

BUCKS COUNTY COMMISSIONERS

November 26, 2014

The Regular Meeting of the Bucks County Board of Commissioners was held this day at 10:00 am, at the Bucks County Courthouse, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery recognized county row officers who were present: Mary Smithson, Clerk of Courts; Ray McHugh, Controller; Donald Petrille, Jr., Register of Wills; Edward “Duke” Donnelly, Sheriff; and William Snyder, Treasurer.

PROCLAMATIONS - None

PRESENTATIONS

John Spagnola, from PFM Advisors, presented Controller Ray McHugh with a check for \$137,108 representing the rebate from the purchasing cards. Chairman Loughery thanked Mr. McHugh and the Controller’s office for spearheading this program, pointing out that this is the first full year of the program.

PUBLIC COMMENT - None

OLD BUSINESS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the minutes of the regular meeting of November 5, 2014 were approved.

NEW BUSINESS

Chairman Loughery read through the agenda, addressing questions and comments.

Item 1a – Richard Harvey, of the Agricultural Land Preservation Program, presented information on the County’s portion of a 65.81acre agricultural conservation easement on the Caccavo Farm in Durham Township. He advised it will be the 171<sup>st</sup> farm preserved.

Item 1b – Mr. Harvey also presented information on a 25.6104 acre agricultural conservation easement on the Segl Farm in Springfield Township. This will be the 172<sup>nd</sup> farm preserved, bring the total acreage to 14,470.

Items 2d & e – In response to a question posed by Commissioner Martin, Najja Orr, Director of Area Agency on Aging, explained that these are determined by consumer choice. He further clarified that more people chose “e” for this contract period, but that could change in the future.

Items 4a – In response to Commissioner Martin’s question, District Attorney David Heckler explained the process this uses to identify different chemical substances in a test sample.

Item 7a – Housing and Community Development Director Roger Collins advised that this grant will allow them to hire a consultant to work with the Housing Advisory Board to develop a strategic plan to address homelessness in the county. He provided additional information on the proposed make-up of the board, as well as their objectives. Chairman Loughery indicated that they intend to appoint the board at the December meeting, and likened it to the Economic Development Advisory Board, from whom they’ve received recommendations that they have been working on implementing. The Commissioner offered additional information regarding the proposed housing board and its goals, and reported on the results of the pilot program for housing assistance.

Item 9a – In response to a question from Commissioner Martin, Chief Information Officer Don Jacobs clarified that this increase is due to product price increases by Microsoft.

Item 12a – In response to Commissioner Martin’s question, Board of Elections Director Deanna Dean advised that she would obtain information regarding past use of this warranty. Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with a vote of 3-0, this item was tabled.

RESOLUTIONS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved with this exception:

- Item 12a was tabled with a vote of 3-0

**RESOLVED**, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, thereby approve the following:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AGRICULTURAL PRESERVATION	a. David and Roxanne Caccavo Massapequa, NY	Approve county's portion (50%) of a 65.81 acre agricultural conservation easement on the Caccavo farm located on Kitner Road in Durham Township. (TMPs 11-004-049-1 & 11-004-045)	\$296,145 + settlement charges and adjustments (County 100%)
	b. Walter E. Segl III and Debra L. Segl Coopersburg, PA	Approve county's portion (32.32%) of a 25.6104 acre agricultural conservation easement on the Segl farm located on Pleasant View Road in Springfield Township. (TMP 42-009-101)	\$35,423.85 + settlement charges and adjustments (County 100%)
2. AREA AGENCY ON AGING	a. Delaware Valley Comfort at Home dba Home Helpers Lansdale, PA	Approve contract increase to provide in-home services to homebound elderly clients. 1/1/10 – ongoing	\$15,000** (County 3%)
	b. Gem Home Care, Inc. Huntington Valley, PA	Approve contract increase to provide in-home services to homebound elderly clients. 7/1/04 – ongoing	\$35,000** (County 3%)
	c. Language Services Associates Horsham, PA	Approve contract increase to provide interpretation services. 7/1/09 – ongoing	\$35,000** (County 0%)
	d. SAI Adult Day Care Bristol, PA	Approve contract increase to provide adult day services. 3/1/12 – 6/30/16	\$20,000** (County 3%)
	e. Shanti Gardens Adult Day Care Levittown, PA	Approve contract increase to provide adult day services. 5/1/11 – ongoing	\$70,000** (County 3%)
3. CHILDREN & YOUTH	a. Cornell Abraxas Group, Inc. Pittsburgh, PA	Approve contract renewal to provide long term drug and alcohol treatment services. 7/1/14 – 6/30/15	\$478,500** (County 26%)
4. DISTRICT ATTORNEY	a. Agilent Technologies Santa Clara, CA	Approve purchase of a gas chromatograph (GC) mass spectrometer (MS) for the Crime Lab.	\$75,305.22 (County 100%)
5. EMERGENCY COMMUNICATIONS Narrowbanding	a. SBA Towers III, LLC Boca Raton, FL	Approve lease agreement for tower site in New Britain Township to deploy and install emergency radio equipment. 1/1/15 – 12/31/17	\$37,459.20** +utilities (County 100%)
6. GENERAL SERVICES	a. Tri-County Collision Center Southampton, PA	Approve contract increase for vehicle body shop services. 12/17/14 – 12/17/16	\$50,000** (County 100%)
	b. Tyco/Simplex Grinnell Horsham, PA	Approve contract renewal to provide additional fire alarm detection and nurse call patient response at Neshaminy Manor. 1/1/15 – 12/31/17	\$213,036** (County 0%)
7. HOUSING & COMMUNITY DEVELOPMENT	a. U.S. Department of Housing and Urban Development Philadelphia, PA	Approve Continuum of Care Program Grant Agreement to develop and implement a Strategic Plan to address homelessness in Bucks County.	\$15,806 (Revenue)
8. HUMAN SERVICES	a. Bucks County Area Agency on Aging Doylestown, PA	Approve contract renewal to provide adult day services and personal care services. 7/1/14 – 6/30/15	\$96,872** (County 4.1%)
9. INFORMATION TECHNOLOGY	a. CDW Government, LLC Vernon Hills, IL	Approve Microsoft Enterprise Agreement for subscription licenses, software subscription rights, access to online services, and storage array and support. 1/1/15 – 12/31/17	\$1,645,624.01* (County 100%)

	b. Unisys Corp. Harrisburg, PA	Approve contract amendment to allow for early termination with quarterly payments. 1/1/13 – 12/31/15	\$272.24 (County 100%)
10. MH/DP	a. Brooke Glen Behavioral Hospital Fort Washington, PA	Approve contract renewal to provide inpatient services for individuals with mental health diagnoses. 7/1/14 – 6/30/15	\$400,000** (County 2.5%)
	b. KenCrest Services Plymouth Meeting, PA	Approve contract renewal to provide home and community habilitation and early intervention therapy services. 7/1/14 – 6/30/15	\$535,428** (County 10%)
	c. Lenape Valley Foundation Doylestown, PA	Approve contract renewal to provide residential, outpatient, mental health, intellectual disabilities, and early intervention case management services; family support services; and crisis, housing support, mobile crisis, and partial hospitalization services. 7/1/14 – 6/30/15	\$4,626,734** (County 4.5%)
11. NESHAMINY MANOR	a. Airgas-East, Inc. Allentown, PA	Approve contract increase to provide oxygen tanks for residents. 1/1/12 – 12/31/14	\$7,800** (County 1%)
	b. Joerns, LLC Chatsworth, CA	Approve contract increase and extension to purchase Joerns UCXT low to the floor electric beds for residents. 12/15/14 – 12/14/15	\$9,478.75** (County 1%)
12. VOTING MACHINES  <i>TABLED</i>	a. Electec, Inc. Mt. Holly, NJ	Approve contract renewal for extended warranty for 765 voting machines. 12/1/14 – 11/30/15	\$98,685 (County 100%)
	b. Electec, Inc. Mt. Holly, NJ	Approve contract renewal for software maintenance and support fee for 765 voting machines. 7/1/14 – 6/30/15	\$72,675 (County 100%)
13. OTHER CIVICS	a. Bucks County Association for the Blind	Approve Payment	\$1,600
	Bucks County Legal Aid Society		\$4,800
	Charles Kane Emergency Fund		\$4,000
	David Library of the American Revolution		\$2,000
	Fire Professionals Aiding Children		\$3,200

\*Unit Cost/Estimated for operational purposes only.      \*\* Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

Regarding the Other Civics contributions, Chairman Loughery advised of a new program they are working on that will assist county school districts in facilitating class trips to county historical sites and museums. He explained that they have realized a decline in these visits due to various budget pressures within the school districts, and they intend to help offset some of the costs with tourist commission funds. They are working out the details and hope to approve it at the December meeting.

#### BUDGET ADJUSTMENTS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Budget Adjustments were adopted:

### **2014 BUDGET ADJUSTMENTS November 26, 2014**

**Adjust 2014 operating budget for the Drug Court Enforcement Grant**

<b>Adjustment</b>	<b>Department</b>	<b>Amount</b>
Adjustment #13	Main Courts	84,000
	Main Courts (Revenue)	(84,000)
Total Adjustment to General Fund Balance		-

**Adjust 2014 operating budget to cover additional expenditures**

<b>Adjustment</b>	<b>Department</b>	<b>Amount</b>
Adjustment #16	Corrections Admin	(50,000)
	Women's Community Corrections	50,000
	Correctional Facility	345,000
	Correctional Facility (Revenue)	(75,000)
	Men's Community Corrections	(270,000)
Total Adjustment to General Fund Balance		-

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Chairman Loughery, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

**APPOINTMENTS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
1.	Lynne M. Clooney J.R. #2572	Health Clerk Unit 03	Health Department 40.0 hrs/wk	12/15/14	19.23 PH
2.	Jeannette R. Collins J.R. #2475	Recruitment Coordinator Unit 00	Human Resources 40.0 hrs/wk	12/01/14	22.58 PH
3.	Michelle G. Fronheiser J.R. #2594	Cnty Fiscal Operations Officer III Unit 00	Children & Youth 40.0 hrs/wk	12/15/14	78,000.00 PA
4.	Marc T. Grove J.R. #2565	Custodian – NMH Unit 02	General Services 40.0 hrs/wk	12/29/14	20.27 PH
5.	Stefanie D. Hendel J.R. #2600	HMIS Project Administrator Unit 45	Housing & Community Development 40.0 hrs/wk	12/15/14	21.52 PH
6.	Thomas F. Kennedy J.R. #2570	Warehouseman Unit 03	General Services 40.0 hrs/wk	12/01/14	17.83 PH
7.	Ntombizandile Kilani J.R. #2558	LPN Unit 33	NM Licensed Practical Nurses 40.0 hrs/wk	12/15/14	25.65 PH
8.	Chelsey M. Ossiander J.R. #2480	Activities Assistant – PD Unit 03	NM Activities 12.0 hrs/wk	12/02/14	13.26 PH
9.	Brian J. Rickabaugh J.R. #2565	Custodian – NMH Unit 02	General Services 40.0 hrs/wk	12/29/14	20.27 PH
10.	Claudia Schloeffel J.R. #2513	Buyer Unit 03	Purchasing 40.0 hrs/wk	12/15/14	20.62 PH
11.	Matthew R. Scott J.R. #2488	Trades Level I – Mechanic Unit 02	General Services 40.0 hrs/wk	12/01/14	27.12 PH
12.	Matthew R. Smith J.R. #2567	Warehouseman Unit 03	General Services 40.0 hrs/wk	12/01/14	17.83 PH
13.	Brittany M. Thomas-Holmes J.R. #2607	Nursing Assistant – Pool Unit 30	NM Nursing Pool 28.0 hrs/wk	12/02/14	16.00 PH

**REHIRE**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
14.	Eric C. Mellon J.R. #2569 Sep Date:08/23/12	Custodian Unit 02	General Services 40.0 hrs/wk	12/01/14	20.27 PH
15.	Kimberly P. Pomrunk J.R. #2575 Sep Date: 06/30/13	Case Manager Unit 06	NM Registered Nurses 40.0 hrs/wk	12/29/14	29.42 PH

**PER DIEM TO PERM**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
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16.	Latasha J. Williams J.R. #2558	LPN – Pool Unit 31 To LPN Unit 33	NM Nursing Pool 28.0 hrs/wk To NM Licensed Practical Nurses 40.0 hrs/wk	12/13/14	28.00 PH To 25.65 PH
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**POSITION CHANGE**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
17.	Lindsay B. Owad J.R. #2616	Help Desk Specialist Unit 46 To Desktop Support Specialist Unit 46	Information Technology 40.0 hrs/wk To Information Technology 40.0 hrs/wk	11/29/14	26.66 PH To 27.91 PH
18.	Victoria J. Tasher	Administrative Assistant Unit 00 To Public Information Coordinator Unit 00	Public Information 40.0 hrs/wk To Public Information 40.0 hrs/wk	09/20/14	16.77 PH To 21.20 PH

**TRANSFER**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
19.	Daniel J. Mazzocchi, Jr. J.R. #2562	Cook Unit 01 To Dietary Supervisor Unit 81	Main Jail 40.0 hrs/wk To Dietary Supervisor 40.0 hrs/wk	11/29/14	27.25 PH To 29.64 PH
20.	Dawn R. Clark	Printing & Microfilm Helper – PD Unit 00 To Officer Manager – PD Unit 00	Printing & Reproduction 19.0 hrs/wk To Purchasing 19.0 hrs/wk	12/01/14	14.85 PH To 14.85 PH

**ADDITIONAL POSITION**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
21.	Klazina P. Stanwick J.R. #2589	Activities Assistant Unit 03 and Seasonal Help Unit 96	NM Activities 12.0 hrs/wk and Adult Probation & Parole 28.0 hrs/wk	11/05/14	12.04 PH

**SALARY ADJUSTMENT**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
22.	Juliet E. Kelchner	Deputy Director Public Information Unit 00	Public Information 40.0 hrs/wk	09/13/14	57,742.20 PA To 59,742.20 PA

**SEPARATIONS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
23.	Harry H. Crohe	Training, Planning & Operations Off.	Emergency Management Agency	12/05/14	Separation
24.	Karla N. DeColli	Buyer	Purchasing	11/10/14	Separation**
25.	Diane M. Hutchins	Health Clerk	Health Department	11/21/14	Separation
26.	Nygeria S. Keith	Nursing Assistant – Pool	NM Nursing Pool	11/12/14	Separation
27.	Richelle A. Marek	Aging Care Management Supervisor I	Area Agency on Aging	12/03/14	Separation
28.	Mary H. Matus	Enterprise Services Specialist	Information Technology	12/05/14	Separation
29.	Mary D. McHenry	Assessment Specialist	Board of Assessment	12/03/14	Separation
30.	Pamela S. Mushinski	Scheduling Coordinator	Information Technology	12/26/14	Separation
31.	Stephen D. Purcell	Custodian Leadman – NMH	General Services	12/03/14	Separation
32.	Michelle G. Smyser	Supt of Rec Program Services	Parks Recreation Services	10/25/14	Separation
33.	Agnes M. Sykes	Billing Administrator	NM Business Office	12/31/14	Separation
34.	Suzette D. Taylor	Benefits Coordinator	Human Resources	12/05/14	Separation
35.	Anna M. Troy	Receptionist – Clerical	NM Business Office	12/31/14	Separation
36.	Catherine Wisniewski	Administrative Assistant	Board of Assessment	12/05/14	Separation
37.	Lester R. Zipris	Assistant Public Defender – PD	Public Defender	12/04/14	Separation

\*estimated date    \*\*Never Started    \*\*\*Agreement    \*\*\*\*Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BOARD APPOINTMENTS**

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with Chairman Loughery abstaining, the following appointments were approved with the vote being 2-0-1:

Conservation District

Thomas Trycieki	Reappointment	term expires 12/31/18
Robert Loughery	Reappointment	term expires 12/31/16

Upon motion of Commissioner Martin, seconded by Chairman Loughery, with the vote being 3-0, the following appointment was approved:

Solid Waste Advisory

Gretchen Schatschneider	New Appointment	term expires 12/1/17
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Upon motion of Commissioner Martin, seconded by Chairman Loughery, with Commissioner Marseglia abstaining, the following appointment was approved with the vote being 2-0-1:

Free Library

Daniel Johansson                      New Appointment                      term expires 12/1/18

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

MISCELLANEOUS

**Brian Hessenthaler, Chief Operating Officer, reported on the following:**

2015 Preliminary Budget – This will be released today after the meeting. Thanks to all who were involved in the process, it was a difficult exercise.

**Lynn T. Bush, Chief Clerk, reported on the following:**

Preservation Programs – It’s exciting that we continue to preserve great farms for a very minimal investment, due to the hard work of our Agricultural Preservation Board and Rich Harvey. One of our neighboring counties has suspended its farmland and open space program. In response to Commissioner Marseglia’s question, Ms. Bush advised that she was she was referring to Montgomery County.

Neshaminy Creek Greenway – Ms. Bush recently attended a ribbon cutting ceremony for a section of the Neshaminy Creek Greenway Project and reported that the county received praise for its contribution to the project. In July of 2013, the Commissioners had approved an easement around the Pine Run Reservoir to facilitate a path that will connect Doylestown to Peace Valley Park, called Destination Peace Valley.

COMMISSIONER COMMENTS

Commissioner Martin advised that they recently received a letter from one of the municipalities, commenting on the communication of information from Emergency Services. He extended congratulations to Director of Emergency Services Scott Forster and his staff.

Chairman Loughery advised he is looking forward to presenting the preliminary budget after this meeting concludes. He thanked Mr. Hessenthaler, Finance Director Dave Boscola and his office, the row officers, the Courts, division leaders and department heads.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, December 17, 2014 at the Bucks County Conference and Visitors Bureau in Bensalem.

ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Chairman Loughery, the meeting was adjourned.

Approved:     December 17, 2014

BUCKS COUNTY COMMISSIONERS

BY:

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Robert G. Loughery  
*Chairman*

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Charles H. Martin  
*Commissioner*

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Diane M. Ellis-Marseglia  
*Commissioner*

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Lynn T. Bush, *Chief Clerk*