarified that this is for the construction design portion. He touched on the re-use plans for the existing facilities and advised that General Services will be doing some of the work. Commissioner Loughery added more detail about the RFP process and advised that Dewberry provided several options for re-use of the current facilities. He touched on some of the things they have had to consider and reiterated that General Services will be able to do much of the work. Commissioner Martin questioned the need for renovation of 20 East Court Street, and Commissioner Loughery and Mr. Spencer provided information on the work needed to get it ready to sell. Commissioner Martin inquired about their options if, at some time in the future, they are not satisfied. Commissioner Loughery and Mr. Spencer both provided assurance that they do have options if expectations are not being met. Mr. Spencer responded to Commissioner Martin's questions about travel expenses and the Commissioner said he would go along with this but that he does have reservations. Additional conversation continued between Mr. Warren, Commissioner Loughery, Commissioner Martin, Mr. Spencer and Mr. Garney Morris with regard to the phases of the project, the RFP, the re-use plan, and this amendment to the contract.

Item 6a – In response to Ms. Rawley’s question, Deputy Chief Information Officer Nancy Horvath presented information on the new server and its ability to handle more on-line traffic, thereby preventing blocked or delayed access. In response to Ms. Rawley’s further question regarding the security of the system, Ms. Horvath offered assurance that the capacity of the server is being upgraded and will continually be refreshed and upgraded to handle the additional volume.

Item 10a – Purchasing Director Maureen McIlvaine presented information on these changes, including increased limits on the county p-card, and information on the bid threshold and quote template. She advised that they will frequently revisit the policies to assure the implemented changes are helping.

Item 11a - Youth Center Director Ted Rice provided background on this revenue opportunity, and said they can house up to six Lehigh County kids without any compromise to current services being provided. In response to Mr. Warren’s question, he advised that they have to submit a formula to the state each year which determines the per diem rate.

**RESOLUTIONS**

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved.

**RESOLVED**, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, approve the following:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AGRICULTURAL PRESERVATION	a. A. Leroy Shull Pipersville, PA	Rescind and replace prior resolution	(\$350,028)
	b. 1031 Corp. intermediary escrow agent for Arthur L. and Timothy B. Shull Collegetown, PA	Approve county’s portion (40%) of a 97.23 acre agricultural conservation easement on the Shull farm located on Groveland Road in Plumstead Township. (TMP 34-018-100)	\$350,028 + settlement charges and adjustments (County 100%)
2. EMERGENCY COMMUNICATIONS	a. NICE Systems, Inc. Reston, VA	Approve contract renewal to provide maintenance for the 9-1-1 voice recorder. 5/29/14 – 5/28/15	\$121,793 (County 100%)
3. GENERAL SERVICES	a. Dewberry Architects, Inc. Fairfax, VA	Approve contract amendment to proceed with construction design for County Administration Building Rehabilitation Project.	\$696,952** (County 100%)
4. HEALTH	a. Pennsylvania Department of Health, Bureau of Communicable Diseases, Administrative Unit Harrisburg, PA	Approve grant award to prevent and treat tuberculosis in Bucks County. 7/1/14 – 6/30/16	\$91,269.77 (Revenue)
5. HUMAN RESOURCES	a. John Wolper	Approve Arbitration Settlement Agreement	\$6,798.88 (County 100%)
6. INFORMATION TECHNOLOGY	a. Perfexion Inc. King of Prussia, PA	Approve contract increase to provide new hardware and software support for election coverage. 1/1/14 – 12/31/14	\$2,812.50** (County 100%)
7. JUVENILE PROBATION	a. The Carey Group Viera, FL	Approve contract amendment to include travel expenses for intervention training. 10/1/13 – 9/30/15	
	b. Karen J. Ishler Cleveland, OH	Approve contract to provide statistical analysis and development of a data analysis program. 2/1/14 – 9/30/15	\$16,000** (County 0%)
	c. Amy Blank Wilson, Ph.D. Moreland Hills, OH	Approve contract amendment to include travel expenses for the data analysis program. 10/1/13 – 9/30/15	
8. NESHAMINY MANOR	a. Delcrest Medical Services Warminster, PA	Approve contract increase and extension to provide fall detection equipment. 5/1/14 – 4/30/15	\$25,667** (County 1%)

- |     |                       |                                                |                                                                                        |                                                                                                                                                                                                                                                |                                     |
|-----|-----------------------|------------------------------------------------|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|     | b.                    | Catherine A. Henry, DPM,<br>MA<br>Abington, PA | Approve contract to provide podiatry services<br>for residents.<br>4/18/14 – 4/17/15   |                                                                                                                                                                                                                                                |                                     |
|     | c.                    | McKesson Medical Surgical<br>Golden Valley, MN | Approve contract extension to provide fall<br>detection equipment.<br>5/1/14 – 4/30/15 |                                                                                                                                                                                                                                                |                                     |
| 9.  | PARKS &<br>RECREATION | a.                                             | Content Design Collaborative<br>LLC<br>Scituate, MA                                    | Approve contract increase for additional<br>work needed to meet bid requirements.<br>12/5/12 – 12/31/14                                                                                                                                        | \$1,200<br>(County 13.5%)           |
|     |                       | b.                                             | Pennsylvania Department of<br>Conservation and Natural<br>Resources<br>Harrisburg, PA  | Approve grant application and award to fund<br>the construction of the final segment of the<br>paved multiple-use trail around Lake Galena<br>in Peace Valley Park, and resurfacing of two<br>miles of the original trail.<br>3/1/15 – 2/28/18 | \$276,700<br>(Revenue)              |
| 10. | PURCHASING            | a.                                             |                                                                                        | Approve 2014 revision to County Purchasing<br>Policies and Procedures.<br>Effective May 1, 2014                                                                                                                                                |                                     |
| 11. | YOUTH CENTER          | a.                                             | County of Lehigh<br>Allentown, PA                                                      | Approve contract to provide temporary<br>housing for detention of out-of-county<br>juveniles.<br>5/1/14 – 4/30/19                                                                                                                              | \$350/day<br>/resident<br>(Revenue) |
| 12. | OTHER CIVICS          | a.                                             | YWCA of Bucks County                                                                   | Approve Payment                                                                                                                                                                                                                                | \$1,200                             |

\*Unit Cost/Estimated for operational purposes only.      \*\* Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BUDGET ADJUSTMENTS - None

PERSONNEL

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

**APPOINTMENTS**

	<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
1.	Thomas P. Brucker J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/01/14	8.25 PH
2.	Angelo J. DiGiorgio J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/01/14	9.00 PH
3.	Daniel J. Gevirtz J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/01/14	8.25 PH
4.	Brien E. Hansen J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/01/14	8.25 PH
5.	Lauren E. Kopenits J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/01/14	9.00 PH
6.	Rena Li J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/01/14	9.00 PH
7.	Sam M. Nelson J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/01/14	9.00 PH
8.	Waynette Nichols J.R. #2306	Nursing Assistant – PD Unit 03	NM Nursing Assistants 40.0 hrs/wk	04/22/14	13.89 PH
9.	Peter T. Roe J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/01/14	8.25 PH
10.	William F. Smith J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 18.0 hrs/wk	05/01/14	8.47 PH

**REHIRE**

	<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
11.	James W. Depew J.R. #2326 Sep date 02/13/12	Seasonal Help Unit 00	Parks Recreation Services 35.0 hrs/wk	04/18/14	11.50 PH

<b>POSITION CHANGE</b>					
	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
12.	Robert D. Manners, Jr J.R. #2326	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	04/17/14	10.50 PH To 12.00 PH
13.	Sherry W. Olczak J.R. #2290	Administrative Assistant I Unit 04 To Administrative Assistant I Unit 04	Area Agency on Aging 37.5 hrs/wk To Area Agency on Aging 37.5 hrs/wk	04/21/14	27.86 PH To 27.86 PH
14.	Erin Sutterley J.R. #2326	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	04/17/14	8.15 PH To 10.50 PH
15.	John R. Vogel J.R. #2326	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	04/17/14	8.47 PH To 10.50 PH
<b>SALARY ADJUSTMENT</b>					
	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
16.	Lindsay J. Ashwell	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	04/17/14	8.50 PH To 9.00 PH
17.	Dillan C. Brierley	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	8.15 PH To 9.00 PH
18.	Frank H. Brophy	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	7.37 PH To 9.00 PH
19.	Karen L. Caruso	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	8.15 PH To 9.00 PH
20.	Jolene L. Cochran	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 18.0 hrs/wk To Parks Recreation Services 18.0 hrs/wk	04/17/14	7.97 PH To 8.47 PH
21.	Shawn A. Dacey	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	7.59 PH To 8.09 PH
22.	Daniela M. Davison	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	7.37 PH To 9.00 PH
23.	Ryan J. Diehl	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	8.65 PH To 9.15 PH
24.	Rohan A. Dua	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	7.75 PH To 8.25 PH
25.	Benjamin N. Kriss	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	8.15 PH To 9.00 PH
26.	Keith A. Lee	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	7.37 PH To 9.00 PH
27.	Kevin P. Malley	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	8.47 PH To 8.97 PH

28.	Julia M. Martin	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	7.59 PH To 8.09 PH
29.	Erin McPeak	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	9.29 PH To 9.79 PH
30.	Daniel B. Ritterson	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	8.15 PH To 9.00 PH
31.	Ethan J. Samuel	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	7.75 PH To 8.25 PH
32.	Mackenzie E. Schuler	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	7.59 PH To 8.09 PH
33.	Joshua T. Strayline	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	8.15 PH To 9.00 PH
34.	David J. Strunk	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	9.29 PH To 9.79 PH
35.	Tracey D. Vogt	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk To Parks Recreation Services 20.0 hrs/wk	05/01/14	7.59 PH To 8.09 PH
36.	Alexander J. Whitney	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	7.75 PH To 8.25 PH
37.	Jonathon M. Witte	Seasonal Help Unit 00 To Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk To Parks Recreation Services 40.0 hrs/wk	05/01/14	8.65 PH To 9.15 PH

## SEPARATIONS

	<i>NAME</i>	<i>TITLE</i>	<i>DEPARTMENT</i>	<i>DATE*</i>	<i>REMARKS</i>
38.	Joseph Bush, Jr.	Director of Special Projects	General Services	03/26/14	Separation
39.	Sean P. Harlow	Seasonal Help	Parks Recreation Services	04/03/14	Separation
40.	Michelle C. Nord	County Social Worker I	Children & Youth	05/02/14	Separation
41.	Dyken F. Smith	Food Service Attendant	NM Dietary Services	04/01/14	Separation
42.	Elise D. Stanislaw	Aging Care Manager II	Area Agency on Aging	04/21/14	Separation
43.	Ericka L. West	Nursing Assistant	NM Nursing Assistants	04/02/14	Separation

+eligible for 50 cents/hour bonus if completes season      \*estimated date    \*\*Never Started    \*\*\*Agreement    \*\*\*\*Reinstatement

In response to Commissioner Martin's question about life guards for the upcoming season, William Mitchell, Executive Director of Parks and Recreation, advised they currently have two openings.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

## BOARD APPOINTMENTS

None

## MISCELLANEOUS

**Brian Hessenthaler, Chief Operating Officer, reported on the following:**

Primary Election Day – April 21<sup>st</sup> is the last day to register for the May 20<sup>th</sup> election.

Drug Take Back – Another collection will be held on Saturday, April 26<sup>th</sup> from 10:00 a.m. to 2:00 p.m. at various locations.

Board of Elections – Will be holding a meeting on Monday, April 28<sup>th</sup> at 10:30 a.m.

Active Shooter Exercise Drill – Emergency Management will be holding a drill at the courthouse on Saturday, May 3<sup>rd</sup>.

**Lynn T. Bush, Chief Clerk**, introduced Michael Bannon and Dennis Livrone, co-chairs of the Bucks Employees Green Initiative (BEGIN) Committee, who presented their annual report and highlighted several of the subcommittee areas. Commissioner Martin asked about signs for the low mow/no mow areas and William Mitchell, Executive Director of Parks and Recreation, indicated that it could be done. Mr. Bannon indicated they would look into it. Commissioner Martin further requested statistics on paper usage and Mr. Livrone advised that the results of a recent survey will be forthcoming.

PUBLIC COMMENT

Mr. Ron Smolow inquired about the status of the e-filing system for the Prothonotary's office and Commissioner Loughery advised that they will look into it.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, May 7, 2014 at Delaware Valley College, Life Sciences Building Auditorium in Doylestown.

ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the meeting was adjourned.

Approved: May 7, 2014

BUCKS COUNTY COMMISSIONERS

BY:

\_\_\_\_\_  
Robert G. Loughery  
*Chairman*

\_\_\_\_\_  
Charles H. Martin  
*Commissioner*

\_\_\_\_\_  
Diane M. Ellis-Marseglia  
*Commissioner*

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Lynn T. Bush, *Chief Clerk*