

## BUCKS COUNTY COMMISSIONERS

December 17, 2014

The Regular Meeting of the Bucks County Board of Commissioners was held this day, at 10:00 a.m., at the Bucks County Conference & Visitors Center in Bensalem. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance. Commissioner Martin requested that people remember Pete Stainthorpe, Lower Makefield Supervisor, who passed away yesterday.

### INTRODUCTIONS

Chairman Loughery introduced Jerry Lepping, Executive Director of the Bucks County Conference & Visitors Bureau. Mr. Lepping welcomed everyone and spoke about the annual events they host here, such as the Christmas tree display and visits from Santa Claus.

Chairman Loughery welcomed State Representative Gene DiGirolamo; former County Commissioners Andrew Warren and Sandra Miller; Sean Schafer and Kerry Judge from Senator Tomlinson's office; Ed Kisselback from Bensalem Township; Barry Moore, Supervisor from Northampton Township; and county row officers Mary Smithson, Clerk of Courts; Ray McHugh, Controller; Joseph Szafran, Recorder of Deeds; Donald Petrille, Jr., Register of Wills; and William Snyder, Treasurer.

### PROCLAMATIONS

The Commissioners proclaimed the "TREE OF HOPE" as the County's official symbol of support for recovery from the ravages of addiction. In doing so, they applaud those striving for a sober and drug-free lifestyle and encourage communities throughout Bucks County to eradicate stigma and embrace recovering persons and their families, thereby affording them the dignity they need to succeed and thrive. Warren Levy, of the PRO-ACT Bucks County chapter, accepted the proclamation and thanked the Commissioners for their ongoing support, and use of the courthouse for their annual event. Chairman Loughery advised that the tree lighting will be held tonight at 6 p.m.

The Commissioners proclaimed December 17, 2014 as "HOLY GHOST PREP BACK-TO-BACK STATE SOCCER CHAMPIONS DAY." In doing so, they celebrate Holy Ghost Prep's varsity soccer team and its commitment to greatness during a season of excellence. They wish the team's seniors great success in all of their future pursuits, while extending their best wishes to head Coach Ken Lawson, his coaching staff, and the promising future of the Holy Ghost Prep soccer program. Senior Michael Kirby said a few words about their great achievement.

### PUBLIC COMMENT – Agenda Items

Andy Warren, former Commissioner from Middletown Township, shared a general observation on some of the General Service's items, and had questions on agenda items 10f, 10g, 10h, 10m, and 10l. Mr. Warren also posed questions regarding the budget, the funding for renovations of the current courthouse, and the search for the new Human Resources Director.

### OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes of the regular meeting of November 26, 2014 were approved with corrections.

Upon motion of Chairman Loughery, seconded by Commissioner Marseglia, with the vote being 3-0, item 12a from the 11/26/14 meeting was untabled.

### NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 1a – Richard Harvey, of the Agricultural Land Preservation Program, presented information on the County's portion of a 78.73 acre agricultural conservation easement on the Budd Farm in Nockamixon Township. He shared some information about the farm, noting the unique round windows in the barn and the arrowheads that have been found dating back 10,000 years. He added it will be the 173<sup>rd</sup> farm preserved to date.

Item 1b – Mr. Harvey also presented information on the County's portion of a 23.56 acre agricultural conservation easement on the Poore Farm in Bedminster Township. This ranked nineteen out of forty-seven, and will be the 174<sup>th</sup> farm preserved - bringing the total to 14,571 acres.

Item 5b – Barry Moore, Chairman of the Northampton Township Board of Supervisors, explained the proposed tax abatement program and said they have identified three areas they would like it applied to. Chairman

Loughery advised that they have been working with the Planning Commission and said he applauds their efforts to spur economic development.

Item 6a – In response to Commissioner Martin’s question, Purchasing Director Maureen McIlvaine stated that she had inquired about an RFP or solicitation, and whether the specs had been approved by Information Technology. Chief Information Officer Don Jacobs responded, initiating an extensive discussion regarding the vendor, conflicts, exclusivity of the existing contracts, and the distinction between PSI, IMR, OnBase and Lawson, among other things. Controller Ray McHugh also spoke thoroughly on the issue, advising of the need for this system and the time constraints for getting this approved promptly. Each of the Commissioners contributed to this discussion.

Item 10f – In response to Mr. Warren’s question, Chairman Loughery provided further detail regarding the role of Carroll Engineering with regard to the bridges.

Items 10g, 10h and 10i – Chairman Loughery responded to Mr. Warren’s earlier question and clarified that they are starting the first phase for the re-use of the existing courthouse, as well as additional changes to the new Justice Center. In response to Mr. Warren’s additional inquiry, General Services Project Manager Kevin Spencer provided more detailed information regarding the purchase of furniture.

Item 10m – In response to Mr. Warren’s question, Chairman Loughery advised that they need to replace it because it didn’t meet code.

Item 17g – In response to Commissioner Marseglia’s question, Commissioner Martin clarified that this was originally with the Wood Company, and Sodexo bought the Wood Company a few years ago.

**RESOLUTIONS**

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, the following Resolutions were approved with the vote being 3-0, with the exception of item 13a which passed with a vote of 2-1 with Commissioner Marseglia opposing, and item 14a which passed with a vote of 2-0-1 with Commissioner Martin abstaining. Item 6a was approved pending Solicitor and IT approval, and untabled item 12a from the 12/17/14 meeting was added to this agenda and approved as item 24a.

**RESOLVED**, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, thereby approve the following:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AGRICULTURAL PRESERVATION	a. John W. and Mary D. Budd Kintersville, PA	Approve county’s portion (50%) of a 78.73 acre agricultural conservation easement on the Budd farm located on Traugers Crossing Road in Nockamixon Township. (TMPs 30-008-031, 30-008-032 and 30-008-034)	\$334,602.50 + settlement charges and adjustments (County 100%)
	b. Paul L., Jr. and Katherine A. Poore Ottsville, PA	Approve county’s portion (20%) of a 23.56 acre agricultural conservation easement on the Poore farm located on Fretz Valley Road in Bedminster Township. (TMP 01-009-035)	\$35,333.25 + settlement charges and adjustments (County 100%)
2. AREA AGENCY ON AGING	a. Bucks County Drug and Alcohol Commission Warminster, PA	Approve contract to provide Drug Take-Back and medication prevention education and gambling prevention programs for seniors. 7/1/14 – 12/31/14	\$9,436 (Revenue)
	b. Eastern Upper Bucks Seniors, Inc. Ottsville, PA	Approve contract to provide senior center services. 7/1/14 – 6/30/15	\$14,583** (County 10%)
	c. PurFoods LLC dba Mom’s Meals Ankeny, Iowa	Approve contract to provide delivery of meals to homebound seniors.	\$30,600** (County 14%)
3. BEHAVIORAL HEALTH	a. Allan Collaunt Associates, Inc. Broomall, PA	Approve contract renewal to provide consulting services with respect to the HealthChoices Behavioral Health program. 1/1/15 – 12/31/15	\$97,173.10** (County 0%)

4.	BOARD OF ASSESSMENT	a.	Tyler Technologies, Inc. Moraine, OH	Approve contract renewal for annual software maintenance for iasWorld. 1/1/15 – 12/31/15	\$227,345 (County 100%)
5.	COMMISSIONERS	a.		Approve resolution to establish a public law library fee of \$10 to be collected by the Register of Wills for the probate of a will, the issuance of letters of administration or any petition for disposition of decedent's estates, independent of the issuance of letters testamentary or of administration.	
		b.	Northampton Township Richboro, PA	Approve tax abatement program to allow the deferral of property tax increases in designated areas.	
6.	CONTROLLER	a.	IMR Limited Camp Hill, PA	Approve contract to implement an imaging system for county contracts and accounts payable invoices. (Subject to final approval by the county solicitor and Information Technology) 12/17/14 – 12/31/15	\$157,240 (County 100%)
7.	COURTS	a.	Children & Youth Conflict Counsel	Approve contracts awarded to eight private attorneys to represent parties in dependency cases when Legal Aid cannot due to conflict of interest. (\$19,897.56 per contract) 1/1/15 – 12/31/15	\$159,180.48* (County 100%)
		b.	Conflict Counsel	Approve contracts awarded to thirteen private attorneys to represent individual defendants in cases where there is a conflict of interest in representation by the Bucks County Public Defender's Office. (\$33,808.84 per contract) 1/1/15 – 12/31/15	\$439,514.92* (County 100%)
		c.	MGMark, Inc. dba Span Corporation Ann Arbor, MI	Approve contract to administer randomized drug testing program in conjunction with Drug Enhancement Grant. 1/1/15 – 12/31/15	\$69,500** (County 0%)
8.	EMERGENCY COMMUNICATIONS Narrowbanding	a.	Industrial Communications Co. Easton, PA	Approve termination of lease agreement for tower site in Holland Township, NJ.	(\$600,760.89)
9.	FINANCE	a.	Banes Roofing, Inc. Telford, PA	Approve contract for roof replacement at the Perkasio library.	\$72,683 (County 100%)
10.	GENERAL SERVICES	a.	Boyle Construction II, Inc. dba CC Construction Services Allentown, PA	Approve contract increase for additional wood framing on the fascia of the building at the Churchville Nature Center. Change Order #2	\$4,397 (County 100%)
		b.	Boyle Construction II, Inc. dba CC Construction Services Allentown, PA	Approve contract increase for additional fencing at the Churchville Nature Center. Change Order #3	\$2,175 (County 100%)
		c.	Boyle Construction II, Inc. dba CC Construction Services Allentown, PA	Approve contract increase for additional fencing at the Churchville Nature Center. Change Order #4	\$2,487 (County 100%)
		d.	Boyle Construction II, Inc. dba CC Construction Services Allentown, PA	Approve contract increase for additional work required on the flat roof at the Churchville Nature Center. Change Order #5	\$5,823 (County 100%)
		e.	Bucks County Water and Sewer Authority Trevose, PA	Approve contract to provide sewer service at the Justice Center and parking garage for five years from final U&O. (Subject to final approval by the County Solicitor.)	\$221,600 (County 100%)

f.	Carroll Engineering Corporation Warrington, PA	Approve contract increase and extension for bridge consultant services. 12/1/14 – 11/30/15	\$300,000** (County 100%)
g.	Corporate Facilities, Inc. Philadelphia, PA	Approve contract increase for additional workstations at the Justice Center and Administration Building.	\$31,797.23** (County 100%)
h.	Educational Furniture Solutions, LLC West Point, PA	Approve contract increase for additional chairs at the Administration Building.	\$44,853.12** (County 100%)
i.	Eric & Diana Fillius Doylestown, PA	Approve rental of county property located at 111 Limekiln Road in Doylestown. 1/1/15 – 12/31/16	\$29,400 (Revenue)
j.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional work on concrete walls. Change Order – GC #079	\$216,000 (County 100%)
k.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract decrease representing credit for the main entrance curtain wall water test at the Justice Center. Change Order – GC #080	(\$2,400) Credit
l.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract decrease representing credit for stainless steel locker hardware at the Justice Center. Change Order – GC #081	(\$504) Credit
m.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for demolition of B2 handicap ramp at the Justice Center. Change Order – GC #082	\$5,956 (County 100%)
n.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional work on level 6 sliding glass assembly at the Justice Center. Change Order – GC #083	\$3,971 (County 100%)
o.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional granite flooring at the Justice Center. Change Order – GC #084	\$1,700 (County 100%)
p.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional work on terrazzo application at the Justice Center. Change Order – GC #085	\$18,266 (County 100%)
q.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract decrease representing credit for deletion of 6 <sup>th</sup> floor perimeter curb detail at the Justice Center. Change Order – GC #086	(\$15,000) Credit
r.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional work on curbs at the Justice Center. Change Order – GC #087	\$978 (County 100%)
s.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for curb adjustment at the Justice Center bank canopy. Change Order – GC #088	\$783 (County 100%)
t.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional sidewalk at the Justice Center handicap ramp. Change Order – GC #089	\$1,358 (County 100%)
u.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for installation of Moravian tile at the Justice Center. Change Order – GC #090	\$2,647 (County 100%)

v.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for changes to sidewalk preparation at the Justice Center. Change Order – GC #091	\$2,653 (County 100%)
w.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract decrease representing credit for the membrane application at B2 at the Justice Center. Change Order – GC #092	(\$1,949) Credit
x.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for fire extinguisher cabinets at the Justice Center. Change Order – GC #093	\$10,020 (County 100%)
y.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for work associated with revising the ceiling height at B/B2 in the Justice Center. Change Order – GC #094	\$4,057 (County 100%)
z.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for work associated with brace frame conflict at room 2033 in the Justice Center. Change Order – GC #095	\$2,129 (County 100%)
aa.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for work on detention doors in the Justice Center. Change Order – GC #096	\$6,589 (County 100%)
bb.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase to box out steel beams in the Justice Center. Change Order – GC #097	\$28,785 (County 100%)
cc.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional prep work required to receive carpet floor finish in the Justice Center. Change Order – GC #098	\$5,767 (County 100%)
dd.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional capping work in the Justice Center. Change Order – GC #099	\$4,633 (County 100%)
ee.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for modifications to existing adjacent retaining wall at the Justice Center. Change Order – GC #100	\$9,648 (County 100%)
ff.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional work required to support glass door system at Level 1 in the Justice Center. Change Order – GC #101	\$2,647 (County 100%)
gg.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for additional work required at elevator lobby areas in the Justice Center. Change Order – GC #102	\$5,086 (County 100%)
hh.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase to extend underground down spouts to allow for proper drainage at the Justice Center. Change Order – GC #103	\$6,661 (County 100%)
ii.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for required work needed to address ADA issues surrounding PECO vaults at the Justice Center. Change Order – GC #104	\$2,443 (County 100%)
jj.	Ernest Bock & Sons, Inc. Philadelphia, PA	Approve contract increase for stone base at Level 6 at the Justice Center. Change Order – GC #105	\$4,687 (County 100%)
kk.	Gaudelli Bros., Inc. Millville, NJ	Approve contract increase for additional work required on HVAC roof top unit at the Churchville Nature Center. Change Order #1	\$1,292.60 (County 100%)

	ll.	Hayworth, Inc. Holland, MI	Approve contract adjustment for tables at the Justice Center and Administration Building.	\$17,350.14** (County 100%)
	mm.	Hyde Electric Corporation Philadelphia, PA	Approve contract increase for additional electrical work at the Churchville Nature Center. Change Order #1	\$2,646.47 (County 100%)
	nn.	SBS Services Feasterville, PA	Approve contract to provide vending machine services in various county buildings and food services in the Justice Center. (Subject to final approval by the county solicitor.) 12/17/14 – 12/16/16	\$10% of sales (Revenue)
	oo.	Worth & Company Pipersville, PA	Approve contract increase for insulation of sanitary line on Level 6 of the Justice Center. Plumbing Change Order #2	\$4,685.48 (County 100%)
11. HEALTH	a.	CFG Health Systems, LLC Marlton, NJ	Approve contract to provide psychiatric counseling and medication services at correctional facilities. 10/1/14 – 9/30/15	\$688,188.49** (County 100%)
12. HOUSING & COMMUNITY DEVELOPMENT	a.	Habitat for Humanity of Bucks County Chalfont, PA	Approve mortgage assumption, subordination & partial release for the sale of the property at 10 Loux Lane in Sellersville.	
	b.	Habitat for Humanity of Bucks County Chalfont, PA	Approve mortgage assumption, subordination & partial release for the sale of the property at 12 Loux Lane in Sellersville.	
	c.	Habitat for Humanity of Bucks County Chalfont, PA	Approve mortgage assumption, subordination & partial release for the sale of the property at 14 Loux Lane in Sellersville.	
	d.	Habitat for Humanity of Bucks County Chalfont, PA	Approve mortgage assumption, subordination & partial release for the sale of the property at 16 Loux Lane in Sellersville.	
	e.	Habitat for Humanity of Bucks County Chalfont, PA	Approve mortgage assumption, subordination & partial release for the sale of the property at 18 Loux Lane in Sellersville.	
13. HUMAN RESOURCES	a.	Arthur J. Gallagher & Co. Mt. Laurel, NJ	Approve contract to provide consulting services with respect to health and welfare benefits. (Subject to final approval by the county solicitor.) 1/1/15 – 12/31/15	\$235,000 (County 100%)
	b.	PayFlex Systems USA, Inc. Omaha, NE	Approve contract renewal to provide administration of Consolidated Omnibus Budget Reconciliation (COBRA) for county employees. 1/1/15 – 12/31/16	\$5,208* (County 100%)
	c.	PayFlex Systems USA, Inc. Omaha, NE	Approve contract renewal to provide administration of Flexible Spending Account (FSA) and Dependent Care Assistance (DCA) plans for county employees. 1/1/15 – 12/31/16	\$17,160* (County 100%)
	d.	United Concordia Companies, Inc. Harrisburg, PA	Approve contract renewal to provide dental coverage to eligible employees and their dependents. 1/1/15 – 12/31/16	\$1,146,748* (County 100%)

14. HUMAN SERVICES	a.	United Way of Bucks County Fairless Hills, PA	Approve contract to provide Community Needs Assessment. 10/1/14 – 12/31/15	\$40,000** (County 100%)
15. MAILROOM	a.	Pitney Bowes Presort Services Reading, PA	Approve contract increase and extension for pre-sort mail services. 1/1/14 – 8/8/15	\$36,000* (County 100%)
16. MH/DP	a.	PSI Personnel, LLC Doylestown, PA	Approve contract renewal for temporary data entry clerk. 1/1/15 – 12/31/15	\$26,000** (County 4.1%)
17. NESHAMINY MANOR	a.	LifeGas, A Division of Linde Gas North America, LLC Murray Hill, NJ	Approve contract to provide therapy oxygen for residents. 1/1/15 – 12/31/17	\$113,130* (County 0%)
	b.	Manheim Medical Supply, Inc. Manheim, PA	Approve contract to provide disposable pads for residents. 1/1/15 – 12/31/15	\$11,794.40* (County 0%)
	c.	McKesson Medical-Surgical Minnesota Supply Inc. Golden Valley, MN	Approve contract to provide disposable underwear for residents. 1/1/15 – 12/31/15	\$7,199.44* (County 0%)
	d.	Medline Industries Holdings, LP Sugar Land, TX	Approve contract to provide disposable wipes for residents. 1/1/15 – 12/31/16	\$42,639.84* (County 0%)
	e.	Penn Jersey Paper Company Philadelphia, PA	Approve contract to provide disposable wipes for residents. 1/1/15 – 12/31/16	\$393.12* (County 0%)
	f.	Penn Jersey Paper Company Philadelphia, PA	Approve contract to provide disposable pads for residents. 1/1/15 – 12/31/15	\$14,171.69* (County 0%)
	g.	The Wood Company, a wholly owned indirect subsidiary of Sodexo Operations, LLC Gaithersburg, MD	Approve contract increase and extension to provide dining services to residents. 1/1/15 – 12/31/15	\$1,722,001** (County 0%)
	h.	Xpedx, LLC – A Veritiv Company Camp Hill, PA	Approve contract to provide briefs for residents. 1/1/15 – 12/31/15	\$107,339.30* (County 0%)
18. PARKS & RECREATION	a.	John & Phyllis Breuer Chalfont, PA	Approve acquisition of .102 acres in Middletown Township in lieu of condemnation. (TMP 22-019-083-001)	\$1+ settlement charges and adjustments (County 100%)
19. PLANNING COMMISSION	a.		Approve adoption of Mill-Queen Anne–Black Ditch Creeks Trail feasibility study and resolution to close out the grant.	
20. PUBLIC INFORMATION	a.	Perflexion, Inc. King of Prussia, PA	Approve contract renewal to provide hosting, maintenance and licensing of County website. 1/1/15 – 12/31/15	\$28,720** (County 100%)
21. RECORDER OF DEEDS	a.	Court Record & Data Management Services, Inc. East Brunswick, NJ	Approve contract increase and extension to create security copies of microfilm to meet the Pennsylvania Historical Museum Commission requirements for disaster recovery. 2/1/15 – 1/31/17	\$66,320* (County 100%)
22. RECORDS IMPROVEMENT COMMITTEE	a.	Paperless Solutions, Inc. Bensalem, PA	Approve contract amendment to continue current services and add a quality assurance system. 4/1/15 – 3/31/18	\$491,300** (County 0%)
23. SOLICITOR	a.		Approve Resolution authorizing the Chief Operating Officer to approve and execute documents for compliance with the	

		Health Insurance Portability and Accountability Act as amended, the Health Information Technology for Economic and Clinical Health Act, and regulations thereunder.	
	b.	Toll Brothers Horsham, PA	Approve contract amendment to extend the outside settlement date to December 31, 2015.
24. VOTING MACHINES	a.	Electec, Inc. Mt. Holly, NJ	Approve contract renewal for extended warranty for 765 voting machines. 12/1/14 – 11/30/15
		<i>UNTABLED</i>	\$98,685 (County 100%)
25. OTHER CIVICS	a.	Bucks County Choral Society	Approve Payment \$1,000
		The Crossings Animal Sanctuary	\$2,000
		Newtown First Night	\$1,000
		Reach Out Foundation	\$400
		Women's Habitat for Humanity	\$2,800

\*Unit Cost/Estimated for operational purposes only \*\* Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

2015 COUNTY BUDGET, TAX LEVY AND APPROPRIATIONS

Chairman Loughery thanked everyone and spoke briefly about the budget, pointing out that it is the 8<sup>th</sup> out of 9 years with no tax increase. He responded to Mr. Warren's earlier question regarding debt service.

Upon motion of Chairman Loughery, seconded by Commissioner Martin, with the vote being 3-0, the following Resolution was approved:

- Adopt the 2015 County Budget as recommended by the Director of Finance and Administration.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

Upon motion of Chairman Loughery, seconded by Commissioner Martin, with the vote being 3-0, the following Resolution was approved:

- Adopt the 2015 County Tax Levies, Millage Rate and user fee schedules as recommended by the Director of Finance and Administration.  
(Health & Neshaminy Manor)

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolution was approved:

- Approve the 2015 Appropriations to County agencies and authorities as recommended by the Director of Finance and Administration.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BUDGET ADJUSTMENTS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Budget Adjustments were adopted:

**2014 BUDGET ADJUSTMENTS**  
**Agenda Description**  
**December 17, 2014**



**BUDGET ADJUSTMENTS - Adjust Capital Budget**

<b>Adjustment</b>	<b>Department</b>	<b>Amount</b>
Adjustment #18	2003 Loan Fund	200
	2003 Loan Fund (Revenue)	(200)
	Misc Capital Projects	81,000
	Misc Capital Projects (Revenue)	(81,000)
Total Adjustment to General Fund Balance		-

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Martin, seconded by Chairman Loughery, with the vote being 3-0, the following Personnel Actions were approved:

**APPOINTMENTS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
1.	Courtney L. Adams J.R. #2536	Aging Care Manager II Unit 04	Area Agency on Aging 37.5 hrs/wk	12/29/14	22.52 PH
2.	Gennena R. Brown J.R. #2607	Nursing Assistant- Pool Unit 30	NM Nursing Pool 28.0 hrs/wk	12/30/14	16.00 PH
3.	Joseph P. Casey J.R. #2555	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	01/12/15	22.97 PH
4.	Erica Doheny J.R. #2536	Aging Care Manager II Unit 04	Area Agency on Aging 37.5 hrs/wk	12/29/14	22.52 PH
5.	Marisol Graham J.R. #2536	Aging Care Manager II Unit 04	Area Agency on Aging 37.5 hrs/wk	12/29/14	22.52 PH
6.	Ian R. Harvey J.R. #2509	Food Service Attdnt-PT Unit 03	NM Dietary Services 24.0 hrs/wk	12/20/14	12.01 PH
7.	Babette O. Jamieson J.R. #2630	Benefits Coordinator Unit 00	Human Resources 40.0 hrs/wk	01/05/15	22.59 PH
8.	Younan G. Kamel J.R. #2564	Laundry Aide Unit 02	General Services 40.0 hrs/wk	12/29/14	20.27 PH
9.	David J. Leech J.R. #2566	Trades Level I- Carpenter Unit 02	General Services 40.0 hrs/wk	12/29/14	27.12 PH
10.	Michael Lindmeier J.R. #2582	Chauffeur – PD Unit 00	Military Affairs 20.0 hrs/wk	12/18/14	12.82 PH
11.	Kathleen K. McGurney J.R. # 2577	Technical Assistant- PD Unit 00	Police Training Center 20.0 hrs/wk	01/05/15	22.00 PH
12.	Rachel M. Michel J.R. #2621	Health Clerk Unit 03	Health Department 40.0 hrs/wk	12/29/14	19.23 PH
13.	Edward J. Rocks J.R. #2618	Engineer I Unit 02	General Services 40.0 hrs/wk	12/29/14	25.98 PH
14.	Brandon Rodgers J.R. #2617	Custodian Unit 02	General Services 40.0 hrs/wk	12/29/14	20.27 PH
15.	Theresa A. Smith J.R. #2556	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	01/12/15	22.97 PH
16.	Jenna L. Straight J.R. #2611	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	01/12/15	22.97 PH
17.	Marissa Williams J.R. #2612	Contract Coordinator Unit 00	Purchasing 40.0 hrs/wk	01/05/15	21.80 PH

**PER DIEM TO PERM**

	<b>NAME</b>	<b>TITLE8</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
18.	Robert R. Luck J.R. #2617	Seasonal Help Unit 00 To Custodian Unit 02	General Services 40.0 hrs/wk To General Services 40.0 hrs/wk	12/29/14	11.55 PH To 20.27 PH
19.	Michael S. Walker	Mailroom Clerk – PD Unit 03	Mail Room 28.0 hrs/wk	01/12/15	15.00 PH

	To Mailroom Clerk Unit 03	To Mail Room 35.0 hrs/wk	To 17.83 PH
<b>POSITION CHANGE</b>			
<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE* REMARKS</b>
20. Cecelia E. Kelly	PHN II Unit 06 To PHN III Unit 06	Health Department 40.0 hrs/wk To Health Department 40.0 hrs/wk	01/12/15 31.05 PH To 33.74 PH
21. Genevie A. Kostick	EPS II Unit 46 To EPS Supervisor III Unit 45	Health Department 40.0 hrs/wk To Health Department 40.0 hrs/wk	01/12/15 32.97 PH To 33.79 PH
22. Sean M. O'Neil J.R. #2620	Custodian – NMH Unit 02 To Custodian Leadman – NMH Unit 02	General Services 40.0 hrs/wk To General Services 40.0 hrs/wk	12/29/14 20.77 PH To 22.26 PH
23. Sue E. Ott	Admin Asst-Secretary Unit 00 To Admin Staff Specialist Unit 00	Corrections Administration 40.0 hrs/wk To Corrections Administration 40.0 hrs/wk	12/21/14 23.34 PH To 62,000.00 PA
24. Jacqueline A. Quinn	Assessment Specialist Unit 03 To Administrative Asst-5 Unit 03	Board of Assessment 37.5 hrs/wk To Board of Assessment 37.5 hrs/wk	12/20/14 20.00 PH To 21.44 PH
25. Brett W. Schapley	Technical Specialist Unit 00 To Business Analyst Unit 00	Information Technology 40.0 hrs/wk To Information Technology 40.0 hrs/wk	01/03/15 28.00 PH To 31.25 PH
<b>TRANSFER</b>			
<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE* REMARKS</b>
26. Karin E. Agzigian J.R. #2610	Registered Nurse Unit 06 To RN Supervisor Unit 86	NM Registered Nurses 40.0 hrs/wk To NM Admin 40.0 hrs/wk	12/27/14 31.05 PH To 34.93 PH
27. Terri Donaghy J.R. #2617	Accounting Assistant Unit 03 To Custodian Unit 02	Main Jail 40.0 hrs/wk To General Services 40.0 hrs/wk	12/29/14 20.00 PH To 20.27 PH
<b>OUT OF CLASS/TEMP ASSIGNMENT</b>			
<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE* REMARKS</b>
28. Sue E. Ott	Admin Staff Specialist Unit 00 To Admin Assistant- Secretary Unit 00	Corrections Administration 40.0 hrs/wk To Corrections Administration 40.0 hrs/wk	12/20/14 29.91 PH To 23.34 PH
29. Sharon Spickler	Appellate Coordinator Unit 03 To Office Administrator Unit 00	Public Defender 40.0 hrs/wk To Public Defender 40.0 hrs/wk	12/01/14 24.33 PH To 26.65 PH
<b>ADDITIONAL POSITION</b>			
<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE* REMARKS</b>
30. James Finn	Voting Machine Mechanic – PD Unit 02 and Seasonal Help Unit 05	Voting Machines 12.0 hrs/wk and Clerk of Courts 28.0 hrs/wk	12/29/14 11.55 PH
<b>SALARY ADJUSTMENT</b>			
<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE* REMARKS</b>
31. Brittney L. Amtman	Administrative Assistant Unit 00 To Administrative Assistant Unit 00	General Services 40.0 hrs/wk To General Services 40.0 hrs/wk	12/27/14 18.91 PH To 19.28 PH
32. Robert B. Barnes	Squad Coordinator Unit 00 To Squad Coordinator Unit 00	911 Emergency Response 40.0 hrs/wk To 911 Emergency Response 40.0 hrs/wk	11/27/14 31.55 PH To 32.27 PH
33. Catherine A. Barton	Adm Asst PW-Cnty Prop Dir Unit 00 To Adm Asst PW-Cnty Prop Dir Unit 00	General Services 40.0 hrs/wk To General Services 40.0 hrs/wk	12/27/14 19.28 PH To 19.67 PH
34. David P. Boscola	Director Finance and Admin Unit 88 To Director Finance and Admin Unit 88	Finance 40.0 hrs/wk To Finance 40.0 hrs/wk	12/27/14 109,846.01 PA To 113,846.01 PA
35. Theresa A Desantis	Commissioners Admin Assistant Unit 00 To Commissioners Admin Assistant Unit 00	Commissioner 40.0 hrs/wk To Commissioner 40.0 hrs/wk	12/27/14 59,530.46 PA To 62,030.46 PA

36.	Scott T. Forster	Dir Emg Mgt-Srv-EMA Crd Unit 88 To Dir Emg Mgt-Srv-EMA Crd Unit 88	Emergency Management Agenc 40.0 hrs/wk To Emergency Management Agenc 40.0 hrs/wk	12/27/14	88,434.00 PA To 92,079.33 PA
37.	David S. Hagerty	Squad Coordinator Unit 00 To Squad Coordinator Unit 00	911 Emergency Response 40.0 hrs/wk To 911 Emergency Response 40.0 hrs/wk	12/27/14	31.55 PH To 32.27 PH
38.	Brian Hessenthaler	Chief Operating Officer Unit 67 To Chief Operating Officer Unit 67	Commissioner 40.0 hrs/wk To Commissioner 40.0 hrs/wk	12/27/14	143,263.08 PA To 147,263.08 PA
39.	Mark A. Kramer	Fire Marshal Unit 11 To Fire Marshal Unit 11	Fire Marshal 40.00 hrs/wk To Fire Marshal 40.0 hrs/wk	12/27/14	60,800.00 PA To 62,016.00 PA
40.	Peter J. McElroy	Asset Manager Unit 00 To Asset Manager Unit 00	General Services 40.0 hrs/wk To General Services 40.0 hrs/wk	12/27/14	63,778.58 PA To 65,054.15 PA
41.	Margaret A. McKeivitt	Crđ Economic Dev/Planning Unit 00 To Crđ Economic Dev/Planning Unit 00	Planning Administrative 40.0 hrs/wk To Planning Administrative 40.0 hrs/wk	12/27/14	71,500.00 PA To 73,570.00 PA
42.	Karen M. Nagy	Commissioners Admin Assistant Unit 00 To Commissioners Admin Assistant Unit 00	Commissioners 40.0 hrs/wk To Commissioners 40.0 hrs/wk	12/27/14	60,570.86 PA To 63,070.86 PA
43.	Todd P. Neumann	Squad Coordinator Unit 00 To Squad Coordinator Unit 00	911 Emergency Response 40.0 hrs/wk To 911 Emergency Response 40.0 hrs/wk	12/27/14	31.55 PH To 32.27 PH
44.	Robin R. Rosenthal	Commissioners Admin Assistant Unit 00 To Commissioners Admin Assistant Unit 00	Commissioners 40.0 hrs/wk To Commissioners 40.0 hrs/wk	12/27/14	59,530.46 PA To 62,030.46 PA
45.	Scott M. Warren	Squad Coordinator Unit 00 To Squad Coordinator Unit 00	911 Emergency Response 40.0 hrs/wk To 911 Emergency Response 40.0 hrs/wk	12/27/14	31.55 PH To 32.27 PH

**SEPARATIONS**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
46.	Kara L. Beardsell	County Caseworker II	Children & Youth	11/21/14	Separation
47.	Janice L. Cressman	PHN III	Health Department	01/09/15	Separation
48.	Scott A. Cressman	EPS Supervisor III	Health Department-State	01/09/15	Separation
49.	Kimberla R. Fabian	Nursing Assistant	NM Nursing Assistants	11/26/14	Separation
50.	Diane M. Grear	Corrections Officer	WCCC	12/15/14	Separation
51.	Richard J. Harmon	Corrections Officer	MCCC	12/09/14	Separation
52.	Mary B. Mahoney	Administrator MHDP	MH DP Admin	12/30/14	Separation
53.	Jason C. Martin	Laundry Aide	General Services	11/29/14	Separation**
54.	Fabian F. Matthews	Nursing Assistant	NM Nursing Assistants	11/26/14	Separation
55.	Gerard Russi	Corrections Officer	Main Jail	12/29/14	Separation
56.	Debra A. Wahl	PHN IV Supervisor	Health Department	12/30/14	Separation

\*estimated date    \*\*Never Started    \*\*\*Agreement    \*\*\*\*Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BOARD APPOINTMENTS**

Upon motion of Chairman Loughery, seconded by Commissioner Martin, with the vote being 3-0, the following appointments were approved:

Airport Authority

Louis E. McKay                      Reappointment                      term expires 1/1/20

Area Agency on Aging

Jane Fox-Laquer                      Reappointment                      term expires 1/1/18  
 Frances S. Reaman                      Reappointment                      term expires 1/1/18  
 Patsy H. Long                              Reappointment                      term expires 1/1/18

Board of Health

Edwin R. Knopf, M.D.	Reappointment	term expires 1/12/19
William B. Mischke, Jr.	Reappointment	term expires 1/12/19
Ahmed Mazaheri, M.D.	Reappointment	term expires 1/12/19

Enterprise Zone

Bruce Jones	Reappointment	term expires 12/31/17
Garney Morris	Reappointment	term expires 12/31/17
Peter Gray	Reappointment	term expires 12/31/17

Housing Authority

Joyce E. Snyder	Reappointment	term expires 12/31/19
Barbara Miller	New Appointment	term expires 12/31/19

Opportunity Council

Jean M. Coyle	Reappointment	term expires 12/31/17
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Planning Commission

Walter Wydro	Reappointment	term expires 1/1/19
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Upon motion of Chairman Loughery, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

Local Emergency Planning Committee

Robert Connor	Reappointment	term expires 1/1/17
Kelli Scarlett	Reappointment	term expires 1/1/17
Joseph Seborowski	Reappointment	term expires 1/1/17
Diane Ellis-Marseglia	Reappointment	term expires 1/1/17
Robert Fink (ex officio member)	Reappointment	term expires 1/1/17
Bob Woodruff	New Appointment	term expires 1/1/17

Upon motion of Commissioner Marseglia, seconded by Chairman Loughery, with the vote being 3-0, the following appointments were approved:

DRRPC (Public Participation Taskforce)

Elizabeth Walsh	Reappointment	term expires 1/1/17
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Upon motion of Commissioner Martin, seconded by Chairman Loughery, with the vote being 3-0, the following appointments were approved:

Solid Waste Advisory

Joseph Golden	Reappointment	term expires 1/1/17
William Wert	Reappointment	term expires 1/1/17

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

Workforce Investment Board

Aiden B. Campbell	New Appointment	term expires 1/1/18
Kathleen M. Chalmers	New Appointment	term expires 1/1/18
Joseph A. Farrell	New Appointment	term expires 1/1/18
Darryl Hawkins	New Appointment	term expires 1/1/18
Richard A. Leland	New Appointment	term expires 1/1/18
Archana Sharma	New Appointment	term expires 1/1/18

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

Chairman Loughery presented information on the formation of a Housing Advisory Board to address housing and housing services in the County. He thanked Roger Collins, Director of Housing and Community Development, and Lynn Bush of the Planning Commission for their work in putting this together.

Upon motion of Chairman Loughery, seconded by Commissioner Martin, with the vote being 3 – 0, the following individuals were recommended to be members of the new Housing Advisory Board. Commissioner Martin noted that he would prefer that Roger Collins is chair rather than having co-chairs.

Representing county departments and agencies:

- 1) Co-Chair: Roger Collins
- 2) Dan Fraley – Director of Veteran’s Affairs
- 3) Warren Grant – Deputy Chief, Adult Probation
- 4) Don Grundel – Executive Director, Bucks County Housing Authority
- 5) TBD – Administrator, Mental Health & Developmental Programs
- 6) Bill Plantier – Director, Corrections Department
- 7) Jon Rubin – Director, Human Services Department

Representing the private sector/industry:

- 8) Ifeoma U. Aduba - Executive Director, A Woman's Place
- 9) E. Richard Aichele III – Executive Director, Keystone Opportunity Council
- 10) Lisa Kelly – Manager, St. Mary Medical Center
- 11) Meghan Kincade – Bucks County Housing Group
- 12) Erin Lukoss – Chair, Bucks County Housing Link & Bucks County Opportunity Council
- 13) Daniel McPhillips – Chairman, Warminster Township Board of Supervisors
- 14) Bill Motsavage - Vice President Independent Living, Valley Youth House
- 15) Donna Duffy-Bell - Executive Director of Rehabilitation Services, Penn Foundation
- 16) Sandy Mullican - Executive Director, Advocates for Homeless & Those in Need
- 17) Marlene Piasecki – Director, Family Service
- 18) Robin Trunell – Housing Finance Board
- 19) Andrew Warren – Former Bucks County Commissioner and Community at Large Representative
- 20) TBD – Housing developer / private sector business component

PRESENTATIONS

Commissioner Martin introduced Jerry Lepping, Executive Director of the Bucks County Conference & Visitors Bureau and said a few words about the Bucks County Tourism Grant Program. Mr. Lepping thanked the Commissioners for their help with the grant program. He noted that that it was originally Commissioner Martin’s idea, and added that they have awarded over \$2.2 million over the last five years to help promote tourism in the County. He introduced the Grant Committee Panel: Commissioner Martin, Jeff Marshall and Bill Hawes, and recognized Board Chair Sandy Miller and newly elected Treasurer, Paul Licetra. Mr. Lepping announced the Fall 2014 grant recipients as follows:

Bristol Cultural/Historical Foundation	\$2,500
Bristol Riverside Theatre	\$5,000
Bucks County Children's Museum	\$8,500
Bucks County Designer House	\$5,000
Bucks County Playhouse	\$10,000
Bucks County Wine Trail	\$10,000
Central Bucks County Chamber of Commerce	\$10,000
Friends of Washington Crossing	\$25,000
Heritage Conservancy	\$20,000
Historical Society of Bensalem	\$1,500
Historic Fallsington	\$1,500
Landmark Towns	\$7,500
Lower Bucks County Chamber of Commerce	\$5,000
Mercer Museum	\$25,000
Michener Art Museum	\$25,000
New Hope Historical Society	\$1,500
Newtown Chamber Orchestra	\$1,000
Newtown Theatre	\$3,000
Newtown Historic Association	\$4,000
Pearl S. Buck International	\$10,000
Pennsbury Society	\$10,000
Phillips Mill Community Association	\$1,000
Tyler Park Center for the Arts	\$10,000

**TOTAL: \$202,000**

Mr. Lepping invited everyone to the gift shop for the unveiling of the new art work.

MISCELLANEOUS

**Brian Hessenthaler, Chief Operating Officer**, commended all those involved with the exceptional job on the budget this year, including the division leaders, department heads, row officers, courts and especially the Finance Department and Dave Boscola.

**Lynn T. Bush, Chief Clerk**, extended her complements to all the people she works with every day, and said they do a great job toward supporting and enhancing the quality of life in Bucks County.

COMMISSIONER COMMENTS

Commissioner Marseglia expressed Happy Holiday wishes to all.

Commissioner Martin spoke about Pete Stainthorpe, saying he was a very dedicated public servant and he will missed by many people in the community in which he served.

Commissioner Martin thanked MH/DP Program Administrator Mary Beth Mahoney, advising that this is her last meeting. He said that she did a great job heading up her department, and it will be hard to replace her.

Commissioner Martin asked Recorder of Deeds Joseph Szafran about the next veteran's trip, indicating that the last one was so successful. Mr. Szafran advised that Honor Flight Bucks County for 2015 is planned for October 5<sup>th</sup> and said more details will follow.

Chairman Loughery reiterated his thanks to his colleagues and spoke about the work done this year to put the budget into place. He spoke about moving into the new Justice Center, the re-use of the existing courthouse, and challenges they have had to deal with over the past several years. He spoke about the strong position they are in now, noting their second AAA bond rating, and being able to hold the line on taxes for another year. The Chairman said he is grateful for the people he gets to work with and he is looking forward to working with them again next year – enjoy the holidays.

PUBLIC COMMENT

Sandy Schiff of Doylestown asked questions regarding the warranty and life expectancy of the voting machines. Board of Elections Director, Deanna Dean provided an explanation of what the extended warranty covers, and advised of items that are not covered that are being provided at no cost to the County. She further advised that the life expectancy is approximately twenty years and she reported what the cost of replacement parts for the past five years would have been if they did not have the extended warranty.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, January 7, 2015, at 10:00 a.m. in the Bucks County Courthouse Community Room.

ADJOURNMENT

Chairman Loughery adjourned the meeting at 12:01 p.m.

Approved: January 21, 2015

BUCKS COUNTY COMMISSIONERS

BY:

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Robert G. Loughery  
*Chairman*

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Charles H. Martin  
*Commissioner*

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Diane M. Ellis-Marseglia  
*Commissioner*

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Lynn T. Bush, *Chief Clerk*