



## Important Registration Information

### COMPLETING THE REGISTRATION FORM

- Use the registration form *only where indicated under program information.*, e.g., for all camps, most classes, tennis leagues, and all bus tours.
- Be sure to include all participant information on the form, including participant name(s), address, age school (children and youth only), and telephone numbers.
- Be sure to include all program information requested on the registration form, including program name, number, session number, date, and fee for each participant.
- Each participant may register for more than one program on the form. Just list each program separately.
- Indicate payment type and amount enclosed at the bottom.
- Don't forget to sign the waiver on the bottom! Each adult participant listed on the registration form must sign the waiver; parent or guardian signs for children.
- Don't forget your payment!

### DETAILS

- Call the facility or the Core Creek Park Office to check on program availability, new programs, or new sessions opening as the class start date nears. Register early.
- Registrations are accepted on a first-come basis only. We recommend registering early.
- A completed registration form with signed waiver and full payment together are required for registration. Otherwise, it will be returned for further information.
- Even if the course is free, send in a completed registration form with signed waiver. A signed waiver is always required.

- We are unable to "hold" space in a class without a registration form, signed waiver, and payment.
- Registration generally closes one week before class begins unless otherwise indicated. Check with the facility regarding late registrations.
- Registrants will be placed on a program roster and called one to two weeks before the program start date to re-confirm and review what to bring, directions, etc. There are no registration confirmations or tickets issued.
- Make checks payable to Bucks County Parks.

### PAYMENT METHODS

#### For lower Bucks programs:

- *In person*—Cash, Check, or Credit Card only at the Core Creek Park Administrative Office in Langhorne. Registration for tennis programs accepted at Frosty Hollow, and for pool programs at Oxford Valley after opening. Oxford Valley Pool accepts credit cards also.
- *By mail* — Check or Credit Card only
- *By fax* — Credit Card only

#### For central and upper Bucks programs:

- *By mail* — Check or Credit Card only
- *By fax* — Credit Card only
- Telephone registrations are NOT accepted for either Upper or Lower Bucks Programs.
- We accept VISA, MC, only.

### CANCELLATIONS, REFUNDS

- The Department reserves the right to cancel a program due to insufficient registration. So register early!
- There are NO REFUNDS, unless the Department cancels a class, in which case a refund will be issued.
- The instructor arranges makeup dates with the class.

### WHEN IN DOUBT...

Call either the Administrative Office (Lower Bucks) or Creek Rd Office (Central and Upper Bucks) for further information.

We rent out our facilities for non-park related events. Here are a few with contact phone numbers for those interested in attending. Please feel free to call the contacts for times and other pertinent information.

<u>Number</u>	<u>Event</u>	<u>Date</u>	<u>Contact</u>	<u>Phone</u>
Tinicum Park Polo Club	Polo matches every Sat., Mid-May to Mid. Oct.		Polo Club Hot-Line	(908) 996-6449
Tinicum Dog Show		Sat., May 8	Helma Weeks	(215) 382-4956
Tinicum Outdoor Antique Show		Sun., June 6	Pat Lesko	(610) 294-9420
Tinicum Arts Festival		July 10 & 11	Pat Lesko	(610) 294-9420



# REGISTRATION FORM

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**For lower Bucks programs and bus tours, mail, fax\*, or drop off to:**

M. Dubresson, Bucks Co. Parks & Recreation  
901 E. Bridgetown Pike, Langhorne, PA 19047  
Tel: 215-757-0571  
Fax\*: 215-752-1421 (with MC/Visa info)

For Nature Center and Moravian Pottery & Tile Works programs, contact these facilities directly. See p. 11-18 on how to contact them.

**For Upper Bucks Programs, mail or fax\* only (no drop-ins) to:**

Jill Unger, Bucks County Parks and Recreation  
510 Creek Rd, New Britain, PA 18901  
Tel: 215-489-5132  
Fax\*: 215-230-7829 (with MC/Visa info)

Adult Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Tel. (Day) \_\_\_\_\_ (Eve) \_\_\_\_\_ (cell) \_\_\_\_\_  
 Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Tel \_\_\_\_\_  
 For Tennis Leagues: Rating \_\_\_\_\_ Member No., if applicable: \_\_\_\_\_ E-mail \_\_\_\_\_

**A L L I N F O R M A T I O N M U S T B E C O M P L E T E D .**

List all Participants-First & Last Name	Youth Only: Birth Date	Full Program/Event Name (See program/event description).	Course No.	Date & Time	Fee

<b>**Registration form <u>MUST</u> include waiver <u>signature</u> below to be valid**</b>	<b>Total Fee:</b>
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Since I, my son/daughter are participating in this program voluntarily and at my own/son's/daughter's risk, I agree not to sue or hold liable the County of Bucks, the Department of Parks and Recreation or any of its representatives, and/or individual instructors responsible for any injury or damages to me/my son/daughter resulting from participation in this/these programs. The Bucks County Department of Parks and Recreation and its representatives have my permission to arrange transportation to a licensed physician or medical facility. I grant my permission for a licensed physician to provide any medical care or treatment this physician deems necessary to myself/son/or daughter.

**Participants understand that photos may be taken during events/camps/sessions/courses and may be used in future support of programs.**

**Signature of all Adult Participant(s)/Parent or Guardian of Child :**

\_\_\_\_\_

**Print:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Indicate the amount & method of your payment:**

Cash Amt \_\_\_\_\_ Check Amt \_\_\_\_\_ # \_\_\_\_\_

Check made out to Bucks County Parks

VISA/MASTERCARD (circle one) Amt \_\_\_\_\_

Card # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

Print Cardholder's Name:

\_\_\_\_\_

**Below for Office Use Only:**

**Staff Initials** \_\_\_\_\_ **Date processed** \_\_\_\_\_