

## BUCKS COUNTY COMMISSIONERS

December 17, 2008

The Regular Meeting of the Bucks County Board of Commissioners was held at 10:00 a.m. on Wednesday, December 17, 2008, at the Bucks County Free Library, Levittown Branch, 7311 New Falls Road, Levittown, PA. In attendance were Commissioner James F. Cawley, Chairman, Commissioner Charles H. Martin and Commissioner Diane M. Ellis-Marseglia. Commissioner Cawley opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

### PUBLIC ANNOUNCEMENT

Commissioner Cawley announced that the meeting will be recorded to allow audio playback on the County's website.

### INTRODUCTIONS

Commissioner Cawley welcomed everyone to the meeting and shared his fondness for today's meeting location because of family connections to the public library system. The manager of the Levittown branch, Mary Ann Bursk, thanked everyone for coming and invited all present to explore the library after the meeting.

Mr. Cawley acknowledged County elected officials who were present: Patricia Bachtle, Prothonotary, Edward "Duke" Donnelly, Sheriff, Ray McHugh, Controller, and Mary Smithson, Clerk of Courts.

He also recognized the presence of District Judge Donald Nasshorn, Bristol Township Council Members Rick Pluta and Linda Tarlini, Middletown Township Supervisor Charles Thompson, Bucks County Community College President Dr. James J. Links, Russell Manning on behalf of Senator Tomlinson's office, Neshaminy School Board member Irene Boyle and Bucks County Employee Edwina Fluke.

### PROCLAMATION

The Commissioners proclaimed Paula Raimondo as the "2008 BUCKS COUNTY POET LAUREATE" and commended her effort and leadership in bringing poetry to her students at Bucks County Community College and the community. Ms. Raimondo stated that she looks forward to fulfilling the duties of Poet Laureate and read one of her poems entitled "The Lightning." Dr. Allen Hoey, Program Administrator, spoke about the tradition of poetry in Bucks County and thanked the Commissioners for their support.

### PUBLIC COMMENT – Agenda Items

None.

### OLD BUSINESS

Upon motion of Mr. Martin, seconded by Ms. Ellis-Marseglia, with the vote being 3-0, the Minutes of the Regular Meeting of November 19, 2008 were approved.

### DISCUSSION – Agenda Related Items

Rich Harvey, Planning Commission, spoke on items 1a - c.

Commissioner Cawley and David Sanko, Chief Operating Officer, discussed the upcoming appointment of a new President Judge pertaining to item 3c.

Nick Rafferty, Fire Marshal, spoke on item 4a regarding recommendations issued at the Youth Center.

Christopher McAteer, County Detectives, spoke on item 5a.

Brian Hessenthaler, Finance, spoke on item 7a. He provided background information on the agreement and spoke about compensation increases in the contract.

Nick Rafferty, Fire Marshal, spoke on item 8a.

Brian Hessenthaler, Finance, spoke on item 9a, noting progress achieved since the original estimate.

David Sanko, Chief Operating Officer, spoke on item 9c regarding compensation increases in the contract.

Don Jacobs, Information Technology, spoke on item 10c & d.

Phil Fenster, MH/MR, spoke on item 12a.

Kris Kern, Open Space, spoke on items 14a & b.

Stacey Hajdak, Public Information, and Don Jacobs, Information Technology, spoke on item 17a regarding the necessity for an outside vendor to complete the task.

Stacey Hajdak, Public Information, spoke on item 17b and explained the process by which this vendor was chosen. A discussion ensued regarding the possibility of another RFP process, which included legal advice from Glenn Hains, Solicitor.

NEW BUSINESS

Ms. Ellis-Marseglia motioned to table item 9c, but the motion failed due to lack of a second.

Ms. Ellis-Marseglia motioned to table item 17b, but the motion failed due to lack of a second.

Upon motion of Mr. Cawley, seconded by Ms. Ellis-Marseglia, with the vote being 3-0, item 3c was TABLED.

Upon motion of Ms. Ellis-Marseglia, seconded by Mr. Cawley, with the vote being 2-1-0, item 4a was TABLED.

Upon motion of Mr. Martin, seconded by Ms. Ellis-Marseglia, with the vote being 3-0, the following Resolution was approved with the exception of items 7a and 17b which Ms. Ellis-Marseglia opposed, but were approved with the vote being 2-1-0, and items 9b and 9c, from which Ms. Ellis-Marseglia abstained but were approved with the vote being 2-0-1.

**RESOLVED**, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, approve the following:

	<u>DEPARTMENT</u>		<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1.	AGRICULTURAL LAND PRESERVATION	a.	Phillip and June Grida Quakertown, PA	Approve county's portion of 52.47 acre conservation easement on Grida Farm on Allentown Rd. in Milford Township. (T.M.P.s 23-10-92 and 23-10-91)	\$312,197. (+ settlement charges and adjustments)
		b.	Randall and Kim Harrar Pipersville, PA	Approve county's portion of 49.05 acre conservation easement on Harrar Farm on Groveland Rd. in Plumstead Township. (T.M.P. 34-18-31 and 34-18-29)	\$470,880. (+ settlement charges and adjustments)
		c.	Terry Musselman Quakertown, PA	Approve county's portion of 54.91 acre conservation easement on Musselman farm on East Cherry Rd. in Springfield Township. (T.M.P. 42-12-90)	\$527,136. (+ settlement charges and adjustments)
2.	CONSUMER PROTECTION	a.	Bucks County Transportation Management Association Bensalem, PA	Approve submission of a payment request to the Redevelopment Authority for purchase compressed natural gas bus.	\$80,000. Pass through
3.	COURTS	a.	Court Conciliation & Evaluation Service Southampton, PA	Approve contract to provide psychological counseling and evaluation services in child custody and visitation matters. 1/1/09 – 12/31/09	\$67,500.**
		b.	Eleanor Fanning, Esquire Trevoese, PA	Approve contract for Mental Health Review Officer in accordance with Mental Health and Retardation Act. 1/1/09 – 12/31/09	\$53,200.**
		c.	Isaac S. Garb, Inc. Buckingham, PA	Approve contract for General Master in re Criminal and/or Civil matters as assigned by President Judge of Bucks County Court. 1/1/09 – 12/31/09	\$20,000.
			<b>TABLED</b>		
4.	CORRECTIONS / YOUTH CENTER	a.	Honeywell International / Honeywell Building Solutions Fort Washington, PA	Approve contract increase due to additional work to be completed in accordance with Fire Marshal directives.	\$20,794.
			<b>TABLED</b>		
5.	DISTRICT ATTORNEY	a.	Analytic Bio-Chemistries Laboratory Feasterville, PA	Approve contract to perform analysis for alcohol content. 1/1/09 – 12/31/09	\$39,600.**

6.	EMERGENCY MANAGEMENT	a.	Haztech Systems, Inc. Mariposa, CA	Approve contract to provide required training for HAZ MAT equipment. 5/08 – 12/08	\$36,900.*
		b.	IMTC Oakhurst, CA	Approve contract to provide required training for an IMAT team. 11/08	\$47,539.*
7.	FINANCE	a.	Bucks County Tax Collectors	Approve Bucks County Tax Collectors Compensation Agreement. 1/1/10 – 12/31/13	\$4,472,701.*
		b.	Ohio Casualty Insurance Company Loveland, OH	Approve contract for Builders Risk and Owner/Contractors liability insurance policies for new parking garage. 12/15/08 – 12/15/09	\$24,335.
		c.	Travelers Insurance Company Chicago, IL	Approve insurance premium for Covered Bridges. 1/21/09 – 1/21/10	\$37,126.
8.	FIRE MARSHAL	a.	Denney Electric Supply Ambler, PA	Approve contract to purchase smoke alarms through a federal grant. 6/18/08 – 6/17/09	\$22,493.75**
9.	HUMAN RESOURCES	a.	Independence Blue Cross Philadelphia, PA	Approve contract to provide hospitalization, medical, prescription, and vision coverage to eligible employees and their dependents. 1/1/09 – 12/31/09	\$28,505,801.*
		b.	International Union of Operating Engineers, Local 835, AFL-CIO Drexel, PA	Adopt union agreement for maintenance and trade employees. Union Code 02. 1/1/08 – 12/31/12	
		c.	Lieutenants and Captains at the Bucks County Department of Corrections	Approve addendum to existing Memorandum of Understanding for Lieutenants and Captains at the Department of Corrections.	
		d.	MGIS Salt Lake City, UT	Approve amendment to include employee eligibility for Flexible Spending Accounts and Dependent Care Assistance Plan.	
		e.	PMA Management Corporation Conshohocken, PA	Approve contract for Third Party Administrator for the County insurance program. 1/1/09 – 12/31/09	\$153,000.*
		f.	Secure Results Drug Testing Services Doylestown, PA	Approve contract to supply pre-employment and random drug & alcohol testing services. 1/1/09 – until terminated	\$36,000.**
10.	INFORMATION TECHNOLOGY	a.	Online Consulting Wilmington, DE	Approve training seminar in Philadelphia, PA. 1/12/09 – 1/16/09	\$3,160.**
		b.	Online Consulting Wilmington, DE	Approve training seminar in Philadelphia, PA. 2/23/09 – 2/27/09	\$2,660.**
		c.	Perfexion, Inc. King of Prussia, PA	Approve contract to provide Election Web Hosting and application support on Election night. 1/1/09 – 12/31/09	\$19,270.**
		d.	Verizon Business Network Services Malvern, PA	Approve contract to provide voice, data and network management services. 1/1/09 – 12/31/13	\$7,691,850.*
11.	JUVENILE PROBATION	a.	Pennsylvania Commission on Crime and Delinquency Harrisburg, PA	Approve grant application and related documents for Juvenile Accountability Block Grant to provide Truancy Reduction And Curfew for Kids (TRACK) project. 4/1/09 – 3/31/10	\$42,541 Revenue

12.	MH/MR	a.	LifePath, Inc. Bethlehem, PA	Approve contract amendment to cover rate increase for one of Supervised Living-Waiver sites. 7/1/08 – 6/30/09	
	<b>UNTABLED</b>				
13.	NESHAMINY MANOR	a.	Joerns Healthcare, Inc. Stevens Point, WI	Approve contract increase to rent low to the floor electric beds for residents. 2/1/08 – 1/31/09	\$5,000.**
		b.	Xpedx Camp Hill, PA	Approve contract to purchase incontinent products for residents. 1/1/09 – 12/31/09	\$143,147.76**
14.	OPEN SPACE	a.	Natural Lands Trust Media, PA	Approve Natural Areas Program Grant to acquire a 26.32-acre conservation easement on Fels Road in Milford Township. (T.M.P. 23-007-120)	\$137,500.
		b.	New Britain Township Chalfont, PA	Approve Municipal Open Space Program Grant reimbursement for completion of local open space plan.	\$5,461.60
15.	PARKS & RECREATION	a.	Donald E. Reisinger, Inc. West Chester, PA	Approve contract to replace deteriorated slate roofing on a barn in Tinicum Park. 12/17/08 – 4/17/09	\$39,900.
16.	PLANNING COMMISSION	a.	East Rockhill Township Perkasie, PA	Approve contract to provide planning assistance to update Open Space Plan. 1 year	\$5,500. Revenue
17.	PUBLIC INFORMATION	a.	Perfexion, Inc. King of Prussia, PA	Approve contract to provide website hosting, maintenance and application fees. 1/1/09 – 12/31/09	\$17,120.
		b.	Precision Marketing Easton, PA	Approve contract extension to design, print and mail county newsletters for 2009. 7/1/07 – 12/31/09	\$20,600.*
18.	RECORDS IMPROVEMENT COMMITTEE	a.	Bucks County Community College, Center for Workforce Development	Approve contract decrease for unused accounting application.	(\$20,000.)
19.	OTHER CIVICS	a.	American Red Cross Bristol Riverside Theater Bristol Township Park & Recreation Committee First Night Bristol Gilda's Club Health Link Hibernerian Hunger Project Peace Center	Approve Payment	\$5,000. \$5,000. \$1,500. \$1,000. \$2,000. \$5,000. \$2,500. \$2,000.

\*Unit Cost/Estimated for operational purposes only.

\*\*Unit Cost/Not to exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL LIST

Upon motion of Mr. Martin, seconded by Ms. Ellis-Marseglia, with the vote as follows, 3-0, the following Resolutions were approved:

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
1.	Priscilla A.Cullen J.R.#182	Activities Assistant Unit 03	NM Activities 12.0 hrs/wk	12/11/08	13.26 PH
2.	Kimberla R. Fabian J.R.#14	Nursing Assistant Unit 03	NM Nursing 40.0 hrs/wk	12/09/08	13.89 PH
3.	Arthur A. Feltes J.R.# 78	Planner/S Unit 46	Planning 40.0 hrs/wk	01/05/08	21.04 PH
4.	Donna Mueller J.R.# 17	LPN – Pool Unit 31	NM Nursing 8.0 hrs/wk	12/09/08	23.00 PH
5.	John A. Torrente J.R.#198	Solicitor Unit 77	Tax Claim 40.0 hrs/wk	01/05/08	20,000.00 PA

6.	Lindsay B. Owad J.R.#51	Help Desk Specialist Unit 46	Information Technology 40.0 hrs/wk	12/22/08	19.30 PH
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**TRANSFER**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
7.	Carl W. Stokes J.R.#23	Corrections Officer Unit 01 To Corrections Officer Unit 01	MCCC 40.0 hrs/wk To Corrections 40.0 hrs/wk	12/20/08	22.17 PH  To 22.17 PH

**PER DIEM TO PERM**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
8.	Michele L. Beers J.R.#13	Nursing Assistant Unit 03 To Nursing Assistant Unit 03	NM Nursing 40.0 hrs/wk To NM Nursing 40.0 hrs/wk	12/06/08	13.49 PH  To 15.31 PH
9.	Maria Wojtas	Food Service Attendant Unit 03 To Food Service Attendant Unit 03	NM Dietary 40.0 hrs/wk To NM Dietary 40.0 hrs/wk	11/22/08	12.01 PH  To 14.08 PH

**PROMOTION**

	<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
10.	Andrea Kaluli J.R.#92	Food Service Attendant - PT Unit 03 To Food Service Attendant Unit 03	NM Dietary 24.0 hrs/wk To NM Dietary 40.0 hrs/wk	12/06/08	12.01 PH  To 12.01 PH

**SEPARATIONS**

	<b>NAME</b>	<b>TITLE</b>	<b>UN</b>	<b>DEPARTMENT</b>	<b>DATE*</b>	<b>REMARKS</b>
11.	Joann M. Amandeo	LPN	33	NM Nursing	01/03/09	Separation
12.	Cynthia O. Amanfo	Nursing Assistant	30	NM Nursing	12/01/08	Separation
13.	Susan E. Cooper	Registrar	03	Board of Voter Registration	11/14/08	Separation
14.	Beata Daly	Absentee Ballot Clerk	03	Board of Voter Registration	11/10/08	Separation
15.	Marie D. Dorvil	Nursing Assistant	03	NM Nursing	12/01/08	Separation
16.	Melissa A. Herman	Absentee Ballot Clerk	03	Board of Voter Registration	11/04/08	Separation
17.	Denise S. Hofmann	Activates Assistant	03	NM Activities	11/14/08	Separation
18.	Jeanne E. Hofmann	Registrar	03	Board of Voter Registration	11/14/08	Separation
19.	Kimyatta W. Jenkins	Nursing Assistant	30	NM Nursing	11/25/08	Separation
20.	Christopher Lear	Corrections Officer	01	Corrections	12/01/08	Separation
21.	Michelle E. Maven	Corrections Officer	01	Corrections	12/02/08	Separation
22.	Lisa M. McManus	Dispatcher I	03	911 Emergency Response	01/01/09	Separation
23.	Kate B. Otter	Registrar	03	Board of Voter Registration	11/14/08	Separation
24.	Samantha A. Schuster	Registrar	03	Board of Voter Registration	11/14/08	Separation
25.	Michele K. Sutter	Registrar	03	Board of Voter Registration	11/14/08	Separation
26.	Charlotte M. Tatu	LPN	31	NM Nursing	12/15/08	Separation

+eligible for 50 cents/hour bonus if completes season  
\*estimated date \*\*Never Started

**Correction to Agenda 11/19/08**

Kenneth Thorpe Cook NM Dietary Union 03 16.55 PH

PUBLIC COMMENT - Budget

None.

## BUDGET

Brian Hessenthaler, Finance Director, spoke about the 2009 County Budget and progress that has been achieved since the preliminary budget was published. Mr. Hessenthaler noted that the budget shortfall has been reduced from \$7.1 million to \$3.23 million and recommended utilizing the “rainy day fund” to cover the difference.

Commissioner Cawley commended the Finance Department’s excellent work toward the creation of the budget and spoke about aiming to spend every tax dollar wisely.

Commissioner Ellis-Marseglia added her compliments to the Finance Department and referenced a memorandum that was sent to county departments regarding budget cuts. A discussion followed concerning the replies received by the Finance Department and Ms. Ellis-Marseglia inquired as to why various departments had not responded. The Board of Commissioners directed that all departments respond promptly.

Ms. Ellis-Marseglia asked Mr. Hessenthaler whether various items had been included in the budget, such as the sale of the former Upper Bucks Services Center building in Quakertown.

Upon motion of Mr. Martin, seconded by Commissioner Cawley, with the vote being 2-1-0, a Resolution was adopted to approve the following Budget Items:

A. 2009 Budget, Tax Levy and Appropriations

1. Adopt the **2009** County Budget as recommended by the Finance Director.
2. Adopt the **2009** Tax Levies, Millage Rate and user fee schedules (Parks and Recreation and Health) as recommended by the Finance Director.
3. Upon recommendation of the Finance Director to approve the appropriations to the agencies and authorities for calendar year **2009**.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

## MISCELLANEOUS

David M. Sanko, Chief Operating Officer, reported on the following matter(s):

Budget – Mr. Sanko applauded the management team, elected officials, row officers and county staff who continue to deliver cost-effective services which enabled the Commissioners to pass the Budget without a tax increase for the third consecutive year. The Budget also permits the County to move forward with capital projects and provide cost of living adjustments, as well as cover increases in healthcare and energy costs.

“Green” Project – Mr. Sanko commended Public Works and the BEGIN Committee for their work to replace the roof on the Health Department Building. The vendor who was chosen for the project recycled the old materials and installed a white reflective roof to decrease energy costs.

Justice Center – Doylestown Borough granted a permit for the County to use a vacant house as the management center for the duration of the Justice Center project, which translates to cost savings for taxpayers and the county alike. Mr. Sanko invited everyone to attend the groundbreaking ceremony for the parking garage on December 22, 2008.

Vehicles – Through a partnership between the Purchasing Department and Pete McElroy, Asset Manager, sixteen old county vehicles were sold in an online auction which ended in a bidding war, generating almost \$16,000 in revenue.

Program – There has been an extraordinary response to a new program which will marry the needs of non-profit organizations with donations from the public and county surplus equipment. Wish lists have been posted online and information has been made available to potential donors.

Mr. Cawley announced the news he had just received this morning that Patrick O’Connor had passed away. He stated that he was a good friend and a respected member of the legal community who served as the Solicitor for the Controller’s Office.

Brian Duke, Director of Area Agency on Aging, spoke about his involvement with a project concerning energy assistance and presented recommendations to the Commissioners, which included participation in the Pennsylvania “Stay Warm” campaign. Vitor Vicente, Community & Business Development, provided additional information upon the Commissioner’s request.

Marge Hanna, Drug & Alcohol Commission, summarized a report and provided additional information on a program to distribute drug testing kits to residents. She spoke of progress achieved by a taskforce dedicated to the project

and recommended that the program be implemented as a partnership between the county and individual communities. Joe Funk, Human Services, and Judge Nasshorn, Bucks County Council on Alcoholism and Drug Dependence, added their perspectives and a discussion followed regarding the county's involvement with administering the program.

PUBLIC COMMENT – GENERAL

Lisa Williams, a Levittown resident and an addictions counselor, spoke in favor of implementing a program to distribute drug testing kits to the public. She expressed her view that the benefits outweigh the risks associated with the program and stated that it serves as an opportunity to help residents of Bucks County.

ANNOUNCEMENTS

Mr. Sanko announced that a Special Meeting of the Bucks County Board of Commissioners will be held at 6:00 p.m. on Monday, December 29, 2008, in the Community Room, Bucks County Courthouse, to set the compensation of the Office of Jury Commissioner. Glenn Hains, Solicitor, explained the Commissioners' legal powers with regard to changing the position and its compensation. The Commissioners spoke in favor of sending a letter to the state legislature in support of eliminating the position completely.

Mr. Cawley announced that the Commissioners will visit the American Red Cross Homeless Shelter after the meeting and encouraged everyone to support the shelter, and subsequently read a wish list for donations.

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, January 7, 2008, at the Bucks County Courthouse, Community Room, Doylestown, PA.

ADJOURNMENT

Upon motion of Ms. Ellis-Marseglia, seconded by Mr. Martin, with the vote being 3-0, the meeting was adjourned.

Approved:

BUCKS COUNTY COMMISSIONERS

BY:

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James F. Cawley, Esq.  
Chairman

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Charles H. Martin  
Commissioner

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Diane M. Ellis-Marseglia  
Commissioner

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David M. Sanko, County Chief Clerk