



## County of Bucks Public Access System Main Menu



### Screen Command Codes

**CMD** >< [upper left corner of the screen]

Insert one of the following codes:

**RT** - Return to previous screen or menu

**LR** - List Records (index or name search screens)

**FR** - Forward Records – Automatically appears on index, name search or docket entry screens to forward to the next page of records.

**SR** - Search for a specific record, parcel ID or Docket number.

**BR** - Backward records – Will return to the previous screen of records.

**TR** - Transfer to another information screen within a given application.  
(ex: when viewing the master property data screen in Board of Assessments a “trb” transaction code will transfer to the building sketch for that parcel number)

**Use the Tab key to move between fields as the enter key is the same as the Transmit button.**

A list of valid commands is displayed at the bottom of each screen.

At this time you must print each page separately or highlight the selected text and copy (CTRL+C) and paste (CTRL+V) into Word or other text editor.



## Select I from ROD Main Menu – Instrument Number Inquiry

**1. Enter SR in the CMD box**

**2. Enter the Instrument Number and/or the Parcel ID.**

**3. Click Transmit**

## Select P from Main Menu – Parcel Number Inquiry

**1. Enter LR in the CMD box**

**2. Enter the Parcel ID (ex: 31-055-201 would be entered without dashes)**

**3. Click Transmit**

## Board of Assessment Main Menu

Bucks County  
Government

COUNTY OF BUCKS  
PUBLIC ACCESS SYSTEM  
BOARD OF ASSESSMENT MENU

RT = RETURN TO PUBLIC ACCESS MAIN MENU  
I = REAL ESTATE SEARCH (PARCEL-ID, OWNERS LAST NAME, PROPERTY SITE)  
S = REAL ESTATE SALES  
M = MASTER RECORD DATA INFORMATION  
B = BUILDING SKETCH  
O = OWNER HISTORY  
V = VALUE HISTORY  
D = BLDG/YARD DEFINITION LIST (MASTER RECORD)  
A = ADDITION CODE DEFINITION LIST (BUILDING SKETCH)

\*\*\*\*\* ASSESSMENT RECORDS ARE NOW Y2K COMPLIANT. ALL DATES NOW INCLUDE THE \*\*\*\*\*  
4 DIGIT YEAR MM DD CCYY OR CCYY MM DD

SELECTION >><<      XMIT -->><<

Transmit  
Quit  
Exit

2. Click Transmit

1. Enter your menu selection

When you enter **I** from the Main Menu, this is the screen that will appear.

Bucks County  
Government

COUNTY OF BUCKS PUBLIC ACCESS SYSTEM      PARI 1260

BOARD OF ASSESSMENT  
REAL ESTATE INDEX      DATE:      TIME:

\* PARCEL ID >><<      \*OWNERS LAST NAME >><<      \*BOOK >><<      PAGE >><<

\* PROP SITE >><<      MOV PARCEL ID / PROPERTY SITE      OWNER NAME      BOOK PAGE

Transmit  
Quit  
Exit

Parcel ID should be entered without dashes.

Street Numbers must be Zero filled on the left. (ex: 123 must be entered 000123)

1. Enter LR in the CMD box

2. Enter data that you have, i.e.: Parcel ID, Owner's Name or Street Name (enter in the 2nd Prop Site Box).  
3. Click Transmit.

CMD = (RT, LR, FR, BR)      XMIT -->><<

Once you locate the record you need, enter M (Master) O (Owner) or V (Value History) in this box. Make sure LR is entered in the CMD box. Click Transmit and you will get more specific records

Choosing S (Sales) from the BOA Main Menu will display this screen.

**1. Enter LR in the CMD box**

**2. Enter the Mun. # - It's the first set of numbers in the parcel ID. Ex: 09 = Doylestown Twp.**

**3. Enter the Street Name**

**4. Enter Starting Year**

**5. Click Transmit**

**After Records are displayed, enter M in this box, change to LR in the CMD box and Click transmit for details on the record.**

The screenshot shows a web browser window titled "Bucks County Public Access - Microsoft Internet Explorer" with the address "http://141.158.15.8/autofrm.asp". The page header reads "Bucks County Government". The main content area is titled "COUNTY OF BUCKS PUBLIC ACCESS SYSTEM BOARD OF ASSESSMENT REAL ESTATE SALES" and includes a "PARS 1310" label. Below the header are several input fields: "MUN #:", "MAP#:", "STREET NAME:", "STARTING YEAR:", and "LAND USE:". A table with columns "REMAINING PARCEL NUMBER", "OWNER LAST NAME", "PARCEL ADDRESS", and "LAST SALE DATE AMOUNT" is visible. On the right side, there are buttons for "Transmit", "Quit", and "Exit". At the bottom, there is a "CMD=" field with options "(RT, LR, FR)" and an "XMIT" field.

Entering M (Master Records) from the Main menu, displays this screen:

**1. Enter SR in the CMD box**

**2. Enter the parcel ID. (ex: 31-055-201 would be entered without dashes)**

**3. Click Transmit**

The screenshot shows a web browser window titled "Bucks County Public Access - Microsoft Internet Explorer" with the address "http://141.158.15.8/autofrm.asp". The page header reads "Bucks County Government". The main content area is titled "COUNTY OF BUCKS PUBLIC ACCESS SYSTEM BOARD OF ASSESSMENT / REAL ESTATE DATA PROPERTY DESCRIPTION" and includes a "PARM 974" label. Below the header are several input fields: "PARCEL ID:", "FLD CRD:", "MUN:", "DATE:", "TIME:", and "TAX STATUS:". A large text area contains detailed property information including "ATTENTION:", "LAND USE:", "LEGAL DESC:", "DEED DATE:", "SALE PRICE \$:", "ASSESSMENTS \$:", "EST. TAXES \$:", "YEAR BUILT:", "CONDITION:", "EXTERIOR:", "HEATING:", "UTILITIES:", "STR/RD:", and "OTH. BLDG/YARD:". On the right side, there are buttons for "Transmit", "Quit", and "Exit". At the bottom, there is a "CMD=" field with options "(SR, FR, RT, TR)" and an "XMIT->" field.

Entering O from the BOA Main menu, displays the Owner History Screen.

**1. Enter SR in the CMD box**

**2. Enter the parcel ID. (ex: 31-055- 201 would be entered without dashes)**

**3. Click Transmit**

Entering B from the Main Menu returns the Building Sketch Screen

**1. Enter SR in the CMD box**

**2. Enter the parcel ID.**

**3. Click Transmit**

## Tax Claim

**1. Enter LR in the CMD box**

**2. Enter the Parcel ID**

**3. Click Transmit**

## Sheriff Sale

**1. Enter your menu selection**

**2. Click Transmit**

Sales Calendar, Mortgage Foreclosure and Money Judgement Screens are Informational.

## Select SL from Main Menu – Sales Listing

**1. Enter LR in the CMD box**

**2. Enter the Docket number, if known or Sale Date. Enter Docket & Date without dashes, ex: 12132002.**

**3. Click Transmit**

\* THE 1ST 2-DIGITS OF DOCKET NO HAS BEEN EXPANDED TO INCLUDE CENTURY  
CMD=(RT,LR,FR) XMIT ->

## Prothonotary / Civil Main Menu

**1. Enter your menu selection**

**2. Click Transmit**

From the Main Menu:

A – Docket Name Lookup (if you have a Docket Number). Will return Docket Judges and Attorney names.

1. Enter SR in the first CMD box.

2. Enter the docket number in the box. This is now a single entry box. The docket number (ex: 2001-05555 should be entered as 200105555) Do not enter dashes.

3. Click Transmit

D – Docket Lookup – will allow you to enter the Docket number. This will return detailed Docket Information.

1. Enter SR in the first CMD box

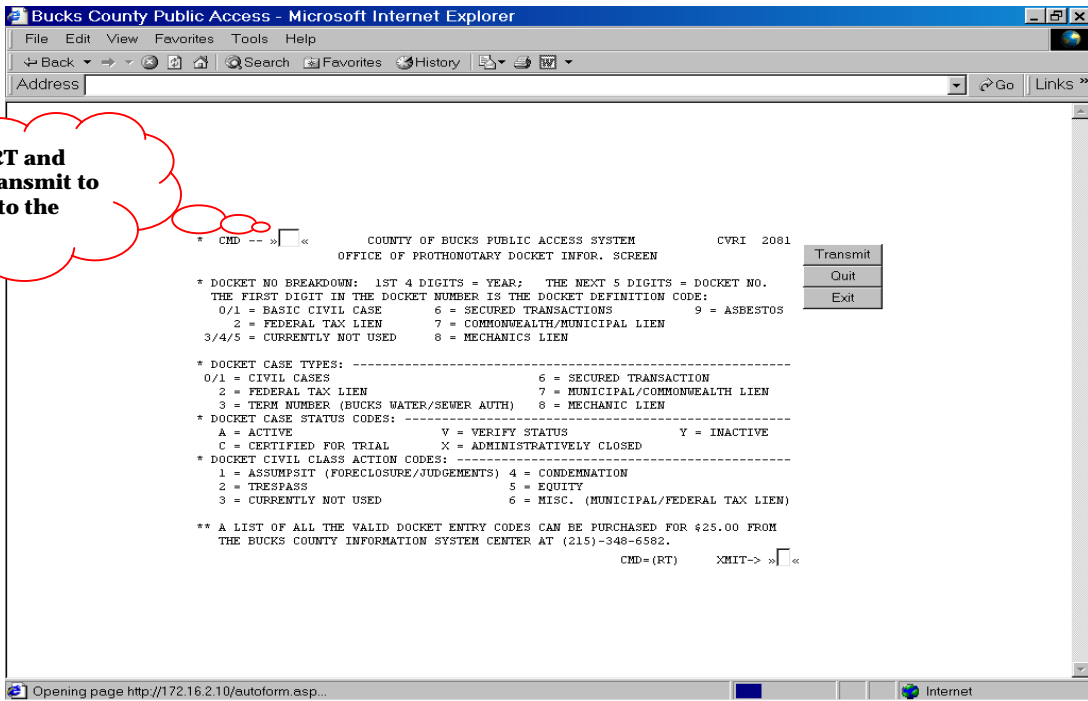
2. This is now a single entry box. Enter the year and docket number (ex: 2001-05555 should be entered as 200105555) ***Do not*** enter dashes.

3. Click Transmit

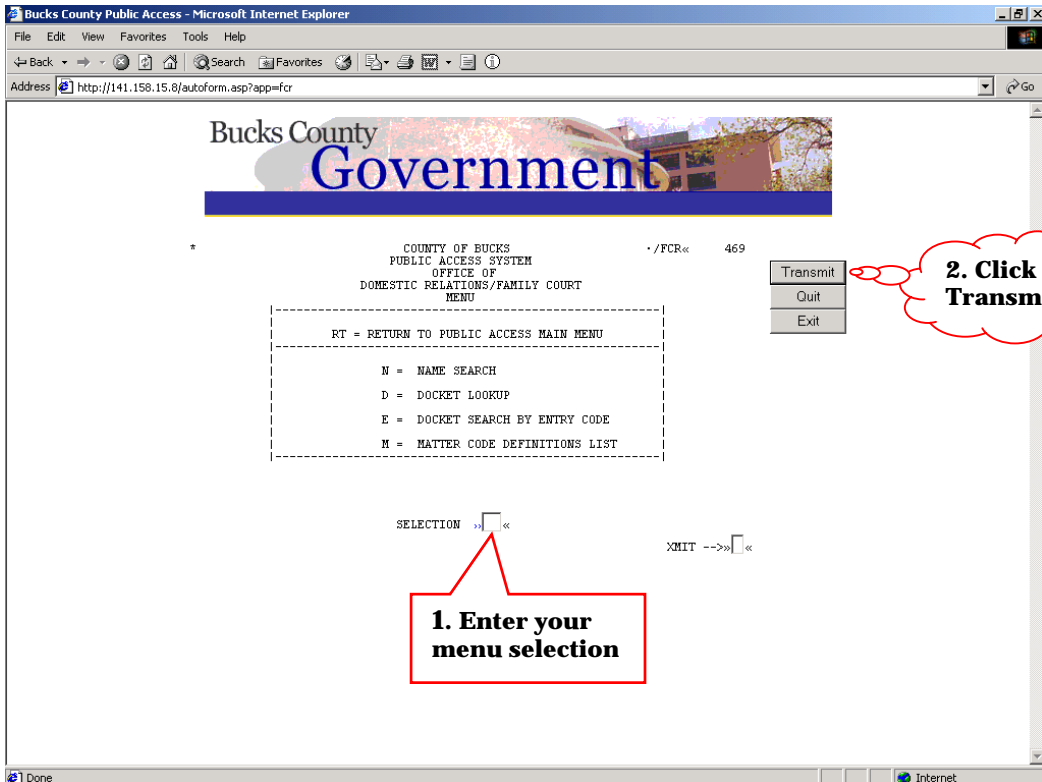


Entering I from the Main menu will bring up this screen, which lists Docket number details.

Enter RT and click transmit to return to the menu.



## Domestic Relations Main Menu



2. Click Transmit

1. Enter your menu selection

## Name Search Screen – Select N from the Main Menu

**1. Enter LR in the CMD box**

**2. Enter the Name.**  
**After Records are displayed, enter TR in the CMD box, enter D (Divorce), S (Support) or Y (Alimony) in the box next to the record and click Transmit for details on the record.**

**3. Click Transmit**

## Docket / Case Lookup – Select D from the Main Menu.

**1. Enter SR in the CMD box**

**2. Enter the Docket Number. Century portion of the Docket should be entered in the first box (ie: 19 or 20)**

**3. Click Transmit**



## Docket Lookup – DL from the Clerk of Courts Main Menu

**1. Enter SR in the CMD box**

**2. Enter the Docket Number.**  
Enter the year and docket number (ex: 2001-005555-111 should be entered as 200105555) Do not enter dashes.

**3. Click Transmit**

## Defendant Case/ Charge Information Screen- Enter DC from Main Menu

**1. Enter SR in the CMD box**

**2. Enter the Docket Number.**  
Enter the year and docket number (ex: 2001-005555-111 should be entered as 200105555) Do not enter dashes.

**3. Click Transmit**

## Definitions Screen – DS from Clerk of Courts Main Menu

**1. Enter RT in the CMD box**

**2. Click Transmit to return to Main Menu**

## Register of Wills Main Menu

**1. Enter your menu selection**

**2. Click Transmit**

## Name Search – NS from Register of Wills Main Menu

**1. Enter LR in the CMD box**

**2. Enter the Name and years, if known.**

**3. Click Transmit**

After the records are displayed, enter TR in the CMD box and type M in the box next to the record you wish to examine and then click Transmit. This will display specific data on that person

## Master Records – M from Register of Wills Main Menu

**1. Enter SR in the CMD box**

**2. Enter the Index Number.**

**3. Click Transmit**

## Inheritance Name Search – I from the Register of Wills Main Menu

**1. Enter LR in the CMD box**

**2. Enter the Name.**

**3. Click Transmit**

After the records are displayed, enter LR in the CMD box and type T in the box next to the record you wish to examine and then click Transmit. This will display specific data on that person

## Inheritance Tax Payments – T from Register of Wills Main Menu

**1. Enter SR in the CMD box**

**2. Enter the Bureau File Number. You can obtain this from the Inheritance Name Search Screen.**

**3. Click Transmit**

### Municipality Codes

01	Bedminster Twp	29	Newtown Twp
02	Bensalem Twp	30	Nockamixon Twp
03	Bridgeton Twp	31	Northampton Twp
04	Bristol Boro	32	Penndel Boro
05	Bristol Twp	33	Perkasie Boro
06	Buckingham Twp	34	Plumstead Twp
07	Chalfont Boro	35	Quakertown Boro
08	Doylestown Boro	36	Richland Twp
09	Doylestown Twp	37	Richlandtown Boro
10	Dublin Boro	38	Riegelsville Boro
11	Durham Twp	39	Sellersville Boro
12	East Rockhill Twp	40	Silverdale Boro
13	Falls Twp	41	Solebury Twp
14	Haycock Twp	42	Springfield Twp
15	Hilltown Twp	43	Telford Boro
16	Hulmeville Boro	44	Tinicum Twp
17	Ivyland Boro	45	Trumbauersville Boro
18	Langhorne Boro	46	Tullytown Boro
19	Langhorne Manor Boro	47	Upper Makefield Twp
20	Lower Makefield Twp	48	Upper Southampton Twp
21	Lower Southampton Twp	49	Warminster Twp
22	Middletown Twp	50	Warrington Twp
23	Milford Twp	51	Warwick Twp
24	Morrisville Boro	52	West Rockhill Twp
25	New Britain Boro	53	Wrightstown Twp
26	New Britain Twp	54	Yardley Boro
27	New Hope Boro	55	Out of County
28	Newtown Boro	56	No Township

### School District Codes

01	Bensalem	BENSLM
02	Bristol Boro	BRSTLB
03	Bristol Twp	BRSTLT
04	Centennial	CNTNL
05	Central Bucks	C.B.
06	Council Rock	C.ROCK
07	Morrisville Boro	MORSV
08	Neshaminy	NESH
09	New Hope/Solebury	N.H./S
10	Palisades	PALIS
11	Pennridge	PNRDG
12	Pennsbury	PNBRY
13	Quakertown	Q'TWN
14	Easton Area	EASTON
15	Souderton	SOUDTN
16	North Penn	N.P.

## Hours of Operation

**Monday thru Friday**  
**8:00 AM – 9:00 PM**

**Saturday & Sunday**  
**8:00 AM – 5:00 PM**

**NOTE:** Portions of the Bucks County Public Access System may be inaccessible for periods of time overnight. This is done to allow updates and maintenance. This is the screen that you will see when that occurs.

