

## BUCKS COUNTY COMMISSIONERS

August 13, 2014

The Regular Meeting of the Bucks County Board of Commissioners was held on Wednesday, August 13, 2014, at 10:00 am, at the Middletown Grange Fair, 576 Penns Park Road, Wrightstown, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

### INTRODUCTIONS

Chairman Loughery welcomed Congressman Michael Fitzpatrick; Sean Schafer from Senator Tomlinson's office; Wrightstown Supervisors Jane Magne and Chester Pogonowski; Manfred Marschewski from the Agricultural Preservation Board; and county row officers: Mary Smithson, Clerk of Courts; Ray McHugh, Controller; Joseph Szafran, Recorder of Deeds; Donald Petrille, Jr., Register of Wills; Edward "Duke" Donnelly, Sheriff; and William Snyder, Treasurer.

### PROCLAMATIONS

The Commissioners proclaimed August 13 through August 17, 2014, as "MIDDLETOWN GRANGE FAIR WEEK," saluting members of Middletown Grange No. 684 and Fair Directors Scott Dengler, Amber McKenney Kutzler and Tony Medaglia for their hard work and commitment to holding one of the premier community events in Bucks County. Chairman Loughery presented the annual other civics contribution to the Grange Fair in the amount of \$2,500.

The Commissioners proclaimed August 13, 2014 as "BUCKS COUNTY 4-H DAY," acknowledging and supporting the significance of 4-H's mission to encourage independence, create lifelong friendships, enhance a sense of belonging, foster a spirit of generosity, and offer opportunities to master life's challenges. Chairman Loughery thanked all those who work with the Cooperative Extension and the 4H clubs here in Bucks County. He presented the Proclamation and a check in the amount of \$1,200 to PSU Cooperative Extension District Director Nancy Stevens, and President Mike Coleman who, in turn, presented farm baskets full of local farm produce to each of the Commissioners. Mr. Coleman thanked the Commissioners and spoke about the 100 year anniversary of The Extension. He shared information about the Smith-Lever Act of 1914, as well as programs and goals of the extension program here in the United States. With one of those programs being 4-H, Mr. Coleman advised that the Bucks County 4-H program is the largest in Pennsylvania, due to the commitment of the agricultural community, many volunteers, extension educators, and the support of the County Commissioners.

### COMMENDATIONS

The Commissioners presented a Letter of Commendation to Eric Vander Hyde and Linda Shanahan, upon their selection as the 2014 Fred Grohens Memorial Conservation Farmers of the Year from the Bucks County Conservation District (BCCD). This was presented in recognition of their excellent stewardship of Barefoot Gardens, a small scale community-centered farm based upon biodynamic and organic farming methods. Gretchen Schatschneider, of the BCCD, thanked the Commissioners for helping to recognize the Farmers of the Year, and presented Linda and Eric with a framed aerial photo of their farm. Ms. Shanahan spoke about getting the farm started and what a great experience it had been and Mr. Vander Hyde indicated that some of the wildlife habitat improvement programs they worked on will benefit the whole county.

### PRESENTATIONS

2013 Grange Fair queen Madison Ochoco shared some of her experiences this year and thanked those who have supported her. She then presented the crown to Danielle Sherman, the 2014 Grange Fair queen, who said it was an honor to have been selected and she looks forward to representing the Middletown Grange Fair at different fairs across Pennsylvania during the upcoming year.

### PUBLIC COMMENT – Agenda Items

None

### OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes of the regular meeting of July 30, 2014 were approved.

### NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 2a & b – Richard Harvey, of the Agricultural Land Preservation Program, presented information on two agricultural conservation easements: 195.89 acres on the Hager/Haney farm in Durham Township, and 70.64 acres on the Long farm in Plumstead Township. He shared information about each of the farms, including locations, soils, and crops. Mr. Harvey introduced members of the Hager/Haney family and said the preservation of this farm will enable the fifth generation to take over, which is what the program is all about. The Long farm is located next to the Gardenville Hotel and is also known as Durham Crest Nursery. These will be the 167<sup>th</sup> and 168<sup>th</sup> farms preserved in the County with a total of 14,250 acres. Mr. Harvey also referenced their annual report, highlighting several items contained in it, and said copies are available in the tent. He also pointed out that this is the 25<sup>th</sup> year of the program, noting several board members who have been there from the beginning: Fred Marschewski, Joshua Feldstein, William Yerkes, and Penrose Hallowell.

Item 10a - Open Space Coordinator Dave Johnson presented information on a Municipal Open Space grant for improvements to Canal’s End Park in Tullytown Borough.

**RESOLUTIONS**

Upon motion of Commissioner Martin seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved with the exceptions of item 5b, which passed with a vote of 2-1 with Commissioner Marseglia opposing.

**RESOLVED**, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, approve the following:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. ADULT PROBATION	a. Pennsylvania Board of Probation and Parole Harrisburg, PA	Approve application for Grant-In-Aid funds. 7/1/14 – 6/30/15	\$4,111,625 (Revenue)
2. AGRICULTURAL PRESERVATION	a. Kenneth E. Hager, Gloria H. Richards, Edward T. and Kathy A. Haney Kintersville, PA	Approve county’s portion (50%) of a 195.89 acre agricultural conservation easement on the Hager/Haney farm located in Durham Township. (TMPs 11-005-052 & 11-005-057)	\$881,505 + settlement charges and adjustments (County 100%)
	b. Wayne W. and Nancy Tretter Long Pipersville, PA	Approve county’s portion (50%) of a 70.64 acre agricultural conservation easement on the Long farm located in Plumstead Township. (TMPs 34-015-068 & 34-015-074)	\$317,880 + settlement charges and adjustments (County 100%)
3. BEHAVIORAL HEALTH	a. Bucks County Drug and Alcohol Commission, Inc. Warminster, PA	Approve contract to provide services in support of the HealthChoices Behavioral Health Medicaid program. 7/1/13 – 12/31/16	\$175,000** (County 0%)
	b. Commonwealth of PA, Department of Public Welfare Harrisburg, PA	Approve Amendment #4 to the HealthChoices Behavioral Health Agreement to incorporate Appendix 5 regarding the Affordable Care Act Health Insurance Providers Fee. 1/1/12 – 12/31/16	
	c. Gaudenzia, Inc. Norristown, PA	Approve contract to provide licensed drug and alcohol non-hospital detox and rehab program. 7/1/13 – 6/30/15	\$1,221,197** (County 0%)
4. CHILDREN & YOUTH	a. University of Pittsburgh Pittsburgh, PA	Approve contract between Nicole Publick and University of Pittsburgh for child welfare education. 8/26/14 – Graduation	
	b. University of Pittsburgh Pittsburgh, PA	Approve contract between Sara Webster and University of Pittsburgh for child welfare education. 8/26/14 – Graduation	
5. FINANCE	a. Barb Lin, Inc. Doylestown, PA	Approve contract to provide carpet installation at the Doylestown and Bensalem branches of the Bucks County Free Library.	\$138,770 (County 100%)

	b.	Wrights National Flood Insurance Company St. Petersburg, FL	Approve renewal of annual Flood Insurance Policy. 9/4/14 – 9/15/15	\$17,053 (County 100%)
6. GENERAL SERVICES	a.	Professional Construction Contractors, Inc. Bethlehem, PA	Approve contract for repairs to Bucks County Bridge #240, on Schwenkmill Road over East Branch Perkiomen Creek in East Rockhill Township.	\$769,799* (County 100%)
7. HOUSING & COMMUNITY DEVELOPMENT	a.	Housing Alliance of Pennsylvania Jenkintown, PA	Approve out-of-county travel expenses for employee to attend two of the Housing Development Finance Professional Certification Series.	\$3,245* (County 0%)
	b.	John Robert Lentz Quakertown, PA	Approve Satisfaction of County mortgage. All funds have been repaid.	
8. INFORMATION TECHNOLOGY	a.	Hyland Software OnBase OTTC Conference Westlake, OH	Approve out-of-county travel expenses for employee to attend software conference in Orlando, FL.	\$3,670* (County 100%)
9. MH/DP	a.	Associated Production Services, Inc. Doylestown, PA	Approve contract renewal to provide pre-vocational services to individuals with intellectual disabilities and mental health diagnoses. 7/1/14 – 6/30/15	\$194,826** (County 4.1%)
	b.	CareLink Community Support Services Eddystone, PA	Approve contract renewal to provide maximum supervision residential rehabilitation service. 7/1/14 – 6/30/15	\$101,729** (County 10%)
	c.	Community Options, Inc. Princeton, NJ	Approve contract renewal to provide supported employment and supported living services to individuals with intellectual disabilities. 7/1/14 – 6/30/15	\$61,665** (County 4.1%)
	d.	Eagleville Hospital Eagleville, PA	Approve payment for inpatient services provided. 7/14/13 – 6/30/14	\$25,052.40** (County 4.1%)
	e.	Employment Technology, Inc. Doylestown, PA	Approve contract renewal to provide employment services to individuals with intellectual disabilities and/or mental health diagnoses. 7/1/14 – 6/30/15	\$286,574** (County 4.1%)
	f.	Fairmount Behavioral Health Philadelphia, PA	Approve payment for inpatient services provided. 7/14/13 – 6/30/14	\$23,185.70** (County 4.1%)
	g.	Martha Lloyd Community Residential Facility, Inc. Troy, PA	Approve contract renewal to provide adult developmental training services to individuals with intellectual disabilities. 7/1/14 – 6/30/15	\$64,130** (County 4.1%)
	h.	Rockhill Mennonite Community Sellersville, PA	Approve contract renewal to provide older adult day services for individuals with intellectual disabilities. 7/1/14 – 6/30/15	\$16,038** (County 4.1%)
	i.	Senior Care Centers of America, Inc. Trevose, PA	Approve contract renewal to provide adult developmental training to an individual with intellectual disabilities. 7/1/14 – 6/30/15	\$10,206** (County 4.1%)
	j.	The Melmark Home, Inc. Berwyn, PA	Approve contract renewal to provide supervised living and adult developmental training services. 7/1/14 – 6/30/15	\$88,443** (County 4.1%)
10. OPEN SPACE	a.	Tullytown Borough	Approve Municipal Open Space grant for improvements to Canal's End Park. Represents 75% of estimated project costs. (TMP 46-006-025)	\$249,995 (County 100%)

11. RECORDER OF DEEDS	a. IMR Limited Camp Hill, PA	Approve contract extension for index management system for recorded documents. 6/7/14 – 10/6/14	
12. REGISTER OF WILLS	a. Paperless Solutions, Inc. Bensalem, PA	Approve deduction of work from existing contract. 4/1/07 – 3/31/15	(\$73,100) (County 0%)
	b. Paperless Solutions, Inc. Bensalem, PA	Approve contract increase to provide transfer of data to new program. 4/1/07 – 3/31/15	\$21,600** (County 0%)
	c. Property Info Corporation San Antonio, TX	Approve contract to provide software, licensing and support for Case Management System. 8/13/14 – 3/31/20	\$264,076** (County 0%)
13. OTHER CIVICS	a. Honor Flight Philadelphia League of Women Voters Palisades Community Chorus	Approve Payment	\$1,500 \$1,200 \$800

\*Unit Cost/Estimated for operational purposes only.      \*\* Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BUDGET ADJUSTMENTS**

None

**PERSONNEL**

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

**APPOINTMENTS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
1.	Kara L. Beardsel J.R. #2437	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	08/25/14	22.52 PH
2.	Lauren E. DeLucia J.R. #2429	HR Generalist – PD Unit 00	Human Resources 25.0 hrs/wk	08/14/14	12.75 PH
3.	Thomas V. Hackett J.R. #2459	Food Service Attendant – PD Unit 03	NM Dietary Services 24.0 hrs/wk	08/16/14	12.01 PH
4.	Kevin P. Hughes, Jr. J.R. #2407	Seasonal Help Unit 00	General Services 40.0 hrs/wk	08/18/14	11.55 PH
5.	Nygeria S. Ketih J.R. #2309	Nursing Assistant – Pool Unit 30	NM Nursing Pool 28.0 hrs/wk	08/26/14	16.00 PH
6.	Monica Stefanik J.R. #2368	Manager Children’s Service Unit 00	Behavioral Health Services 40.0 hrs/wk	08/25/14	32.99 PH
7.	George E. Wilson J.R. #2443	H.I.R.T. Coordinator Unit 00	Hazardous Material Emerg Resp 40.0 hrs/wk	09/08/14	25.48 PH

**REHIRE**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
8.	John S. Gribbin J.R. #2326	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	08/17/14	10.50 PH

**POSITION CHANGE**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
9.	Kim M. Degroff J.R. #2440	County Social Worker I Unit 04 To County SW Supervisor Unit 84	Children & Youth 37.5 hrs/wk To Children & Youth 37.5 hrs/wk	08/14/14	31.63 PH To 32.78 PH
10.	Torrey L. George J.R. #2450	Clerk Typist II Unit 04 To Clerk Typist III Unit 04	Children & Youth 37.5 hrs/wk To Children & Youth 37.5 hrs/wk	08/14/14	21.85 PH To 22.06 PH
11.	Joshua G. Hutt J.R. #2444	Corrections Officer Unit 01 To Correctional Case Manager Unit 01	Main Jail 40.0 hrs/wk To Main Jail 40.0 hrs/wk	08/23/14	22.81 PH To 25.48 PH

**TRANSFER**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
12.	Shella Charles J.R. #2433	Nursing Assistant Unit 03 To LPN Unit 33	NM Nursing Assistants 40.0 hrs/wk To NM Licensed Practical Nurses 40.0 hrs/wk	08/25/14	18.54 PH To 24.40 PH
13.	Karen L. Fanelli J.R. #2465	Commissioners Admin Asst Unit 00 To Office Admin/Open Records Unit 00	Commissioners 40.0 hrs/wk To Solicitor 40.0 hrs/wk	08/18/14	59,530.46 PA To 29.82 PH

**CHANGE OF HOURS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
14.	Karen L. Kuder	Nutritionist Unit 46 To Nutritionist Unit 46	Health Department 37.5 hrs/wk To Health Department 40.0 hrs/wk	08/23/14	27.86 PH To 27.86 PH

**SALARY ADJUSTMENT**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
15.	Russell G. Rice, III	Deputy Finance Director Unit 00 To Deputy Finance Director Unit 00	Finance 40.0 hrs/wk To Finance 40.0 hrs/wk	08/23/14	84,150.00 PA To 86,674.50 PA
16.	Kathleen T. Saul	Legal Secretary Unit 00 To Legal Secretary Unit 00	Solicitor 40.0 hrs/wk To Solicitor 40.0 hrs/wk	08/14/14	21.84 PH To 24.14 PH

**SEPARATIONS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
17.	Regina M. Armitage-Smith	Office Admin/Open Records	Solicitor	08/15/14	Separation
18.	Katie E. Aschenbach	Food Service Attendant – PD	NM Dietary Services	08/05/14	Separation
19.	Debra S. Blough	Registrar – PD	Board of Voter Registration	07/29/14	Separation
20.	Benjamin M. Bonzanto	Corrections Officer	Main Jail	08/02/14	Separation
21.	Winston Cooper	Nursing Assistant – PT	NM Nursing Assistants	07/29/14	Separation**
22.	Anthony T. Delellis	Registrar – PD	Board of Voter Registration	07/29/14	Separation
23.	Christopher J. Glanzmann	Seasonal Help	Parks Recreation Services	08/16/14	Separation
24.	Dianna M. Hall	Registrar – PD	Board of Voter Registration	07/28/14	Separation
25.	Mary A. Hotham	Accounting Assistant	Corrections Administration	08/08/14	Separation
26.	Robin C. Kivlin	Registrar – PD	Board of Voter Registration	07/29/14	Separation
27.	Ashleigh W. Marthers	Nutritionist	Health Department	08/01/14	Separation
28.	Charles F. Morris	Engineer Leadman	General Services	09/02/14	Separation
29.	Deborah A. Peacock	Div Office Manager/Secretary	Emergency Management Agency	08/08/14	Separation
30.	Alex R. Tottser	Activities Assistant – PD	NM Activities	08/05/14	Separation
31.	Kendra L. Weatherford	LPN	NM Licensed Practical Nurses	08/08/14	Separation

\*estimated date    \*\*Never Started    \*\*\*Agreement    \*\*\*\*Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BOARD APPOINTMENTS**

None

**COMMISSIONER COMMENTS**

Referencing a recent newspaper article, Commissioner Marseglia raised the issue of bat houses and inquired if the County should be doing something to help the bat population. Chairman Loughery agreed that the depletion of the bat population is a serious issue. He suggested they give information to the Conservation District and requested that Lynn Bush follow up with Parks and Recreation.

Commissioner Martin acknowledged Ed Twining in the audience. He said that in the past Ed's father and sister had always come to the Grange Fair, and it was great to see him there again.

For those who may wonder what the county commissioners do, Commissioner Martin advised that the Public Information office has produced an attractive booklet, which is available at the county tent.

Commissioner Martin commented on Regina Armitage's leaving county employment after ten years to become a magisterial district court judge for the Chalfont, New Britain, and Hilltown areas. The Commissioners presented Ms. Armitage with a letter of Commendation, highlighting her years with the County and wishing her well in her new position. Saying it has been an honor and pleasure working with everyone, Ms. Armitage thanked the Commissioners for their encouragement and support.

Commissioner Martin also noted the retirement of Harry McCann, Director of Law Enforcement Training, after many years of service to the County. He said they will miss him and wish him many years of enjoyment.

Chairman Loughery announced the launch of the “Taste and Tour Bucks County” loan program. After re-capping some of the other economic development initiatives launched over the past couple of years, he advised that this program - also being administered by the Bucks County Industrial Development Authority - will target family owned farms, farmer’s markets, CSA’s (Community Supported Agriculture ) and other businesses that support tourism and hospitality. They will be low interest loans to help with equipment and/or working capital. Information is available on the Bucks County Industrial Development Authority’s website, as well as at the County tent here at the Grange Fair. Lynn Bush noted the assistance they received in putting this together from Wrightstown Township Supervisor Jane Magne, and her association with the Bucks County Foodshed Alliance. She said Ms. Magne hosted several meetings for them where they met people who gave them critical information and an understanding of their basic needs – things they would not have otherwise understood.

Chairman Loughery presented information on the Comprehensive Annual Financial Report, highlighting the measures taken over the last few years to strengthen the County’s financial position and maintain its AAA bond rating. Among other things, he noted this was the result of reductions in the workforce, increased general funds balance, operating budget surplus, and actuarial valuation of the retirement fund. He acknowledged the hard work by county government, division leaders, row officers and the courts.

PUBLIC COMMENT

Edward Twining from Newtown Township shared some of his recollections of past grange fairs and said he has been honored to be here and welcome the Commissioners over the years.

Judy Franlin from New Hope Borough and President of the League of Women’s Voters of Bucks County thanked the Commissioners for their donation and spoke about their efforts to register voters and increase voter turnout.

Ron Smollow from Upper Makefield Township commended the Commissioners for their preservation efforts and inquired about the status of the e-filing system for the courts. Commissioner Loughery advised that he does not know the details but will find out.

Jane Magne commended the Conservation District on their choice for the Farmer of the Year Award, and advised that Eric had been on the Board of Directors for the Bucks County Foodshed Alliance. She also shared information about the Wrightstown Farmers Market and invited everyone to visit.

Bruce from Springfield Township shared some information on the township and his family’s farm. He also thanked the Commissioners for helping the Grange Fair and complimented them on the fine job they are doing as commissioners with complementary skill sets.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held at 1:30 p.m. on Tuesday, September 2, 2014 at the Doylestown Inn.

ADJOURNMENT

Chairman Loughery adjourned the meeting at 11:34 a.m.

Approved:      September 2, 2014

BUCKS COUNTY COMMISSIONERS

BY:

\_\_\_\_\_  
Robert G. Loughery  
*Chairman*

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Charles H. Martin  
*Commissioner*

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Diane M. Ellis-Marseglia  
*Commissioner*

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Lynn T. Bush, *Chief Clerk*